

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE  
HELD IN THE TOWN OFFICE  
Monday, April 18<sup>th</sup>, 2016

**CALL TO ORDER**

Mayor Ciona called the meeting to order at 8:11 a.m.

**ATTENDANCE**

Attending were Mayor Ciona; Councillors: Larson, Onishenko, Rodwin, Sorenson, Woytiuk and CAO Brad.

Regrets – Councillor Fiala

**APPROVE AGENDA**

**2016-070** **Sorenson**

*That* the agenda be approved as presented.

CARRIED

**APPROVE MINUTES**

**2016-071** **Larson**

*That* the minutes from the March 21st, 2016 Regular Council Meeting and the April 4<sup>th</sup>, 2016 Budget Meeting be approved as presented.

CARRIED

**FINANCIAL REPORTS**

**2016-072** **Ciona**

*That* the Financial Statement for March, 2016 be accepted and filed.

CARRIED

**REPORTS**

**2016-073** **Larson**

*That* the reports for April be accepted and filed:

1. Water Analysis Reports- March 14 to April 12/16
2. Water Treatment Plant Report- March, 2016
3. Employee Time Sheets- March 6 – April 2/16
4. Foreman's Report – April 2016
5. Bylaw Enforcement Report – March, 2016
6. Administrator Report – April, 2016
7. Safety Meeting & Incident Reports – March, 2016
8. Council Reports –
  - a) BLCA – April/16 – Larson
  - b) Chamber of Commerce – April/16 – Rodwin

CARRIED

**PRELIMINARY DESIGN OF PROPERTY ALONG RAILWAY TRACKS**

**2016-074** **Woytiuk**

*That* CAO Brad advise ratepayers by way of the Newsletter and the Town website that the Town has recently purchased the property along the railway tracks from Omnitrax and ask the ratepayers for their input in regard to development ideas for those properties.

CARRIED

***Town Council will have a Special Meeting on Wednesday, May 4<sup>th</sup> at 7:00 pm in Council Chambers to review and make a decision on the Engineering quotes on the Water Treatment Plant Study and Preliminary Design Proposals.***

**STREET MAINTENANCE**

**2016-075** **Onishenko**

*That* we hire Ron Parchoma on an "as needed" basis to operate the grader to do final grades on the streets and get proper crowns on the street as needed.

*That* we have a street sweeper come in and sweep the streets, and

*That* we apply calcium chloride to the streets.

CARRIED

**REPAIR DRAINAGE ON 1<sup>ST</sup> AVE E AND 1<sup>ST</sup> ST E**

**2016-076** **Onishenko**

*That* we send a letter to Waylyn Burton and advise him that he needs to repair the street on 1<sup>st</sup> Ave E and 1<sup>st</sup> St E that the heavy equipment and trailers he has had on his jobsite at 114 – 1<sup>st</sup> Ave E have destroyed.

CARRIED

**ADMINISTRATIVE ASSISTANT POSITION**

**2016-077** *Rodwin*

*That* CAO Brad be authorized to advertise for a new Administrative Assistant if required.  
CARRIED.

**APPRECIATION GIFT**

**2016-078** *Rodwin*

*That* we purchase a jacket with the “Town of Blaine Lake” embroidered on it in appreciation of Raymond Clouthier’s 10 years of service to the Town of Blaine Lake.  
CARRIED

**REMOVE CAVEAT**

**2016-079** *Onishenko*

*That* we remove the Caveat from Parcel T, Plan AV4398 that was originally registered in 1963 to accommodate the old lift station which was removed in 2007.  
CARRIED

**APPROVE 2016 BUDGET**

**2016-080** *Sorenson*

*That* we approve the 2016 budget as attached hereto.  
CARRIED

**SET 2016 MILL RATE**

**2016-081** *Woytiuk*

*That* the mill rate for 2016 be set at 6.2 mills.  
CARRIED

*Councillor Woytiuk declared a personal interest and left Council Chambers. (owner/operator of Blaine Lake Ambulance)*

**LETTER TO PRINCE ALBERT PARKLAND REGIONAL HEALTH REGION**

**2016-082** *Ciona*

*That* a letter be sent to the PA Parkland Health Region asking them for additional funding for a second “manned” ambulance in Blaine Lake.  
CARRIED

*Councillor Woytiuk returned to Council Chambers.*

**FLUSH SEWER LINES & CLEAN LIFT STATION**

**2016-083** *Onishenko*

*That* we accept the quote from Envirotech to flush the sewer lines on the West side of Town and clean the lift station.  
CARRIED

**AUTHORIZE SASK ALERT USERS**

**2016-084** *Larson*

*That* we authorize Andy Ciona and CAO Anna Brad to be issue alerts on behalf of the Town of Blaine Lake through the Saskatchewan Public Alerting System – SaskAlert.  
CARRIED

**PURCHASE FILING CABINET & CAO WORK STATION**

**2016-085** *Sorenson*

*That* we approve the purchase of a new lateral filing cabinet and a new work station for the CAO.  
CARRIED

**GIC'S AND INTEREST ON REGULAR BANK ACCOUNT**

**2016-086** *Woytiuk*

*That* we reinvest the \$62,374.40 GIC and the \$54,543.96 in our savings account at Affinity Credit Union into 2 year GIC's at an interest rate of 1.71% with Affinity Credit Union.

*That* we accept the proposal from CIBC to continue to provide us with a “no service fees” and to pay us prime less 2% interest on our regular chequing account.  
CARRIED

**SUMASSURE BYLAW AMENDMENTS**

**2016-087** *Sorenson*

*That* we approve the proposed bylaw amendments submitted by SUMAssure at their Annual General Meeting.  
CARRIED

**THICKWOOD HILLS WATERSHED AUTHORITY**

**2016-088** **Sorenson**

*That* we renew our membership with the Thickwood Hills Watershed Authority for 2016.

CARRIED

**EMPLOYEE RATES OF PAY FOR 2016**

**2016-089** **Sorenson**

*That* Foreman Russ Krysak be paid \$25.00/hour; that Public Works Assistant Andre Lapointe be paid \$20.00/hour and that CAO Brad receive a 3% pay increase for 2016.

**BILL TO TURN WATER ON AT 326 1<sup>ST</sup> AVE E**

**2016-090** **Rodwin**

*That* if it is determined that our employees had turned the water off at the curb stop at 326 1<sup>st</sup> Ave E that we reimburse Waylyn Burton the cost to have Greycat Oilfield services come and turn the curb stop back on.

CARRIED

*Mayor Ciona left Council Chambers*

**DELEGATIONS**

**Walter Rusel** – attended to discuss the water and sewer connection that was done at this residence (502 2<sup>nd</sup> Ave W – Lot 4, Block 2, Plan N5260) last fall.

*Mayor Ciona returned to Council Chambers.*

**Foreman – Russ Krysak** – discussed drainage, grading streets and weed control.

**BYLAW 2016-03 – TO PROVIDE FOR INCURRING DEBT TO GUARANTEE A PORTION OF THE 16 TO 43 REGIONAL LANDFILL CORPORATION LOAN**

**2016-091** **Rodwin**

*That* Bylaw No. 2016-03 being a bylaw to provide for incurring debt in order to guarantee a portion of a loan for the 16 to 43 Regional Landfill Corporation be read a first time.

CARRIED

**2016-092** **Sorenson**

*That* Bylaw No. 2016-03 be read a second time.

CARRIED

**2016-093** **Rodwin**

*That* Bylaw No. 2016-03 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**2016-094** **Onishenko**

*That* Bylaw No. 2016-03 as annexed hereto and forming part of these minutes be read a third time and adopted.

CARRIED

**BYLAW NO. 2016-04 - A BYLAW TO ESTABLISH BASE TAXES**

**2016-095** **Woytiuk**

*That* Bylaw No. 2016-04 being a bylaw to establish 2016 base tax rate be read a first time.

CARRIED

**2016-096** **Onishenko**

*That* Bylaw No. 2016-04 be read a second time.

CARRIED

**2016-097** **Ciona**

*That* Bylaw No. 2016-04 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**2016-098** **Larson**

*That* Bylaw No. 2016-04 as annexed hereto and forming part of these minutes be read a third time and adopted.

CARRIED

**BYLAW NO. 2016-05 BEING A BYLAW TO ALLOW PAYMENT OF CERTAIN ACCOUNTS**

**2016-099** **Sorenson**

*That* Bylaw No. 2016-05 being a bylaw to allow the CAO to pay certain accounts be read a first time.  
CARRIED

**2016-100** **Rodwin**

*That* Bylaw No. 2016-05 be read a second time.  
CARRIED

**2016-101** **Woytiuk**

*That* Bylaw No. 2016-05 be given three readings at this meeting.  
CARRIED UNANIMOUSLY

**2016-102** **Onishenko**

*That* Bylaw No. 2016-05 as annexed hereto and forming part of these minutes be read a third time and adopted.  
CARRIED

**CORRESPONDENCE**

**2016-103** **Onishenko**

*That* the correspondence be accepted and filed:

1. Crime Stoppers – donation request
2. Sk. River Basin – membership
3. RM of Redberry – Sr. Housing meeting
4. Library Minutes
5. PA Health Region Meeting Notes – Apr 6
6. THWSA – Minutes
7. Morton – pins, information for reunion
8. Stonehouse – arrange for tax payments

CARRIED

**CRIME STOPPER DONATION**

**2016-104** **Rodwin**

*That* we make a \$200.00 donation to Saskatchewan Crime Stoppers.  
CARRIED

**PARTNERS FOR THE SASKATCHEWAN RIVER BASIN MEMBERSHIP FOR 2016**

**2016-105** **Woytiuk**

*That* we purchase a \$50.00 membership with Partners for the Saskatchewan River Basin for 2016.  
CARRIED

**ATTEND RM OF REDBERRY SR. HOUSING UNIT INFORMATION MEETING**

**2016-106** **Sorenson**

*That* Mayor Ciona attend the Sr. Housing Unit information meeting that is being hosted by the RM of Redberry in Hafford on April 25<sup>th</sup>, 2016.

CARRIED

**APPROVE PAYMENT OF LIBRARY BOARD INVOICE FOR PAINTING**

**2016-107** **Rodwin**

*That* we approve payment of the invoice from JM<sup>2</sup> Consults. A letter is to be sent to the Blaine Lake Library Board advising them that once the Town has agreed to pay a portion of any quote or estimate for work, if the quote is changed or any additional work is done, Council needs to approve it prior to the work proceeding.

CARRIED

**REQUEST FOR PINS AND INFORMATION ON THE TOWN OF BLAINE LAKE**

**2016-108** **Woytiuk**

*That* we send pins, website information, and a few copies of any pictures we might have to the family of William “Scottie” Johnstone, the gentleman that donated the land that the Town of Blaine Lake is built on.  
CARRIED

**APPROVE TAX PAYMENT ARRANGEMENTS**

**2016-109** **Larson**

*That* we accept the payment schedule proposed by Greg and Laura Stonehouse for their property (110-5<sup>th</sup> Ave E). as long as they adhere to the schedule they have submitted we will not proceed with further tax enforcement.

CARRIED

**SHARLEEN NORDQUIST SIDEWALK CAFÉ PROPOSAL**

**2016-110** *Larson*

*That* we send a letter be sent to Sharleen Nordquist advising her that she will need to complete a Development Permit and adhere to any provincial health regulations pertaining to eating establishments prior to establishing a “sidewalk café”.  
CARRIED

**BLAINE LAKE CHAMBER OF COMMERCE FILE STORAGE**

**2016-111** *Woytiuk*

*That* we permit the Blaine Lake Chamber of Commerce to keep 1 filing cabinet in the BLCA office located in the basement of the Town Office.  
CARRIED

**APPROVE ACCOUNTS**

**2016-112** *Onishenko*

*That* cheque numbers 8211 - 8256 in the amount of \$44,240.92 and  
*That* invoices from Traditional Contracting for \$265.98 and from GE Environmental for \$510.80 be approved for payment,  
CARRIED

**ADJOURN**

**2016-113** *Woytiuk*

*That* we adjourn.

*Adjournment – 11:45 a.m.*

Date Approved: \_\_\_\_\_

Mayor: \_\_\_\_\_

CAO: \_\_\_\_\_