

MINUTES of a SPECIAL COUNCIL meeting of the R.M. of Blaine Lake
No. 434 held on TUESDAY, January 30, 2018 9:00 a.m. in the Municipal Office
Council Chambers at Blaine Lake, Saskatchewan

Present:

Reeve - William Chalmers
Division 1 - Walter Kabaroff
Division 2 - John Serhienko
Division 3 - Wayne Ratzlaff
Division 5 - John Priestley
Administrator: - Trent Smith

Absent:

Division 6 - Glen Lamontagne
Division 4 - Gerry Strelloff

CALL TO ORDER

The meeting was called to order at 9:25 a.m.

PURPOSE OF MEETING/AGENDA

To discuss Interim Administration.

INTERIM ADMINISTRATION

019.18

RATZLAFF: That the R.M. of Blaine Lake appoint Valerie Fendelet as Acting Administrator and Janelle Lavallee as Assistant Administrator, both to be compensated at a rate of \$45.00 per hour, \$0.50 per kilometer traveled from place of residence and return and \$60.00 per day (breakfast - \$10.00, lunch - \$20.00 and supper \$30.00) to provide basic municipal services with respect to accounts receivable, accounts payable, payroll, federal/provincial remittances, assessment roll, municipal taxes, hail roll, budget and month end processing effective February 1, 2018.

Recorded Vote: For: 1, 2, 3, 5, R Against: None **Carried.**

020.18

CHALMERS: : That, as well as the current designates, the R.M. of Blaine Lake designate Valerie Fendelet and Janelle Lavallee to sign Cheques and other negotiable instruments pursuant to Subsection 115(5) of the Municipalities Act effective February 1, 2018.

Recorded Vote: For: 1, 2, 3, 5, R Against: None **Carried.**

021.18

CHALMERS: That the R.M. of Blaine Lake authorize Valerie Fendelet and Janelle Lavallee to provide any information requested by Municipal Affairs concerning the P.D.A.P. Grant effective February 1, 2018.

Recorded Vote: For: 1, 2, 3, 5, R Against: None **Carried.**

022.18

SERHIENKO: That the meeting recess to allow the administrator to call Valerie Fendelet. Time 9:35 a.m.

Recorded Vote: For: 1, 2, 3, 4, 5, R Against: None **Carried.**

023.18

SERHIENKO: That the meeting reconvene. Time 9:45 a.m.

Recorded Vote: For: 1, 2, 3, 4, 5, R Against: None **Carried.**

After discussing the interim position with Valerie Fendelet, she advised that she is not interested at this time. She is concerned with the liability upon her should the requirements of the Administrator under the Municipalities Act not be completed in a timely manner. She also stated the additional time required after working full time for another municipality is too mentally and physically stressful.

024.18

CHALMERS: That the meeting recess to allow the administrator to call Janelle Lavallee. Time 9:50 a.m.

Recorded Vote: For: 1, 2, 3, 4, 5, R Against: None **Carried.**

025.18

CHALMERS: That the meeting reconvene. Time 10:40 a.m.

Recorded Vote: For: 1, 2, 3, 4, 5, R

Against: None

Carried.

After discussing the interim position with Janelle Lavallee, she advised that she is not interested at this time. She also is concerned with liability upon her should the requirements of the Administrator under the Municipalities Act not be completed in a timely manner. She is also unable to commit to any extra work in February for personal reasons.

026.18

SERHIENKO : That the R.M. contact Municipal Affairs asking that they provide a relief administrator since the R.M. has exhausted all avenues and are in immediate need of administration with a copy of the request being sent to SARM, RMAA and Municipal Advisory.

Recorded Vote: For: 1, 2, 3, 5, R

Against: None

Carried.

027.18

SERHIENKO : That the R.M. of Blaine Lake offer Trent Smith the option of working one or two days per week to be compensated at a rate of \$50.00 per hour including travel time, \$0.50 per kilometer traveled from place of residence and return and \$60.00 per day (breakfast - \$10.00, lunch - \$20.00 and supper \$30.00) to provide basic municipal services with respect to accounts receivable, accounts payable, payroll, federal/provincial remittances, assessment roll, municipal taxes, hail roll, budget and month end processing effective February 1, 2018.

Recorded Vote: For: 1, 2, 3, 5, R

Against: None

Carried.

028.18

SERHIENKO : That the R.M.> of Blaine Lake advertise on the SARM website for a fulltime relief administrator to start as soon as possible.

Recorded Vote: For: 1, 2, 3, 5, R

Against: None

Carried.

029.18

SERHIENKO : That the R.M. of Blaine Lake continue to advertise on the SARM website for a permanent, full time administrator.

Recorded Vote: For: 1, 2, 3, 5, R

Against: None

Carried.

ADJOURN

030.18

SERHIENKO: That the meeting be adjourned. Time 11:00 a.m

Recorded Vote: For: 1, 2, 3, 4, 5, R

Against: None

Carried.

CHAIRMAN


ADMINISTRATOR