

**MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE  
HELD AT THE BLAINE LAKE SENIORS CENTRE  
Monday, December 21, 2020 at 3:30pm**

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**CALL TO ORDER**

Mayor Matthew Hutchings called the meeting to order at 3:30pm

**ATTENDANCE**

Attending Mayor Matthew Hutchings, Councilors Bev Breland, Darlene Harder, Melissa Johnson, Rodger Pederson, Jason Weber and Jennifer Gutknecht and Administrator Brenda Lockhart.

Delegates: Maintenance Foreman Russell Krysak

**APPROVE AGENDA**

**2020-334 Pederson**

That the following items be added to the Agenda:

Reports

SCFD Meeting Report

New Business:

Bylaws and Policies

Tour of Town Facilities – Mayor

Sick Days – Covid 19

Old Business

Snow Bucket

Snow Removal

Correspondence

Email - Amund Otterson

And that the Agenda be approved as amended.

*CARRIED*

**APPROVE MINUTES**

**2020-335 Johnson**

That the Minutes of the November 23, 2020 Regular Council meeting be approved as presented.

*CARRIED*

**2020-336 Pederson**

That the Minutes of the December 7, 2020 Special Council meeting be approved as presented.

*CARRIED*

**FINANCIAL REPORTS**

**2020-337 Harder**

That the Financial Statement for November 2020

*CARRIED*

**2020-338 Weber**

That the November 2020 Affinity & CIBC Bank Reconciliation be approved as presented.

*CARRIED*

**DELEGATES**

***Russell Krysak, Maintenance Foreman attended - 4pm to 4:15pm***

- Scarifying this week to address some lumps and slippery sections
- Ridges from scarifying will be left, not high, but if an issue – let Russ know and they can be removed
- WTP hydro testing – Russ called in on weekend to witness the results. Should be done by next week
- Installing floor tiles, painting and maintaining the reservoir building.
- Russ has been talking to Badger Daylighting in regards to hydrovac service to repair curb stops
- Rudi back at work
- Rudi still driving his own vehicle for work – second truck is unreliable/safe – until we buy another one
- Will look at snow piles by school/Breland's and address
- Winter sand coming from highways, free.

Councilor Weber declared conflict of interest with respect to an account for approval and left the meeting at 4:20pm returning at 4:24pm

**APPROVE ACCOUNTS**

**2020-339 Pederson**

That Affinity Credit Union cheques numbered 1375 to 1444 and "Other (EFT)" payments totaling \$729,928.80 be approved for payment

*CARRIED*

## **EMO**

### **2020-340 Harder**

That further payments to the EMO Coordinator be suspended until such time as he is able to attend a Council meeting

*CARRIED*

## **WATER METER READINGS**

### **2020-341 Weber**

That we agree to read meters for business in December 2020 continuing to read in April, August and December as per the Bylaw 2019-04 and the time be provided to pay January bill if needed

*CARRIED*

### **2020-342 Breland**

That we agree to send meter reading cards to each household as soon as possible with the next reading to be recorded prior to April 2021 water billing

*CARRIED*

## **SUMMER EMPLOYMENT GRANT**

### **2020-343 Breland**

That we agree to apply for three (3) summer employees, two for maintenance positions and one for a recreation position

*CARRIED*

## **16 to 43 WASTE MANAGEMENT**

### **2020-344 Gutknecht**

That we appoint Councilors Bev Breland and Rodger Pederson to the 16 to 43 Waste Management Committee

*CARRIED*

### **2020-345 Weber**

That we agree to the following action plan in the event of an interruption to garbage and recycling services;

That we contact TJ's Disposal to collect our garbage and recycling as a direct service, or;

Arrange for two (2) 30 yard roll off bins from Loraas Disposals to be available for disposal of their household garbage and recycling

*CARRIED*

### **2020-346 Hutchings**

That we invite all Member Councils to the 16 to 43 Waste Management Company to a Virtual Meeting to be held at 6pm on Monday January 4, 2021

*CARRIED*

## **TOWN TRUCK**

### **2020-347 Harder**

That we agree to the purchase of a Town maintenance truck and that the Machinery Committee be provided with a budget of up to \$45,000 for this purchase

*CARRIED*

### **2020-348 Breland**

That the reports be accepted and filed:

1. Water Treatment Plant Reports – November 2020
2. Administrator's Report
3. Employee Time Sheets – Pay Period 24 & 25
4. Bylaw Enforcement Reports
5. Council Reports
  - a. 16 to 43 Waste Management Meeting – Meeting Minutes
  - b. School Partnership Project Committee
  - c. Machinery Committee Minutes
  - d. Sask Watershed Authority

*CARRIED*

## **MUNICIPALITIES OF SASKATCHEWAN CONVENTION**

### **2020-349 Weber**

That we agree to Mayor Hutchings and Councilor Jennifer Gutknecht attending the 2021 Virtual Convention and pay the associated costs

*CARRIED*

## **CHRISTMAS AD**

### **2020-350 Gutknecht**

That we agree to place a Christmas Greetings ad in the "Read All About It" newsletter

*CARRIED*

## **STRATEGIC PLANNING**

**2020-351 Johnson**

That we agree to hold a strategic planning meeting with Council as a whole on Wednesday, February 3, 2021 at 6:30pm at the Curling Rink

*CARRIED*

## **COMMISSIONER FOR OATHS**

**2020-352 Breland**

That we agree to the Administrator renewing her Commissioner for Oaths appointment and pay the associated fee

*CARRIED*

## **SASKATCHEWAN PUBLIC SAFETY AGENCY**

**2020-353 Gutknecht**

That we agree to sign the Fire Dispatch Contract with SPSA

*CARRIED*

## **PRE-BUDGET DISCUSSIONS**

**2020-354 Weber**

That we agree to each Committee holding pre-budget meetings and discussion to bring forward budget recommendations to Council as a whole

*CARRIED*

## **WEBSITE UPDATE**

**2020-355 Hutchings**

That we agree to scan and upload all in force Bylaws to the Town website

*CARRIED*

## **STAFFING**

**2020-356 Gutknecht**

That we agree to pay Rudi Hamburg for days taken due to Covid 19 testing and precautions, with the understanding that the days are to be "paid back" as earned

*CARRIED*

## **TOWN FACILITIES**

**2020-357 Harder**

That we agree Foreman Russ Krysak providing Mayor Hutchings with a tour of all town facilities on either a weekend or after work hours as arranged

*CARRIED*

## **2021 MEETING DATES**

**2020-358 Johnson**

That Regular Council Meeting for 2021 be held the 3<sup>rd</sup> Monday of each month at 4pm at the Blaine Lake Curling Rink set as follows:

January 18, 2021	July 19, 2021
February 22, 2021	August 16, 2021
March 15, 2021	September 20, 2021
April 19, 2021	October 18, 2021
May 17, 2021	November 15, 2021
June 21, 2021	December 20, 2021

*CARRIED*

## **SHELLBROOK CHRONICLE**

**2020-359 Breland**

That we agree to forward our Council Meeting minutes, once adopted, to the Shellbrook Chronicle for publication

*CARRIED*

## **CORRESPONDENCE**

**2020-360 Pederson**

That the following items of Correspondence be accepted as presented and filed

- Letter - Shellbrook Chronicle
- Letter – Saskatchewan Public Safety Agency
- Letters – Kelly Block MP
- Letters to Council – Melvin Monus
- Email – Amund Otterson

*CARRIED*

**ADJOURN**

**2020-361 Breland 7:30pm**

That this meeting adjourns.

*CARRIED*

Date Approved: \_\_\_\_\_

Mayor: \_\_\_\_\_  
Deputy Mayor Bev Breland

Administrator: \_\_\_\_\_  
Brenda Lockhart