

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE  
HELD IN THE TOWN OFFICE  
Tuesday, December 20th, 2016

**CALL TO ORDER**

Mayor Sorenson called the meeting to order at 8:00 a.m.

**ATTENDANCE**

Attending were Mayor Sorenson; Councillors: Bennett, Breland, Larson, Rodwin, Weber, and CAO Brad. Regrets – Councillor Onishenko

**APPROVE AGENDA**

**2016-267** *Rodwin*

*That* the Agenda be approved.

CARRIED

**APPROVE MINUTES**

**2016-268** *Weber*

*That* the minutes from the November 21<sup>st</sup>, 2016 Regular Council Meeting; and the minutes from the November 29<sup>th</sup>, 2016 Special Meeting be adopted as presented.

CARRIED

**FINANCIAL REPORTS**

**2016-269** *Larson*

*That* the Financial Statement for November, 2016 be adopted as presented.

CARRIED

**REPORTS**

**2016-270** *Weber*

*That* the reports for December be accepted and filed:

1. Water Analysis Reports- Nov 21 – Dec12, 2016
2. Water Treatment Plant Report - November, 2016
3. Employee Time Sheets- November 13 – December 10. 2016
4. Bylaw Enforcement Report – November, 2016
5. Administrator Reports – December, 2016
6. Safety Meeting Report – December, 2016
7. Foreman's Report – December/16
8. Council Reports –
  - a) BLCA – December – Larson
  - b) 16-43 Regional Waste – December –Sorenson
  - c) Hafford, Blaine Lake & Area Primary Health Care – December – Rodwin
  - d) Chamber of Commerce – December – Sorenson

CARRIED

**LETTER TO NEW PHARMACY OWNER**

**2016-271** *Weber*

*That* we send a letter to the new pharmacy owner welcoming him to Blaine Lake and inviting him to attend our January or February council meeting.

CARRIED

**CONCRETE AT THE TRANSFER STATION**

**2016-272** *Breland*

*That* we no longer accept concrete at the transfer station.

CARRIED

**ADVISE LORAAS OF CONTRACT TERMINATION**

**2016-273** *Larson*

*That* we advise Loraas Disposal that we will not be renewing our waste/recycle removal contract with them for 2018.

CARRIED

**CANADA 150 COMMITTEE APPOINTMENTS**

**2016-274** *Larson*

*That* we appoint Bev Breland and Jason Weber as the Town Council representatives on the Canada 150 Celebration Committee.

CARRIED

*Councillor Weber declared a pecuniary interest and left Council Chambers*

**AWARD SURVEY CONTRACT**

**2016-275 Breland**

*That* we award the contract to survey Lot 1, Block 38, Plan 96B16625 Extension 1 (Parcel 203136612); Lot X, Plan 102194715 (Parcel 203136601); Lot 3, Block 38, Plan 96B16625 (Parcel 131015900); and Lot 8, Block Y, Plan 102194715 (Parcel 203136623) to Altus Geomatics.

CARRIED

*Councillor Weber returned to Council Chambers.*

**REQUEST PROPOSAL FOR STREET REPAIR PLAN**

**2016-276 Breland**

*That* we request a proposal for a long range plan for repairs, reconstruction, resurfacing and drainage of our streets from Associated Engineering, Tetra Tech Engineering and Stantec Engineering.

CARRIED

**PERMIT FOR WATER & SEWER SERVICE CONNECTIONS**

**2016-277 Larson**

*That* we require homeowners to apply for a permit to replace or have new water and sewer service connections installed. The permit will allow 3 days for the service connection to be completed and the excavation filled. If the project is not completed within 3 days a \$1,000.00/day penalty will be applied and the homeowner will be responsible for payment of the penalty. Council or a Committee of Council may consider extending the completion time but the extension must be applied for prior to the 3 day time limit expiring.

CARRIED

**2017 SUMA CONVENTION**

**2016-278 Sorenson**

*That* any Councillor or CAO Brad be approved to attend the SUMA convention or any part of the SUMA convention in Saskatoon, February 5<sup>th</sup> to 8<sup>th</sup>, 2017.

CARRIED

**ASSESSMENT, TAXATION AND TAX TOOLS WORKSHOP**

**2016-279 Weber**

*That* we approve CAO Brad attending the Assessment, Taxation and Tax Tools workshop in Shellbrook on February 10<sup>th</sup>, 2017.

CARRIED

**MARTIN'S LAKE REGIONAL PARK AUTHORITY**

**2016-280 Breland**

*That* we advise the Martin's Lake Regional Park Authority that we are against allowing the RM of Blaine Lake to withdraw from the Regional Park Authority.

CARRIED

**eBILLING FOR UTILITIES AND TAXES**

**2016-281 Rodwin**

*That* we purchase the e-billing software package from Munisoft.

CARRIED

**REPLACE AED**

**2016-282 Weber**

*That* we purchase a new AED to replace our AED that is expiring.

CARRIED

**PTIC & CWWF GRANT**

**2016-283 Rodwin**

*That* Council support the application for a PTIC (Provincial-Territorial Infrastructure Component) and CWWF (Clean Water & Wastewater Fund) grant for a new Water Treatment Plant. Council agrees to meet legislated standards, to meet the terms and conditions of the relevant PTIC and CWWF program, to conduct an open tendering process, to manage the construction of the project, to fund the municipal share of the construction costs, to fund ongoing operation and maintenance costs, and to follow any mitigation measure as required by the *Canadian Environmental Assessment Act* and *The Environmental Assessment Act (Saskatchewan)*.

CARRIED

**APPOINT ACTING ADMINISTRATOR**

**2016-284 Weber**

*That* we appoint Darcie Glencross to be the Acting Administrator in the event that CAO Brad is unable to attend the January 6<sup>th</sup>, 2017 regular council meeting.

CARRIED

**TAX ENFORCEMENT**

**2016-285 Weber**

*That* we request the Registrar to issue the titles for lots 9 and 10, block 1, Plan BT3717 to the Town.

CARRIED

**BYLAW NO. 2016-11 – Council Procedures Bylaw Amendment**

**2016-286** **Larson**

*That* Bylaw No. 2016-11 being a bylaw to amend Bylaw 2016-02 the Council Procedures Bylaw be read a first time.

CARRIED

**2016-287** **Breland**

*That* Bylaw No. 2016-11 be read a second time.

CARRIED

**2016-288** **Weber**

*That* Bylaw No. 2016-11 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**2016-289** **Bennett**

*That* Bylaw No. 2016-11 as annexed hereto and forming part of these minutes be read a third time and adopted.

CARRIED

**BYLAW 2016-12- Establish Council Code of Ethics**

**2016-290** **Breland**

*That* Bylaw No. 2016-12 being a bylaw to establish a Council Code of Ethics be read a first time.

CARRIED

**2016-291** **Rodwin**

*That* Bylaw No. 2016-12 be read a second time.

CARRIED

**2016-292** **Larson**

*That* Bylaw No. 2016-12 be given three readings at this meeting.

CARRIED UNANIMOUSLY

**2016-293** **Weber**

*That* Bylaw No. 2016-12 as annexed hereto and forming part of these minutes be read a third time and adopted.

CARRIED

**APPROVE CAO CARRY FORWARD 2016 HOLIDAYS**

**2016-294** **Sorenson**

*That* we allow CAO Brad to carry forward any unused holidays from 2016 to 2017 due to extenuating circumstances.

CARRIED

*Councillor Weber left the meeting at 10:20 a.m.*

**CORRESPONDENCE**

**2016-295** **Breland**

*That* the correspondence be accepted and filed:

1. SUMAssure – AGM and appoint voting delegate
2. Thickwood Hills Watershed Authority Minutes
3. Shelterbelt Tree program
4. Martin's Lake Minutes – Oct 11/16
5. Hepburn Daycare
6. City of PA – proposed library boundary changes
7. BLCA – November reports & Joint Use Facility Agreement
8. Go Out & Play Challenge
9. NCTPC Minutes – Aug 30/16
10. Library Board Minutes – Dec 7/16

CARRIED

**PAINTING AT CURLING RINK**

**2016-296** **Breland**

*That* while the Maintenance Workers are not very busy with regular Town work duties we allow them to assist with prepping and painting the interior of the curling rink for the BLCA. Town work is to be their priority.

CARRIED

**DELEGATIONS**

**Russ Krysak – Town Foreman** – Attended to discuss maintenance work activities. They are not very busy right now because we don't have any snow. Russ will check and make sure that the metal gate and iron that was laying in the tennis courts has been picked up. Russ attended the meeting during Eric Gaudet's discussion of the Water Treatment Study. Mr. Gaudet is an engineer with Associated Engineering.

**Eric Gaudet, Associated Engineering** – Mr. Gaudet discussed the Water Treatment Study the Town had done in 2016. He answered questions in regard to that report and discussed possible options for our water system. Mr. Gaudet also discussed the new infrastructure grants that are available.  
CARRIED

**STAFF CHRISTMAS BONUSES**

**2016-297 Sorenson**

**That** each permanent full-time staff member be given a \$100.00 Christmas Bonus; part-time staff members and permanent staff members who have been with the Town for less than 6 months be given a \$50.00 Christmas Bonus in the form of a gift certificate to be used at a local business of the employees choice.  
CARRIED

*Mayor Sorenson declared a pecuniary interest and left Council Chambers. Deputy Mayor Rodwin took over the Chair.*

**APPROVE ACCOUNTS**

**2016-298 Breland**

**That** Cheque #8730 payable to AI Sorenson in the amount of \$255.00 be approved for payment.  
CARRIED

*Mayor Sorenson returned to Council Chambers and resumed the Chair.*

**2016-299 Larson**

**That** Cheque #'s 8673 – 8731 in the amount of \$123,493.51 be approved for payment.  
CARRIED

**ADJOURN**

**2016-300 Breland**

**That** we adjourn.

*Adjournment – 11:25 a.m.*

Date Approved: \_\_\_\_\_

Mayor: \_\_\_\_\_

CAO: \_\_\_\_\_