

MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE
HELD IN THE TOWN OFFICE
Friday, January 10th, 2014

CALL TO ORDER

Mayor Ciona called the meeting to order at 8:04 a.m.

ATTENDANCE

Attending were Mayor Ciona; Councillors Fiala, Larson, Rodwin, Sorenson, Woytiuk and CAO Brad.

APPROVE AGENDA

2014-001 **Woytiuk**

That the agenda be approved.

CARRIED

APPROVE MINUTES

2014-002 **Fiala**

That the minutes of the December 16th, 2013 Regular Council Meeting be approved as read.

CARRIED

FINANCIAL REPORTS

2014-003 **Ciona**

That the Bank Reconciliation for November, 2013 be accepted and filed.

CARRIED

Councillor Onishenko arrived at 8:15 a.m.

REPORTS

2014-004 **Woytiuk**

That the reports for January be accepted and filed:

1. Water Analysis Reports – Dec. 16, 2013 – Dec. 30, 2013
2. Employee Time Sheets – Dec. 6, 2013 – Dec. 28, 2013
3. Water Treatment Plan Operational Record – December, 2013
4. Council Reports –
 - a) Chamber of Commerce – Jan 9, 2014 - Rodwin
 - b) Library Board – Jan 7, 2014 – Larson
5. Administrator's Report

CARRIED

REGIONAL LANDFILL-RECYCLING PROJECT

2014-005 **Sorenson**

That we budget \$20,000.00 for the initial set up of a Regional Landfill-Recycling Project.

CARRIED

The next Regional Landfill-Recycling Project meeting will be held on Thursday, February 27th, 2014 at 1:00 pm in the Blaine Lake Sr.'s Hall.

Mayor Ciona left the Meeting. Deputy Mayor Onishenko assumed the Chair.

DELEGATIONS

1. Mike Pantermarakis – Attended to discuss an unpaid utility bill left by his tenant that was added to his property taxes. He did not feel that it should be added to his property taxes. He felt it should be added to the property taxes of property owned by his tenant. Mr. Pantermarakis suggested setting up a "Welcome Committee" to welcome new businesses to Blaine Lake. Council encouraged Mike to speak to the Chamber of Commerce and offer them his suggestions.

Mayor Ciona returned to the meeting and resumed the Chair.

UTILITY ARREARS TRANSFERRED TO TAXES

2014-006 **Sorenson**

That CAO Brad investigate the legality of transferring unpaid utility bills to a property other than that property where the utility was consumed. If it is legal the utility arrears for 701 Highways Plan should be transferred to property owned by the former tenant of 701 Highways Plan. If it is not legal, we cancel the penalty added to the utility bill but leave the actual water, sewer and waste bills added to the tax card for 701 Highways Plan.

CARRIED

PAPERLESS COUNCIL MEETINGS**2014-007** *Woytiuk*

That the Town purchase eight “Ipad” tablets and cases for use by Council members and the CAO for Council/Town business. Each Council member will have a town email address.
CARRIED

SELL ICOM RADIO**2014-008** *Ciona*

That we sell the Icom radio to Roger Pederson for \$50.00.
CARRIED

COMMITTEE AND CIVIC APPOINTMENTS**2014-009** *Sorenson*

That the committee and civic appointments be as follows until December 31st, 2014.

- A. Finance/Budgeting – All of Council
- B. Water/Sewage System – Onishenko, Sorenson, Woytiuk
- C. Streets/Drainage – Onishenko, Sorenson, Fiala
- D. Machinery – Onishenko, Sorenson, Woytiuk
- E. Zoning/Maintenance Standards – Larson, Rodwin, Sorenson
- F. Health & Welfare – Fiala, Larson, Rodwin, Woytiuk
- G. Recreation/Culture – Larson, Rodwin
- H. Emergency Measures Org – Fiala, Onishenko, Woytiuk
- I. B.L. Fire Dept – Ciona, Onishenko
- J. Landfill Operations – Fiala, Onishenko, Sorenson, Woytiuk
- K. Employee Relations – Onishenko, Rodwin, Sorenson
- L. Occupational Health & Safety – Fiala, Rodwin, Woytiuk, CAO

Civic Appointments

- A. Wapiti Regional Library Board – Fiala, Larson
- B. B.L. Library Board – Fiala, Larson
- C. Parkland Mutual Aid Committee – Onishenko, Ciona
- D. Martin’s Lake Regional Park – Popov, Rodwin
- E. Bledco –Woytiuk
- F. 12-40 Board – Ciona
- G. B.L.C.A. – Larson
- H. Chamber of Commerce – Rodwin
- I. Hafford & District Health Board – Woytiuk
- J. Communities in Bloom – All of Council
- K. Blaine Lake Museum – Larson
- L. Shellbrook Hospital Foundation - Woytiuk

CARRIED

CAO ADDITIONAL HOURS WORKED IN 2013**2014-010** *Rodwin*

That we pay CAO Brad for the 64 hours of additional work she did in 2013 at her regular hourly wage.

CARRIED

ESTABLISH CAO WORK HOURS**2014-011** *Woytiuk*

That any additional hours over the 35 hours per week that the CAO works up to a maximum of 37.5 hours per week be paid at the CAO regular rate of pay. Any hours over 37.5 hours per week must be approved by Council. A log of additional time worked is to be submitted to Council on a monthly basis.

CARRIED

BASIC EMERGENCY MANAGEMENT TRAINING**2014-012** *Woytiuk*

That Mayor Ciona, Councillor Fiala and Councillor Rodwin attend the Basic Emergency Management Training in Prince Albert on March 11 and 12, 2014.

CARRIED.

2014 VOLUNTEER FIRE FIGHTER INSURANCE**2014-013** *Larson*

That we renew the volunteer fire fighter insurance through SUMA for 2014.

CARRIED

APPOINT SUMASSURE VOTING DELEGATE**2014-014** *Fiala*

That we appoint CAO Brad to be our voting delegate at the SumAssure Annual General Meeting on February 2nd, 2014.

CARRIED

BYLAW NO. 2014-01

2014-015 **Sorenson**

That Bylaw No. 2014-01 being a bylaw to exempt certain property taxes for 2014 be read a first time.

CARRIED

2014-016 **Larson**

That Bylaw No. 2014-01 be read a second time.

CARRIED

2014-017 **Rodwin**

That Bylaw No. 2014-01 be given three readings at this meeting.

CARRIED UNANIMOUSLY

2014-018 **Fiala**

That Bylaw No. 2014-01 as annexed hereto and forming part of these minutes be read a third time and adopted.

CARRIED

CORRESPONDENCE

2014-019 **Sorenson**

That the following correspondence be accepted and filed:

1. Blaine Lake Library Minutes
2. SUMA Financial Statement for 2013
3. SAMA Annual Meeting
4. North Central Transportation Committee – October, 2013 Minutes
5. Hafford/Blaine Lake Community Advisory Network – List of Capital Equipment

CARRIED

CLEAR SIDEWALKS

2014-020 **Onishenko**

That we hire Roger Pederson to clear sidewalks in front of those properties on the 100 and 200 block of Main Street that do not clear it and that the cost of the snow removal be added to the taxes for those properties.

CARRIED

PURCHASE “GATOR”

2014-021 **Rodwin**

That we authorize Councillor Onishenko to purchase a used Gator all terrain vehicle for the Town for a maximum price of \$6,000.00.

CARRIED

Councillor Fiala declared a pecuniary interest and left the meeting.

APPROVE ACCOUNTS

2014-022 **Larson**

That we approve payment of accounts with cheque C#'s 6635 - 6695 in the amount of \$44,602.12.

CARRIED

Councillor Fiala returned to the meeting.

2014-023 **Larson**

That CAO Brad be authorized to pay any additional routine December, 2013 invoices prior to our February 18th, 2014 Council Meeting.

CARRIED

ADJOURN

2014-024 **Woytiuk**

That we adjourn.

Adjournment – 11:55 am

Date Approved: _____

Mayor: _____

CAO: _____