

**MINUTES OF THE SPECIAL MEETING  
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE  
HELD AT THE BLAINE LAKE SENIORS CENTRE  
Monday, December 7, 2020 at 3:30pm**

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**CALL TO ORDER**

Mayor Matthew Hutchings at 3:30pm

**ATTENDANCE**

Attending: Mayor Matthew Hutchings, Councilors Bev Breland, Jennifer Gutknecht, Darlene Harder, Melissa Johnson, Rodger Pederson and Jason Weber and Administrator Brenda Lockhart

**AGENDA**

**2020-0322 Breland**

That the following items be added to the Agenda:

Staff Christmas Bonus

Mayor Request – Email and Phone

Water Treatment Plant – Cost Increase Claim

And that the Agenda be approved as amended.

*CARRIED*

**SNOW REMOVAL**

**2020-0323 Gutknecht**

That we agree to tender a contract for snow removal from the sidewalk on main street from Railway Avenue to 2<sup>nd</sup> Avenue (100 and 200 Block)

*CARRIED*

**MAINTENANCE WORK**

**2020-0324 Breland**

That we request maintenance staff track their hours and tasks for a thirty (30) day period and present for Council review

*CARRIED*

**16 TO 43 WASTE MANAGEMENT**

**2020-0325 Weber**

That we agree to contribute \$822.15 a month to 16 to 43 Waste Management, to be used to pay down long-term debt, for a six (6) month period. This agreement is dependent on all members of 16 to 43 Waste Management agreeing to the same contribution commitment

*CARRIED*

**SCHOOL PARTNERSHIP PROJECT**

**2020-0326 Johnson**

That we agree to the School Partnership Project Survey as presented by the Committee and that it be distributed to all residents via newsletter and Town website

*CARRIED*

**STAFF CHRISTMAS EVENT**

**2020-0327 Breland**

That we agree to provide Administration and Maintenance Staff with a \$50.00 Visa Card each in lieu of a staff Christmas party

*CARRIED*

**CHRISTMAS BONUS**

**2020-0328 Weber**

That we agree to set the 2020 Christmas Bonus rate as follows:

Full Time Staff - \$125.00 (Lockhart, Krysak and Hamburg)

Part Time Staff - \$75.00 (Glencross, Coutu, Ginther)

*CARRIED*

Mayor Matthew Hutchings declared conflict of interest in regards to the following matters and left the Council Meeting at 6:00pm

**MAYOR CELL PHONE**

**2020-0329 Harder**

That we agree to purchase a cell phone for use by the Mayor and to pay the monthly costs

*LOST*

**EMAIL**

**2020-0330 Weber**

That we agree to obtain separate email addresses through the website domain to be used by the Mayor and the Administrator

*CARRIED*

Mayor Matthew Hutchings returned to Council Meeting at 6:15pm

**WTP – COST INCREASE CLAIM**

**2020-0331 Breland**

That we agree to make a settlement offer with respect to Hipperson Construction’s lumber Cost Increase claim of \$15,884.30 plus taxes, reduced by 10% and the balance shared equally.

*CARRIED*

**ADJOURN**

**2020-332 Johnson 6:35pm**

That this meeting adjourns

*CARRIED*

Date Approved: \_\_\_\_\_

Mayor: \_\_\_\_\_  
Matthew Hutchings

Administrator: \_\_\_\_\_  
Brenda Lockhart