

MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE  
HELD IN THE TOWN OFFICE  
Monday October 22, 2018

**CALL TO ORDER**

Mayor Al Sorenson called the meeting to order at 8:00 p.m.

**ATTENDANCE**

Attending, Councilors: Breland, Larson, Woytiuk, Rodwin, Weber, Onishenko and Administration, Carmen Jean

Submission: Barb Woytiuk submitted disclosure statement.

**DELEGATIONS**

Town Foreman Russ Krysak attended meeting and gave a report on the activities of the outside employees over the past month. Mayor Al thanked Russ for his report and Russ left.

**APPROVE AGENDA**

**2018-168 Breland**

*That* the Agenda with additions be approved.  
CARRIED

**APPROVE MINUTES**

**2018-169 Weber**

That the Minutes of September 17, 2018 Meeting of the Town of Blaine Lake as held in the Municipal Administration Building at 301 Main Street, Blaine Lake, Saskatchewan be approved as amended.  
That Kyle Onishenko was not in attendance at meeting.  
CARRIED

**FINANCIAL REPORTS**

*No Financial Statements*

*Bank Reconciliation*

**2018-170 Larson**

That the Bank Reconciliation for the Month of June be approved as presented  
Carried

**REPORTS**

**2018-171 Rodwin**

*That* the reports be accepted and filed:

1. Water analysis reports
2. Water Treatment Plant
3. Bylaw Officer Report September 2018  
Stray Cats in Blaine Lake Report
4. Ryan Sheppard Building Permit Report
5. Council Reports  
Blaine Lake Library July 18, 2018  
Breland  
Blaine Lake Library September 19, 2018 Breland  
Blaine Lake Library October 17, 2018 Breland  
16- 43 Waste Project Breland  
Primary Health Care Rodwin  
SCC September 19, 2018 Sorenson  
BLCA Sorenson  
Shellbrook Foundation Larson  
16-43 Waldheim Sorenson  
Martins Lake Regional Park Larson

CARRIED

Council Member Bev Breland declared a pecuniary interest and left council chambers at 9:20 a.m.

## **TABLE BACK ALLEY CLOSURE**

That the Back Alley of Block 33 be tabled to the next regular meeting of Council. That the council will visit site after the meeting is adjourned.

Council Member Bev Breland returned to council chambers at 9:30 a.m. after motion tabling back alley.

## **BYLAW NO. 2018-004**

### **2018-172 Rodwin**

That Bylaw No. 2018-004 being a Bylaw to enter into an agreement with the Rural Municipality of Blaine Lake No 434 for the formation of the Blaine Lake and district Fire Department. be introduced and read a first time.

CARRIED

### **2018-173 Onishenko**

That Bylaw 2018-004 , be given a second reading.

CARRIED

### **2018-174 Larson**

That Bylaw 2018-004, be given three reading at this meeting.

CARRIED

### **2018-175 Woytiuk**

That Bylaw No. 2018-004 being a Bylaw to enter into an agreement with the Rural Municipality of Blaine Lake No 434 for the formation of the Blaine Lake and district Fire Department, be hereby given third reading and now be signed and sealed by the presiding officers.

CARRIED

## **CORRESPONDENCE**

### **2018-176 Woytiuk**

That the following correspondence having been read be filed:

Town of Cardnuff RCMP Detachments

RM Leask Fire report

Town of Kyle Policies

News Optimist

CARRIED

Al Sorenson Left the Meeting

## **LOT SALE**

### **2018-177 Breland**

That the Town of Blaine Lake sell to Dallas Wishloff Lots 8&9 Block 1 Plan BT3717 for the Price of \$3500.00 and that Dallas Wishloff be responsible for the water and Sewer connections and that all elevations for the water and sewer and drainage be the responsibility of Dallas Wishloff.

CARRIED

## **BUILDING AND DEVELOPMENT PERMITS**

### **2018-178 Breland**

That Building Permit 18005 for Dallas Wishloff be approved as presented.

CARRIED

AL Sorenson returned to meeting

## **TAXERVICE**

### **2018-179 Larson**

That the Town of Blaine Lake engage the services of TAXERVICE for all tax enforcement proceedings.

CARRIED

## **PHONE ALLOWANCE**

### **2018-180 Breland**

That Greg Gladstone receive a monthly phone allowance of \$50.00, that his number must be public.

CARRIED

**FINANCIAL STATEMENTS**

**2018-178        LARSON**

That the draft audited financial statements as presented by Collins Barrow be accepted as presented.  
CARRIED

**APPROVE ACCOUNTS**

**2018-177        Larson**

That the utility and school accounts in the amount of \$ 19020.85 and Cheques numbering, 10079 to 10136 in the amount of \$80931.10 be approved for payment.  
CARRIED

**DISCUSSIONS HELD REGARDING;**

Employee Agreements

BLCA

Dirt at Esso

Bylaw Enforcement

Library Maintenance

**ADMINISTRATION REPORTS**

**2018-178        Breland**

That the following administration reports be accepted as presented:

FCM – Changes to Elected Official Exemption

Urban Voice

Collins Barrow Office Regarding Audit 2017

Gazette Advertising

Fire Wages

News – Regional Optimist

**Gazette Advertising**

**2018-179        Weber**

That the Town of Blaine Lake continue the existing advertisement in the Clarks Crossing Gazette for \$725.00 for ½ page color.  
CARRIED

**ADJOURN**

**2018-180        Breland        11:30 a.m.**

That this meeting adjourn.

CARRIED

Date Approved: \_\_\_\_\_

Mayor: \_\_\_\_\_

CAO: \_\_\_\_\_

# TOWN OF BLAINE LAKE

Bylaw Number: 2018-04

## BEING A BYLAW TO ENTER INTO AN AGREEMENT WITH THE RURAL MUNICIPALITY OF BLAINE LAKE NO. 434, FOR THE FORMATION OF THE BLAINE LAKE AND DISTRICT FIRE DEPARTMENT.

The Council for the Town of Blaine Lake, in the Province of Saskatchewan enacts as follows:

1. The Mayor and Town Administrator of the Town of Blaine Lake are hereby authorized, empowered and directed to execute the agreement between the Town of Blaine Lake and the Rural Municipality of Blaine Lake No. 434, the terms of which are attached hereto and marked as Exhibit "A" to this bylaw.
2. All previous Bylaws regarding fire services are hereby repealed.



Mayor

Administrator

Read a third time and adopted this 8 day of November, 2018.



EXHIBIT "A" TO BYLAW NO.

Memorandum of Agreement made the \_\_\_\_\_ day of \_\_\_\_\_, 2018.

BETWEEN:

The Town of Blaine Lake, a municipal corporation of and in the Province of Saskatchewan, hereinafter referred to as the Town.

And

The Rural Municipality of Blaine Lake No. 434, a municipal corporation of and in the Province of Saskatchewan, hereinafter referred to as the R.M.

WHEREAS the parties hereto are desirous of providing in the Agreement for the following:

- a) An Association of the parties hereto for the purpose of establishing a fire department and to provide fire protection services to all residents within its boundaries. (hereinafter called the Fire Department).
- b) The constitution of a representative Committee to administer the operation of the Fire Department (hereinafter called the Committee) of the District.
- c) The respective contribution of each party to the capital cost of furnishing the requisite equipment and storage facilities for utilization in fire in the District.
- d) The respective contribution of each party to the operating expenses incurred in providing fire protection in the said District.

NOW THEREFORE THIS AGREEMENT WITNESSETH AS FOLLOWS:

1. FIRE DEPARTMENT

1. The Department shall be called the "Blaine Lake & District Fire Department"
2. The Department shall provide fire protection to the following areas.

- (a) All property within the municipal boundaries of the Town of Blaine Lake and the R.M. of Blaine Lake.
- (b) AND, other agreements entered into by the respective councils bylaw.

2. FIRE PROTECTION

1. The Committee shall be called the "Blaine Lake & District Fire Committee".
2. The Committee shall comprise of a minimum of 2 members appointed from the town, one of which shall be an elected official, 2 members appointed from the R.M., one of which shall be an elected official, the Fire Chief, the deputy Fire Chief and a Secretary Treasurer.

3. The term of office and qualifications of each member appointed to the Committee shall be determined by the party appointing such member, but the term of office shall in no case be less than one year.
4. The Committee shall at its first meeting of each year elect a Chairperson and Vice-chairperson.
5. The Committee shall meet at least 4 times a year.
6. The Town Administrator shall be the Secretary Treasurer of the Committee and shall not have any voting powers.
7. The Committee shall be responsible to oversee the operations of the Fire Department.
8. The Committee shall prior to February 28<sup>th</sup> of each year meet to prepare an operating budget for that year, to be submitted to the participating Councils for their approval.
9. The Committee shall also maintain a 5 year Capital Budget which shall accompany their operating budget each year when being submitted for approval.
10. Any expenditure which may be required in excess of the budget must be approved by both Councils.
11. The Committee shall recommend fees to be charged by the Department to residents with the R.M. for firefighting which shall be approved by the respective Councils.
12. The Committee may complete an annual review of this agreement and present their recommendations to their respective Councils.

### 3. FIRE CHIEF

1. The Fire Chief or his designate, for the Town shall be the Fire Chief of the R.M. of Blaine Lake & District Fire Department.
2. The Fire Chief, or in his absence his designate, shall have the sole authority to dispatch whatever fire protection equipment he feels necessary within the Town or the R.M.

### 4. FIRE BRIGADE

1. The Town's Fire Brigade shall provide firefighting services within the areas as designated in Section 1

### 5. FIRE HALL

1. Any capital costs incurred by the Fire Department building shall be cost shared on a 50-50 basis between the R.M. and the Town.

2. All operating costs of the Fire Hall shall be cost shared on a 50-50 basis between the R.M. and Town.

6. FIRE EQUIPMENT

1. All fire fighting equipment that is owned by the Town and R.M. shall be under the direction of the Fire Committee unless otherwise stated.

7. ADMINISTRATION

1. All revenue expenditures of the Department shall be processed through Town books.

2. The Secretary Treasurer shall record the minutes of all meetings of the Committee and shall have charge of and possession of the Committee records.

3. The Secretary Treasurer shall at their discretion each month requisition from the R.M. an amount equal to 50% of the operating costs of the Department.

4. The Secretary Treasurer shall also prepare a Statement of Revenue and Expenditures, accounting for all the transactions of the Department which shall be submitted to each Committee.

5. The Secretary Treasurer shall perform any other duties within reason as directed by the Committee.

6. The Secretary Treasurer shall keep separate detailed records of all capital purchases made for each truck and for the fire department. These records shall include the cheque number, amount, description of purchase and to whom it was paid. The Secretary Treasurer shall also prepare an inventory of the equipment that each respective municipality is providing to the fire department.

7. The Town will receive compensation each year in the amount of \$1500.00 for Secretary /Treasurer duties.

8. Fire Equipment contributed to the Fire Department at signing of this agreement:

Fargo Fire Truck 1955	SN 93504912C	Owner: Town of Blaine Lake
GMC Fire Truck 1977	SN TCE67N600935	Owner: RM of Blaine Lake
Chev C70 Fire Truck	SN 1GDL7DIEDV502997	Owner: RM of Blaine Lake
Bush Truck F250 Ford 2006	SN 1FTSW21P46EC51677	Owner: 50/50
Ford Emergency Ambulance 2001	SN 1fDSS34F41HA61983	Owner: Donated to Fire Department



9. DISOLUTION.

1. It is agreed that any party may withdraw from this agreement upon giving the other party 3 years written notice unless otherwise agreed by both Councils.
2. In the event that this agreement is terminated, all capital assets shall be disposed of in the following manner:
  - a) Each municipality shall retrieve their respective fire trucks as recorded in Section 8.
  - b) The capital purchases of the fire department as recorded in Section 8 may be purchased by either party however, in the event that either party is interested in the assets or both parties are interested in purchasing the assets, will be sold and the money split equally between both parties.
  - c) The fire hall will remain the property of the Town of Blaine Lake.

This agreement shall come into force effective immediately.



R.M. of Blaine Lake – Reeve



Administrator



Town of Blaine Lake- Mayor



Administrator



Dated this 8 day of November, 2018