



UTILITIES MANAGEMENT BYLAW

Town of Blaine Lake
Bylaw No. 03/2023

A BYLAW TO CONTROL AND REGULATE THE WATER UTILITES PROVIDED BY THE TOWN OF BLAINE LAKE

The Council of the Town of Blaine Lake, in the Province of Saskatchewan, enacts as follows:

1. This bylaw may be cited as "The Town of Blaine Lake Utilities Management Bylaw".

DEFINITIONS:

2. In this Bylaw:

"CAO" or **"Administrator"** shall refer to the Chief Administrative Officer of the Town of Blaine Lake;

"Council" shall refer to the Council of the Town of Blaine Lake;

"Designated Officer" shall mean the person authorized to enter a private dwelling for maintaining, repairing or replacing town-owned meters;

"Dwelling Unit" shall be as defined in the Town of Blaine Lake's Zoning Bylaw;

"Municipality" shall refer to the Town of Blaine Lake;

"Property" shall mean a parcel of land located within the boundaries of the Town of Blaine Lake and on which a building or buildings (commercial or residential) may or may not be situated, whether such buildings are occupied or unoccupied.

PURPOSE:

The purpose of this Bylaw is to set out management policies with respect to utilities within the boundaries of the Town of Blaine Lake by identifying requirements, expectations, deposits, maintenance responsibilities and general service.

REQUIREMENT TO CONNECT TO WATER AND WASTEWATER SERVICES:

3. Any owners of property in the municipality whose land or any portion of whose land adjoins a street or lane along which a water or wastewater main has been laid are required to connect the principal building(s) to the system of water and wastewater mains constructed and owned by the Town. All occupied buildings must be connected to the appropriate utility lines. Any property not connected at the time of passing of this bylaw, will be expected to make the necessary arrangements for water (and, if available, Wastewater) line (s) to be installed from the mainline to the property line before any additional development will be allowed on the property.

4. At the discretion of Council, a contractor may be required to install all or a portion of the mainline to service development in instances where the water and/or wastewater main has not already been installed in an adjoining street or lane.
5. Each dwelling unit or other structure to which water is supplied (including apartments, duplexes, semi-detached dwellings, condominiums and garages) must have an individual water meter and curb-stop to facilitate individual billing. Meters can only be installed where a plumbing permit has been issued and the installation is to be done by a qualified plumber.
6. Each dwelling unit, as set out in this bylaw, must have a separate curb-stop to facilitate water disconnection for vacancy or non-payment with the following exceptions:
 - a) If the billing is being paid by a Condominium Association with a shared service line from the curb and there is a need for disconnection for vacancy or non-payment the main service valve to the condominium group will be turned off;
and
 - b) In instances where existing multi-unit buildings do not have individual curb-stops for each unit, the owner will be required to install same at his/her own expense or must agree to have the entire water billing rendered in his/her name.
7. All Contractors working on connections to water and wastewater mains within the Town limits, must be approved by the municipality.
8. All properties within the town limits must be supplied with water from the municipal system and all new development is required to connect to the town sanitary system whenever possible. Properties that do not have access to the town sanitary system shall install a private on-site sanitary system in accordance with Saskatchewan Public Health requirements. An application to the Municipality shall be completed and connection fees paid.
9. Application for utility service shall be made by the property owner. Landlords will be required to leave the utility in their name as property owner in order to ensure they have control over the payment of the utility billing.

METER READINGS & BILLING PROCEDURES

10. Accounts for water service and/or wastewater service shall cover a period of two (2) months and shall be rendered on or before the fifteenth (15th) of the following month.
11. In the event a meter or remote reader is inaccessible for whatever reason, the designated officer shall leave a note indicating the need for a reading. If a reading cannot be obtained an estimate will be used for billing purposes.
12. Accounts shall be paid within a period of thirty days from the date on which such accounts are rendered. If an account is not paid within the period of sixty days, the water service may be disconnected.

WATER DISCONNECTION

13. The municipality reserves the right to shut off the supply of water for any of the following reasons:

- a) Failure to open an account or failure to complete an accurate written application for service;
 - b) Non-payment of the Town utility bill;
 - c) Failure to provide access to the premises;
 - d) Tampering with the water meter or the seal;
 - e) Theft of water;
 - f) Excess leakage of water on the private service line;
 - g) Contamination or potential for contamination of water from the private service or private system;
 - h) Contravention of any section of this Bylaw.
14. If water service is disconnected due to non-payment, the service will not be reconnected until all arrears are paid in full together with a fee of \$100.00 between June 1st and October 31st and \$200.00 between November 1st and May 31st to cover the expenses of turning off the water and for turning it on again.
15. In instances where an emergency required the temporary disconnection of water to a property, there will be no charge to the occupant.
16. If the water supply to a property is disconnected for infringement of the provisions of the bylaw, the same shall not be reconnected until all penalties, fees, rates, charges and arrears have been paid or arrangements have been made for full repayment of same.

NEW CONSTRUCTION AND INSTALLATION OF WATER METERS AND REMOTE READERS:

17. The municipality will not be responsible for the installation of a new water meter, expansion tank or other plumbing fixtures in a newly constructed building. This must be done by a qualified contractor. The Municipality will supply the water meter.
18. Every property owner or consumer, as the case may be, shall be responsible for:
- a) Ensuring safe and convenient entry for Town Staff and/or certified contractor access to all water meters installed on private property and the premises in which such meters are located;
 - b) Ensuring that all water meters installed on private property are insulated from the cold and protected from damage by any cause;
 - c) Ensure that the curb-stop and water meter are accessible at all times. If damage is done to lawns, gardens, driveways, sidewalks or premises in locating the curb-stop or water meter it remains the responsibility of the owner to ensure repairs are made to the owner's property;
 - d) All costs associated with repairing, testing, replacing and reinstallation of any water meter which is damaged while installed on private property, save and except only reasonable wear and tear.
19. If a meter has failed to register during any portion of the preceding month, the amount of water consumption for the month will be estimated based on previous usage.
20. The Town's Public Works department shall be the designated officer with respect to repair, replacement or maintenance of town-owned meters. The Municipality will be responsible for the meter only, not parts connected to the meter nor for any plumbing that may be required in replacement of a meter.

21. The municipality reserves the right to disconnect the water service from any customer, without notice, and to keep the water service off for as long as necessary, to enable street repairs, service type repairs, or for the purpose of constructing new works.
22. The Town's Public Works staff may enter the premises in which a customer has water service, for the purpose of removing any meters or other property of the Town if the water supply has been discontinued.
23. In the event of a water break on a service line or damage to a service line, the cost of repair shall relate specifically to the location of the damage or break. Should the damage or break occur at the curb-stop or on an individual's property side of the curb-stop they will be responsible for the cost of repair. Should the damage or break occur on the Town's property side of the curb-stop the Town will be responsible for the repair. In the event that there is no clear definition as to the location of the break the cost will be shared on an equal basis by the Town and the property owner. The Town expects that the owner will immediately contact Town Administration or Public Works staff prior to any work being undertaken. If no contact is made with the Town prior to the contractor commencing work, the Town will not take on the responsibility for any of the billing relative to repair work that is done. Any contractor hired to do work in the Town will need to be vetted by the Town prior to commencing work or the Town will not take responsibility for any of the billing.
24. In the event of a wastewater blockage on a service line, the cost of repair shall relate specifically to the location of the blockage. It is anticipated that a blockage on a service line is the result of inappropriate use of the service line and the cost will be that of the home owner unless there is substantive proof that the blockage is a result of work being done on town property. The owner shall contact Town Administration or Public Works staff prior to any work being undertaken. If no contact is made with the Town, the Town will not take on the responsibility for the billing of any work that is done.
25. The Town shall not be liable for damages due to wastewater back-up. It shall be the responsibility of the consumer to install anti-backflow valves where service is provided by an individual lift pump on the property. Plumbing regulations require anti-backflow valves and covers for floor drains to be part of the original installation. It is the owners' responsibility to ensure proper use of and operation these safety devices.


TERMINATION OR TRANSFERRING ACCOUNTS:


26. Consumers transferring from one property to another within the Town must immediately notify the Town office of the move. If the Town office is not notified the customer will remain liable for the total billing applicable to the former property until the Town is notified.

RESTRICTIONS:

27. The municipality shall have the right, by resolution of Council, to limit the amount of water furnished to consumers should circumstances warrant such action.
28. This bylaw shall come into effect on the day of its final passing.

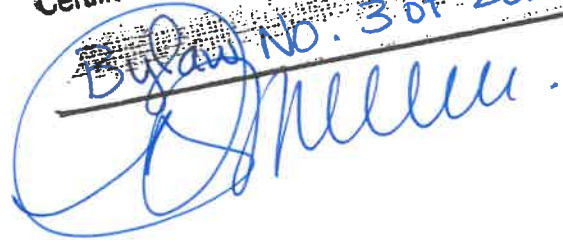



Allan Sorenson, Mayor


Roseanne Roy, CAO

Introduced and Read a first time this 16th day of January, 2023
Read a second time this 16th day of January, 2023
Read a third time and adopted this 16th day of January, 2023

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Bylaw No. 3 of 2023



MILL RATE FACTOR BYLAW

Town of Blaine Lake
Bylaw No. 02/2023

A BYLAW TO ESTABLISH MILL RATE FACTORS

The Council of the Town of Blaine Lake, in the Province of Saskatchewan, enacts as follows:

1. This Bylaw shall be known as the "Mill Rate Factor Bylaw".
2. The following mill rate factor(s) shall be applied to the municipal uniform mill rate of 6.00 levied against all taxable property:

Property Class	Factor
Agriculture	1.03
Residential	1.03
Commercial and Industrial	1.34

3. This bylaw shall come into effect on the day of its final passing.
4. Bylaw #06/2022 is hereby repealed.




Allan Sorensen, Mayor

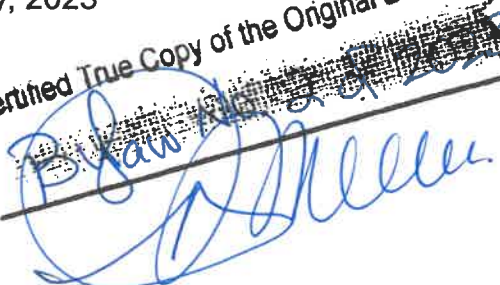

Roseanne Roy, CAO

Section 290, *The Municipalities Act*

Introduced and Read a first time this 9th day of January, 2023

Read a second time this 9th day of January, 2023

Read a third time and adopted this 9th day of January, 2023

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Bylaw No. 02/2023



BASE TAX BYLAW

Town of Blaine Lake
Bylaw No. 01/2023

A BYLAW TO PROVIDE FOR A BASE TAX

The Council of the Town of Blaine Lake, in the Province of Saskatchewan, enacts as follows:

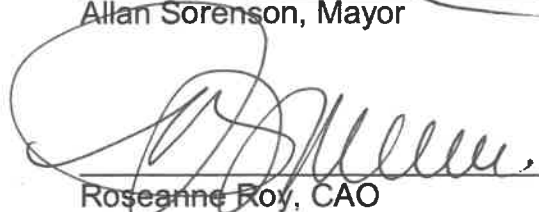
1. This Bylaw shall be known as the "Base Tax Bylaw".
2. A base tax shall apply to the types and classifications of property included in the table below:

Property Class	Type of Property	Type of Property
	Land	Land with Improvement
Agriculture	\$530.45	\$1,431.70
Residential	\$566.50	\$1,081.50
Commercial & Industrial	\$592.25	\$1,251.45

3. All previous resolutions are hereby repealed.
4. Bylaw #05/2022 is hereby repealed.




Allan Sorenson, Mayor


Roseanne Roy, CAO

Section 290, *The Municipalities Act*

Introduced and Read a first time this 9th day of January, 2023

Read a second time this 9th day of January, 2023

Read a third time and adopted this 9th day of January, 2023

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Bylaw No. 157 2023
