

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE  
HELD IN THE TOWN OFFICE  
Monday, December 15<sup>th</sup>, 2014

**CALL TO ORDER**

Mayor Ciona called the meeting to order at 8:10 a.m.

**ATTENDANCE**

Attending were Mayor Ciona; Councillors Larson, Rodwin, Sorenson, Woytiuk and CAO Brad.

**APPROVE AGENDA**

**2014-231** *Sorenson*

*That* the agenda be approved as presented.

CARRIED

**APPROVE MINUTES**

**2014-232** *Larson*

*That* the minutes of the November 14<sup>th</sup>, 2014 Regular Council Meeting be approved as read.

CARRIED

**FINANCIAL REPORTS**

**2014-233** *Rodwin*

*That* the Bank Reconciliation for October, 2014 and the Financial Statement for November, 2014 be accepted and filed.

CARRIED

**POLICY RE: MINIMUM CALL OUT PAY**

**2014-234** *Rodwin*

*That* any time an employee is called in to work overtime and they work less time than 3 hour minimum call in that they be paid for 3 hours of work at their regular rate of pay.

CARRIED

*Councillor Fiala arrived at 8:35 am*

**DELEGATIONS**

**Russ Krysak – Town Foreman** – The water and sewer service connection for the new residence on 1<sup>st</sup> Ave E has been completed. Snow removal during November using the tridem end dump truck and the regular dump truck to haul snow seemed to be quite efficient, the loader didn't have any waiting time. Council discussed the need to have both Public Works Employees get their Air Brake Endorsement for their drivers' license shortly.

**BLCA – Playground Committee** – Melvy Sanchez and Christie Dargin-Linsley attended to discuss the plans in place for the new playground at the Cenotaph Memorial Park. They would like to do preliminary planning and design over the winter and have everything in place and ready to go in the spring.

**BLCA – Lottery Grant** – Christie Dargin-Linsley attended to discuss the disbursement of the annual Saskatchewan Lotteries Grant. Council advised the BLCA that any groups that are interested in receiving funding from the Grant should submit their applications to the Town.

**RM of Blaine Lake – Joint Administrative Asst Position** – Councillor John Serienko and Administrator Tony Obridgewitch attended to discuss the RM of Blaine Lake's future assistant administrative assistant position requirements.

**INSTALL AUTOMATIC GENERATORS AT WATER TREATMENT PLANT AND RESERVOIR**

**2014-235** *Woytiuk*

*That* we look into the requirements and cost of having automatic generators put into place at the water treatment plant and the water reservoir.

CARRIED

**GRANT TO BLCA PLAYGROUND COMMITTEE**

**2014-236** *Woytiuk*

*That* we issue a cheque to the BLCA for the \$10,000.00 that was budgeted in 2014 for the Cenotaph Park Playground.

CARRIED

**REPORTS****2014-237****Sorenson****That** the reports for October be accepted and filed:

1. Water Analysis Reports – Nov 10 – Dec10/14
2. Monthly Water Treatment Plant Report – November/14
3. Water Security – Compliance Report
4. Employee Time Sheets – Nov 2 – Dec 6/14
5. Council Reports –
  - a) Thickwood Hills Watershed Assoc. – Sorenson
  - b) Municipal Waste Conference - Sorenson
  - c) BLCA – Nov 18/14 – Larson
  - d) Library – Dec 2/14 –Fiala
  - e) Wapiti Regional Library – Nov 15/14 - Fiala
6. Administrator's Report

CARRIED

**PERMISSION TO CARRY FORWARD UNUSED HOLIDAYS TO 2015****2014-238****Rodwin****That** we grant permission to CAO Brad to carry forward her unused 2014 holidays to 2015.

DEFEATED

**APPOINT COMMITTEE MEMBERS FOR “JOINT” TOWN/RM MEETINGS****2014-238****Rodwin****That** Mayor Ciona and Councillor Sorenson be appointed as the Town representatives to attend the joint Town/RM of Blaine Lake meetings to be held the 1<sup>st</sup> Thursday of the Month on a bi-monthly basis starting on January 8<sup>th</sup>, 2015.

CARRIED

*Councillor Woytiuk left the meeting at 10:45 am***SET DATE FOR JANUARY, 2015 REGULAR COUNCIL MEETING****2014-239****Sorenson****That** our regular January 2015 Council Meeting be held on Monday, January 12<sup>th</sup>.

CARRIED

**ESTABLISH ADMINISTRATION FEE FOR WASTE/RECYCLING BINS****2014-240****Sorenson****That** the administration fee added to the Loraas Waste/Recycle Disposal fees be lowered to \$.50/month for residential waste/recycle carts and to \$2.50/month for waste/recycle bins that are 3yd or larger in size.

CARRIED

**2015 SUMA CONVENTION****2014-241****Rodwin****That** Mayor Ciona and CAO Brad attend the 2015 SUMA Convention in Saskatoon, February 1<sup>st</sup> to 4<sup>th</sup>, 2015.

CARRIED

**CORRESPONDENCE****2014-242****Ciona****That** the Correspondence be accepted and filed:

1. Gord Krismer – 2015 Board of Revision rates
2. PA Parkland Health Board Meeting info.
3. Martin's Lake Meeting Minutes – Oct 16
4. NCMAA minutes
5. Burton Aggregates – haul snow
6. BLCA – lotteries grant
7. Sasktel – 4G wireless network
8. RM of Blaine Lake – Joint meetings
9. Chamber of Commerce – SEDA
10. Pinter & Associates – Waterworks System Assessment Proposal
11. C.S. Skrupski – 2015 Audit Service Plan

CARRIED

*Councillor Rodwin left the meeting at 11:00 am***2015 BYLAW ENFORCEMENT CONTRACT****2014-243****Fiala****That** we renew our contract with Bylaw Enforcement Officer Ron Klassen for 2015 at \$34.00/hour and .62/km for mileage.

CARRIED

**DONATION TO BLAINE LAKE CHAMBER OF COMMERCE**

**2014-244** *Larson*

*That* we donate up to \$1,000.00 to the Blaine Lake Chamber of Commerce to establish a promotional booth for economical development to be used at Trade Shows to promote the community of Blaine Lake.

CARRIED

**APPOINT 2015 AUDITOR**

**2014-245** *Sorenson*

*That* we appoint C.S. Skrupski as the Town's auditor for 2015.

CARRIED

**ESTABLISH TOWN HOURS FOR DECEMBER 24<sup>TH</sup> & 31<sup>ST</sup>, 2014**

**2014-246** *Ciona*

*That* the Town close at 12:00 noon on December 24<sup>th</sup> and 31<sup>st</sup>, 2014.

**CHRISTMAS BONUSES**

**2014-247** *Fiala*

*That* each permanent staff member be given a \$100.00 Christmas Bonus and all permanent staff members who have been with the Town for less than 6 months be given a \$50.00 Christmas Bonus in the form of a gift certificate to be used at a local business of the employees choice.

CARRIED

**APPROVE ACCOUNTS**

**2014-248** *Larson*

*That* payment of accounts with cheque number's 7276 – 7330 in the amount of \$56,875.20 excepting cheque # 7311 in the amount of \$709.52 to Blaine Lake Tire be approved for payment.

CARRIED

**ADJOURN**

**2014-249** *Sorenson*

*That* we adjourn.

*Adjournment – 11:25 am*

Date Approved: \_\_\_\_\_

Mayor: \_\_\_\_\_

CAO: \_\_\_\_\_