

The Minutes of the Regular Meeting of the Council of the Rural Municipality of Blaine Lake #434 which was held in the RM’s Municipal Office, at 118 Main Street, on Tuesday, September 10, 2019.

The meeting was called to order by Reeve Chalmers at 7:08 am.

Present were Reeve William Chalmers, Acting Administrator Jennifer Gutknecht and the following Council Members:

- Walter Kabaroff - Division № 1
- John Serhienko - Division № 2
- Wayne Ratzlaff - Division № 3
- Alan Lavoie - Division № 4
- John Priestley - Division № 5
- Robert Dagenais - Division № 6

Res#363/19 DAGENAIS: That the August 13, 2019 Regular Meeting minutes be accepted as presented.
AUG 13/19
MINUTES **CARRIED**

Res#364/19 SERHIENKO: That Motion #352/19 be stricken from record and rescinded.
RESCIND **CARRIED**

Res#365/19 CHALMERS: That the August 22, 2019 Special Meeting minutes be accepted as presented.
AUG 22/19
MINUTES **CARRIED**

Res#366/19 SERHIENKO: That the Financial Statement, dated August 31, 2019, be acknowledged as
FINANCIAL information only. **CARRIED**
STATEMENT

Res#367/19 LAVOIE: That the List of Accounts for Approval be approved for payment, including cheque
ACCOUNTS numbers 4102 to 4171. **CARRIED**
APPROVAL

Res#368/19 SERHIENKO: That the RM of Blaine Lake Council direct Administration to contact CIBC for the
GIC purpose of negotiating GIC #00132 to be rolled back into the same flexible GIC at a better rate.
#00132 **CARRIED**

Councillor Serhienko declared a conflict of interest and left the room at 8:30 AM.

Res#369/19 CHALMERS: That we pay invoice #786709 from Barry's Transport, in the amount of \$67,750.86.
ADDITIONAL
ACCOUNTS *Recorded: (Dagenais)*

D1	D2	D3	D4	D5	D6	Reeve
Y	Absent	Y	Y	Y	N	N

CARRIED

Res#370/19 LAVOIE: Pursuant to section 192 of The Municipalities Act, any councillor ignoring this section
COUNCILLOR shall be held liable for any and all costs, invoiced or borrowed, as the case may be.
LIABILITY **CARRIED**

Councillor Serhienko returned to the room at 8:47 AM.

Res#371/19 KABAROFF: That council indemnities be paid as circulated.
INDEMNITIES **CARRIED**

DELEGATION: Town of Blaine Lake Representatives: Mayor Al Sorenson & Administrator Anna Brad

TO DISCUSS: Water Treatment Plant Project and Signage

ARRIVED: 9:09AM

Councillor Serhienko left the room at 9:13 AM.

Councillor Serhienko returned at 9:15 AM.

DEPARTED: 9:21AM

- Res#372/19** CHALMERS: That we go in camera, pursuant to *The Municipalities Act* clause 120(2)(a), to
IN CAMERA discuss Union Negotiation, the time being 9:25AM. **CARRIED**
- Res#373/19** DAGENAIS: That we move out of camera, the time being 9:55AM.
OUT CAMERA **CARRIED**
- Res#374/19** SERHIENKO: That the RM Council direct Administration to reply to the Unfair Labour Practice
ULP Application, with input from Legal. **CARRIED**
- Res#375/19** CHALMERS: That The Employee Code of Conduct be accepted and adopted as presented.
CODE OF CONDUCT **CARRIED**
- Res#376/19** LAVOIE: That we accept and adopt the Time Card Policy & Procedures as presented, effective
TIME CARD immediately. **CARRIED**
- Res#377/19** DAGENAIS: That we accept and adopt the Progressive Discipline Policy with Schedule A as
PROGRESSIVE presented, effective immediately. **CARRIED**
- Res#378/19** CHALMERS: That we accept and adopt the Time Bank Agreement Policy, effective immediately,
TIME BANK with the following amendment:
POLICY *Addition of: In the event of layoff, the employer will pay out any unused Time Bank Hours as per subsection 12(4) of The Employment Standards Regulations.* **CARRIED**
- Res#379/19** LAVOIE: That the Essential Services Agreement presented by the Union be forwarded to Legal for
ESSENTIAL advice and recommendations; findings to be presented at the next Regular Council Meeting. **CARRIED**
- Res#379/19** *Councillor Serhienko left the room at 10:13 AM.*
ESSENTIAL *Councillor Serhienko returned at 10:15 AM.*
- Res#380/19** DAGENAIS: That Council directs Administration to prepare a Safety Policy, an Accident Reporting
HR Policy, and an Employment Policy, for presentation at the next Regular Council Meeting on
POLICIES Tuesday, October 8, 2019. **CARRIED**
- Res#381/19** SERHIENKO: That Council directs Administration to present to, educate and receive
EMPLOYEE acknowledgement of understanding to all employees, of all employee related policies by
POLICIES September 30, 2019. **CARRIED**
- Res#382/19** CHALMERS: That the Job Descriptions and Performance Reviews for Administration and Public
EMPLOYEE Works employees be accepted and adopted as a living document, until we complete a thorough
GUIDELINES review of the Job Descriptions. **CARRIED**

- Res#383/19** CHALMERS: That we table the 2019 Tax Abatements until additional information is received and
2019 TAX additional properties are included for consideration.
ABATEMENTS **CARRIED**
Councillor Ratzlaff left the room at 10:45 AM.
Councillor Ratzlaff returned at 10:47 AM.
- Res#384/19** LAVOIE: That we recess for 10 minutes, the time being 11:03AM.
RECESS **CARRIED**
- Res#385/19** CHALMERS: That we reconvene, the time being 11:23AM.
RECONVENE **CARRIED**
- Res#386/19** CHALMERS: That the Council of the RM of Blaine Lake prepare to discontinue tax enforcement
TAX services by TaxErvice at year end 2019.
ENFORCE **CARRIED**
- Res#387/19** CHALMERS: That the Council of the RM of Blaine Lake allow TaxErvice to prepare a draft
TAX agreement for an installment payment plan to be made on the individual cited in the August 6,
ENFORCE- 2019 TaxErvice email.
MENT **CARRIED**
Reeve Chalmers left the room at 11:46 AM; Councillor Ratzlaff assumed the Chair.
Reeve Chalmers returned at 11:49AM.
- Res#388/19** LAVOIE: That Council accepts the list of lands in arrears as presented, and to exclude from the
TAX list of lands properties in which the amount of taxes in arrears does not exceed one half of the
ENFORCE- immediately preceding year's tax levy.
MENT This final list will be presented to Council at the October 2019 Regular Meeting.
CARRIED
- Res#389/19** CHALMERS: That the Council of the RM of Blaine Lake #434 call the Mowing Contractor to
MOWING complete the terms of the mowing contract, and, due to the shortness of the grass, request a
CONTRACT four (4) inch cut, ditch to ditch throughout the RM.
CARRIED
- Res#390/19** CHALMERS: That we recess until 1:30PM, the time being 12:20PM.
RECESS **CARRIED**
- Res#391/19** CHALMERS: That we reconvene, the time being 1:32PM.
RECONVENE **CARRIED**
Councillor Serhienko declared a conflict of interest and left the room at 1:33PM.
Councillor Kabaroff declared a conflict of interest and left the room at 1:46PM.
- Res#392/19** CHALMERS: That the RM of Blaine Lake Council refer to Legal the issue of the payment and
LEGAL repurcussion with respect to paying the \$67,000.00 invoice. The legal advice should state the
ADVICE legal ramifications on council members; and report back at the next meeting.
CARRIED
- Res#393/19** CHALMERS: That the RM of Blaine Lake Council rescind the motion to pay Barry's Transport,
RESCIND previously passed at this meeting.
#369/19 **CARRIED**
Councillor Serhienko returned at 1:55PM.
Councillor Kabaroff returned at 1:55PM.
- Res#394/19** CHALMERS: That we send the Acting Administrator and Foreman to the WCB Supervision &
WCB OH&S Safety Training on October 15, 2019 in Saskatoon, wages and travel included.
TRAINING **CARRIED**

- Res#395/19** CHALMERS: That we invite the RCMP Sergeant to attend the November 5, 2019 Regular Council Meeting as a Delegate, to discuss crime in the RM.
RCMP INVITATION **CARRIED**
- Res#396/19** RATZLAFF: That we hire Jake Wiebe to put up 10,000 yards stock piling in the South Pit.
STOCK PILE **CARRIED**
- Res#397/19** DAGENAIS: That we award Snake Lake Contracting to crush 10,000 cubic metres, type 106 road gravel, at the SE-27-45-08-W3rd pit in the RM of Redberry #435, before freeze up, at \$5.55 per cubic meter.
CRUSHING AWARDING **CARRIED**
- Res#398/19** RATZLAFF: That we go forward with Water Security Agency's Plan #E7 NW 30-42-06-W3rd, to move the existing culvert, if acceptable, and repurpose it to the proposed location, otherwise a new culvert would be provided from the current inventory; and that Bill Anderson be contacted to complete this work.
CULVERT RELOCATION DIV 3 **CARRIED**
- Councillor Ratzlaff left Council Chambers at 2:52PM.*
- Res#399/19** SERHIENKO: That the RM of Blaine Lake purchase 50 reflective "No Shooting" signs.
SIGNAGE **CARRIED**
- Res#400/19** LAVOIE: That Owen Johnson be hired to build the highway approach between NE & NW 36-43-07-W3rd, on Highway 12, as per his placement of material quote of \$14,000.00.
HWY 12 APPROACH **CARRIED**
- Res#401/19** SERHIENKO: That we rebuild the road with our graders, from Range Road 433, one mile East of Highway 12, to Range Road 435, time providing.
REBUILD ROAD **CARRIED**
- Res#402/19** DAGENAIS: To send a letter to the RM of Leask #464 regarding their grader doing road work in the RM of Blaine Lake without permission.
RM #464 LETTER **CARRIED**
- Councillor Serhienko left the room at 3:28PM.*
Councillor Serhienko returned at 3:30PM.
- Res#403/19** CHALMERS: That Reeve Will Chalmers, Division 1 Councillor Wally Kabaroff, and Alan Tanchak be appointed to a newly created Machinery Tendering Committee, to create tenders for excess equipment, and all outstanding tenders not yet completed.
TENDER COMMITTEE **CARRIED**
- Res#404/19** LAVOIE: That the "Old Tallman Road" be repaired, due to a culvert collapse, after Administration verifies that this is an RM road.
ROAD REPAIR **CARRIED**
- Res#405/19** SERHIENKO: That the RM of Blaine Lake rent a used grader until freeze up to catch up on road maintenance.
GRADER RENTAL Tendering Committee to investigate cost and availability and to contact the rest of council, with electronic authorization. **CARRIED**
- Res#406/19** CHALMERS: That the Council of the RM of Blaine Lake #434 have Administration direct the Road Maintenance Staff to clear culverts, clear brush around culverts, do culvert repairs, clear brush around signs, and mow intersection triangles not covered by the mowing contractor.
MAINTENANCE DIRECTIVES **CARRIED**

- Res#407/19** CHALMERS: That the Council of the RM of Blaine Lake #434 provide all seasonal employees a
LAYOFF written layoff notice with appropriate notice for each employee.
NOTICE Layoff date will be effective November 1, 2019
CARRIED
- Res#408/19** CHALMERS: That the RM Council have Administration direct the Grader Staff to prepare the
OPERATOR gravel roads for winter (gravel off the sides of the shoulders) effective October 1, 2019.
DIRECTIVES
CARRIED
- Res#409/19** CHALMERS: That the Council of the RM of Blaine Lake #434 have Administration direct the
MAINTEN. Maintenance Staff to record, while doing their general duties, the specific type, location and
RECORDS orientation of all signage in the RM of Blaine Lake.
CARRIED
- Res#410/19** CHALMERS: That the Council of the RM of Blaine Lake direct Administration to cross reference
SIGNAGE with the Maintenance Staff reports of signage location and orientation to Bylaws already existing
BYLAW and update and correct in a new Bylaw prior to July 2020.
UPDATE
CARRIED
- Res#411/19** CHALMERS: That all RM #434 Council Members and Administration staff are allowed to attend
2019 SARM the 2019 SARM Mid-Term Convention, with all costs for meals and accommodations paid for.
CONVENTION
CARRIED
- Res#412/19** CHALMERS: That the Administrator book 9 hotel rooms for Council & Administration for the
2019 SARM SARM November 2019 Mid-Term Convention, preferably on a bus route.
CONVENTION
CARRIED
- Res#413/19** CHALMERS: That the RM Council have Administration direct the Maintenance Staff to utilize the
MAINTEN. mulcher to pull shoulders, once the grass has been cut.
DIRECTIVE
CARRIED
- Res#414/19** SERHIENKO: That we adjourn, the time being 4:37PM.
ADJOURN
CARRIED

Reeve

SEAL

Administrator