

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE  
HELD IN THE TOWN OFFICE  
Monday, November 16<sup>th</sup>, 2015

**CALL TO ORDER**

Mayor Ciona called the meeting to order at 8:03 a.m.

**ATTENDANCE**

Attending were Mayor Ciona; Councillors Fiala, Larson, Onishenko, Rodwin, Sorenson, Woytiuk, and CAO Brad.

**APPROVE AGENDA**

**2015-224** *Woytiuk*

*That* the agenda with additions be approved.

CARRIED

**APPROVE MINUTES**

**2015-225** *Sorenson*

*That* the minutes from the October 19th, 2015 Regular Council Meeting be approved as presented.

CARRIED

**FINANCIAL REPORTS**

**2015-226** *Rodwin*

*That* the Financial Statement for October, 2015 be accepted and filed.

CARRIED

**2015-227** *Rodwin*

*That* we accept the Bank Reconciliations for August and September, 2015 as presented.

CARRIED

**2015-228** *Onishenko*

*That* we approve the payment of the Fire Dept indemnities for 2015.

CARRIED

**REPORTS**

**2015-229** *Woytiuk*

*That* the reports for November be accepted and filed:

1. Water Analysis Reports- October 19 – November 9/15
2. Water Treatment Plant Report- October, 2015
3. ATAP – water filter cleaning
4. Sk. Environment – Transfer Station Report
5. Employee Time Sheets- October 4 – 31/15
6. Foreman's Report – November 2015
7. Council Reports –
  - a) BLCA – Nov/15 – Larson
  - b) 16-43 Regional Waste Meeting – Oral Report - Ciona
  - c) Chamber of Commerce Meeting – Rodwin
  - d) Thickwood Hills Watershed Authority – Sorenson
  - e) Blaine Lake Library – September & October - Fiala
6. Bylaw Enforcement Officer Report – Oct/15
7. Administrator's Report – Nov/15
8. Foreman's Report – Nov/15

**DELEGATIONS**

**Foreman – Russ Krysak** – Discussion on grading the streets and getting more gravel to stock pile at the Transfer Station; the new Safety Policy and the need to write up Incident Reports and "Near Miss" Incident Reports any time there is a problem with equipment or a safety issue; purchasing a new dump truck; and Russ and Andre getting their Air Brake Endorsement.

**Guy Cadrain** – Is interested in purchasing the property that his elevators are located on. Discussed what his plans are for use of the property.

**STREET REPAIR ON JAMES STREET**

**2015-230** *Onishenko*

*That* we instruct A1 Trenching & Excavating to return to the jobsite on James Street where he put in the new sewer line and that he ensure that the street is properly compacted and put back to the condition it was prior to the service connection being done.

CARRIED

**ISSUE PAYMENT TO 16-43 REGIONAL WASTE PROJECT**

**2015-231** *Fiala*

*That* we pay the balance of the 2015 budgeted amount (\$15,000.00) to the 16 to 43 Regional Waste Project.

CARRIED

**SAFETY POLICY****2015-232** *Larson*

*That* we approve the Safety Policy as presented. All employees should be made aware of the policy and Safety Bulletin Boards are to be put up in all Town Facilities. Information to be posted on the bulletin boards should include: a copy of the Safety Policy, and any MSDS or WHIMS worksheets that pertain to products being used in those buildings. Safety Co-ordinators are to be Russ Krysak and Anna Brad.  
CARRIED

**REQUEST FOR PRICE FOR REPLACEMENT WATER TREATMENT PLANT STUDY****2015-233** *Sorenson*

*That* we contact Associated Engineering, Catteral & Wright and Stantec Engineering and ask them to provide us with a price to do a study on the replacement of the Water Treatment Plant.  
CARRIED

**2016 SUMA CONVENTION****2015-234** *Sorenson*

*That* Mayor Ciona, Councillor Woytiuk and CAO Brad attend the 2016 SUMA Convention in Regina January 31<sup>st</sup> to February 3<sup>rd</sup>, 2016.  
CARRIED.

**SUMASSURE AGM****2015-235** *Rodwin*

*That* Mayor Ciona act as our voting delegate at the 2016 SUMAssure AGM.  
CARRIED

**MULTI-MATERIAL RECYCLING PROGRAM****2015-236** *Woytiuk*

*That* we enter into a service agreement with Multi-Material Stewardship Western Inc. for the recycling of packaging materials.  
CARRIED

**OFFICE ASSISTANT****2015-237** *Onishenko*

*That* we hire Grace Forseth as the Office Assistant at a rate of \$15.00/hour with a 6 month probationary period.  
CARRIED

**CORRESPONDENCE****2015-238** *Woytiuk*

*That* the correspondence be accepted and filed:

1. BLCA – Christmas Party
2. North Central Transportation Workshop
3. Blaine Lake Library – Minutes October 20<sup>th</sup>, 2015
4. Thickwood Hills Watershed Authority Minutes

CARRIED

**SLEIGH RIDE AT BLCA CHRISTMAS PARTY****2015-239** *Woytiuk*

*That* the Town pay \$350.00 towards the horse drawn sleigh rides at the BLCA Annual Town Christmas Party on December 12<sup>th</sup>, 2015 and that all of Council be encouraged to attend the BLCA Town Christmas Party.  
CARRIED.

**NORTH CENTRAL TRANSPORTATION WORKSHOP****2015-240** *Larson*

*That* Mayor Ciona be authorized to attend the North Central Transportation Workshop in February, 2016.  
CARRIED.

**PAYMENT OF LIBRARY CLEANING****2015-241** *Larson*

*That* we pay the library \$100.00/month to be paid once annually for cleaning at the library.  
CARRIED

**CLASSIFIED AD SECTION ON WEBSITE****2015-242** *Sorenson*

*That* we add a "Classified Ad" section to the Town's website for the public to use to advertise. All ads must be submitted to the Town for approval prior to being posted on the website and they must all have an expiry date on them.

CARRIED

**APPROVE ACCOUNTS**

**2015-243                      Sorenson**

**That** cheque numbers 7915 – 7964 in the amount of \$95,493.50; that payments to A1 Trenching & Excavating, Invoice # 1899 for \$1,732.50; Imperial Oil for \$1,345.21 and Jay's Transport for \$318.95 be approved for payment.  
CARRIED

*Councillor Fiala declared a pecuniary interest and left Council Chambers*

**2015-244                      Rodwin**

**That** Cheque # 7943 issued to Blaine Lake Tire & Repair for \$1,509.40 be approved for payment.  
CARRIED

*Councillor Fiala returned to Council Chambers*

**ADJOURN**

**2015-245                      Woytiuk**

**That** we adjourn.

*Adjournment – 11:35 a.m*

Date Approved: \_\_\_\_\_

Mayor: \_\_\_\_\_

CAO: \_\_\_\_\_