

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE
HELD AT THE BLAINE LAKE CURLING RINK
Monday, April 19, 2021 at 4pm**

CALL TO ORDER

Mayor Al Sorenson at 4:05pm

ATTENDANCE

Attending: Mayor Al Sorenson, Councilor Mayor Bev Breland, Rodger Pederson, Darlene Harder, Melissa Johnson and Jennifer Gutknecht and Administrator Brenda Lockhart. Councilor Jason Weber was absent

ADOPT AGENDA

2021-123 Pederson

That the following items be added to the Agenda:

Financial Statement:

Affinity Credit Union Bank Reconciliation

New Business:

16 to 43 – Bylaw #1

Resignation – Deedra Mattice

Resignation – Debbie Rodwin

Human Resources

Martin's Lake

And that the Agenda be approved as amended.

CARRIED

MINUTES

2021-124 Pederson

That the Minutes from the Regular Meeting of March 15, 2021 be accepted as presented

CARRIED

2021-125 Johnson

That the Minutes from the Special Meeting of March 31, 2021 be accepted as presented

CARRIED

2021-126 Harder

That the Minutes from the Special Meeting of April 15, 2021 be accepted as amended

CARRIED

DELEGATES

Maintenance Foreman Russ Krysak – 4:15pm

Delegation – Russ

Water Meter replacement – contacted Flocor and obtained a price on the new meters with remote read

- \$117,500 for 300 meters and the computer software would be \$11,000
- Russ could do installation if straight forward, however, if lines needed to be froze, then would need plumber ie KC Plumbing
- Russ could do them – straight forward ones, but if lines need to be froze, then KC
- No pipes would need to be changed
- Nothing to install outside of home – transmitter wire is inside house on meter

General

- Things are drying out well
- Using the grader to level out some areas so the flow goes well

- Things are soft – back alley are growing in and would like to work on that some this summer.
- Reservoir pipe was patched but would like to repair and replace the elbow under the building. Wait till after the new plant up and running. Would need engineer to design where the valve goes etc
- Checking curbs stops and recording which ones are working and ones that don't. There are some options for repair. JS Industries – Josh – hydro vac truck, works with waterlines
- Shingles – about 3 bundles – blew off the pavilion. Russ feels he can patch the area
- Continuing to do regular checks on skating rink and curling rinks – once a week
- Grant Stonehouse wanted a culvert put into the alley.
- Pesticide License expired – needs to be done every 5 years. Suggests Rudi maybe get it this time instead of Russ or does council want them both to have it
- Logo not on truck yet. Northern tire machine broke down
- Jennifer asked about “circle checks” on half ton. Russ states they do it on the larger vehicles, but not so much on ½ ton truck. If they want oil etc checked every day – just let him know

Rob Borne of Borne Consulting – 4:30pm

States that the project is to come in under budget by about 1 million dollars. He has put together some suggestions for Council to consider spending the balance of grant funding on.

1. Back Up Generator
 - would be the biggest item or addition to contract and would add about 4 weeks to construction schedule but could be completed by March 2022 grant deadline. T
 - Associated could design the equipment and Hipperson could construct - \$100,000 approximate costs.
 - Generator would be beneficial if there was a power outage. We do have them but they are often short
 - Alternatively, we could rent a portable generator from Saskatoon or buy a portable which are large and towed behind a truck. We would need to know the size we need and see what we could buy - \$15,000 to \$20,000

Other items considered eligible as per our contract would be

- Pump house, maybe even the reservoir repairs that Russ was talking about
- Water meter replacement or upgrade could be qualified
- Curb stop and isolation valves upgrade might be qualified, but again, there are not that many that are needed to be replaced.
- When considering cost to install the meters, grant often does not cover Town labour hours as part of the fund
- Fire Hydrants – this would likely be eligible as well. Sees as more important then curb stops. Hydrants that do not work is more important then a curb stop that does not work. Hydrants are seen as higher priority. Hydrants are a little hard to store if we considered purchasing 10.
- Maintenance Items that might be good to include - work bench, ladders

Rob discussed with Council possibly having him stay on in a water plant manager type role. Sees it as a part-time basis, oversee training, conduct equipment checks, implement a asset management and emergency response plan with respect to the plant and equipment, provide oversight services while staff get certified. Initially 2-3 hours per day and 5 days a week, while training and commissioning of plant takes place. Felt his current wage of \$65.00 would be in line.

WATER TREATMENT PLANT PROJECT

2021-127 *Johnson*

That we agree to check on eligibility for the purchase of water meters, fire hydrants, isolation valves and curb stops, reservoir upgrades and lift station pump under our current New Building Canada Infrastructure Grant

CARRIED

Councilor Jennifer Gutknecht declared Conflict of Interest with respect to the following resolution and left Council Chambers

CULVERT

2021-128 Breland

That we agree to install a culvert in the back alley of 4th Avenue E beside Grant Stonehouse's property

CARRIED

Councilor Jennifer Gutknecht returned to Council Chambers

PAVILLION

2021-129 Breland

That we hire Daniel Reiter to re-install shingles on the pavilion roof

CARRIED

FINANCIAL REPORTS

2021-130 Pederson

That the Financial Statement for March 2021 be accepted as presented

2021-131 Johnson

That the March 2021 Affinity & CIBC Bank Reconciliations be approved as presented

CARRIED

2021-132 Gutknecht

That the Administrator Lockhart provide all financial institution statements for all financial accounts, and credit card statements and that they be redacted. *Councilor Gutknecht called for a recorded vote*

Councilor Jennifer Gutknecht – Yes Councilor Bev Breland – Yes

Councilor Melissa Johnson – Yes Councilor Rodger Pederson – No

Councilor Darlene Harder – No Mayor Al Sorenson - No

DEFEATED

2021-133 Harder

That Affinity Credit Union cheques numbered 1600 to 1668 and "Other (EFT)" payments Affinity and CIBC totaling \$996,386.78 be approved for payment

CARRIED

REPORTS

2021-134 Harder

That the reports be accepted and filed:

1. Water Treatment Plant Report – March 2021
2. Employee Time Sheets – Pay Period 6, 7 & 8
3. Administrators Report
4. Council Reports
 - a. 16 to 43 Meeting Minutes
 - b. Library Meeting – Minutes & Report
 - c. Recreation & Culture
 - d. Fire Department Minutes

CARRIED

BUSINESS ARISING FROM REPORTS

2021-135 Breland

That we agree to amend 16 to 43 Waste Management Bylaw #1 Schedule A as presented

CARRIED

2021-136 Pederson

That we agree to 16 to 43 Waste Management tender for sale the land located at SE 05 – 43 – 11 – W3

CARRIED

2021-137 Gutknecht

That we agree to set the campground rates as follows:

\$20.00/ Electrical Sites

\$15.00/ day Non-Electrical Sites

\$100/per week for Electrical Sites

\$75/per week for Non-Electrical sites

\$800/per season from May 1 to Sept 30

CARRIED

2021-138 Gutknecht

That we agree purchase 6 cooking pits mounted on poles for \$480.00 each and install at the campground

CARRIED

2021-139 Harder

That we agree with the recommendations from the Fire Department committee that billing be done for all equipment in increments of 15 minutes after the 1st hour

CARRIED

SIGNING AUTHORITY

2021-140 Rodger

That Administrator Brenda Lockhart, Mayor Al Sorenson, Councillors Melissa Johnson and Rodger Pederson have signing authority on the Town of Blaine Lake accounts with Affinity Credit Union and CIBC

CARRIED

COMMITTEE & CIVIC APPOINTMENTS

2021-141 Breland

That we agree appoint Al Sorenson to the BLCA , Joint RM & Town , Thickwood Hills Committee and the Water Treatment Plant Committee

CARRIED

TAX ENFORCEMENT

2021-142 Harder

That we agree to obtain a legal opinion on enforcing and recovery of taxes owed on Lot 5 Block 33 Plan 62B07320

CARRIED

Councilor Jennifer Gutknecht declared Conflict of Interest with respect to the following resolution and left Council Chambers

RM INVOICE

2021-143 Breland

That we agree to pay the RM of Blaine Lake invoice sent to Associated Engineering in the amount of \$1221.00 for road repairs

CARRIED

Councilor Jennifer Gutknecht returned to Council Chambers ‘

FREE GARBAGE DAY

2021-144 Breland

That we agree to hold the annual “Free Garbage Day” on Saturday, May 23, 2021

CARRIED

RESIGNATION

2021-145 Pederson

That we accept the resignation of Deedra Mattice effective May 1, 2021

CARRIED

2021-146 Harder

That we acknowledge the resignation of Debbie Rodwin from the BLCA Board

CARRIED

IN CAMERA – 6:22pm

2021-147 Gutknecht

That we move the meeting “in camera” for discussion of human resources and request that Administrator Lockhart leave Council Chambers

CARRIED

Administrator Lockhart left Council Chambers

The meeting was moved out of “in camera” at 6:38pm and Administrator Lockhart returned to Council Chambers

UMAAS CERTIFICATION

2021-148 Gutknecht

That Administrator Lockhart present a copy of her Administrator Certificate to Council by Friday, April 23, 2021

CARRIED

MARTIN’S LAKE

2021-149 Breland

That we send letter to the Martin’s Lake Regional Park Board in support of Councilor Pederson’s position that he will not attend any further meetings until such time as the Board agrees to follow current Covid 19 Regulations

CARRIED

WATER & SEWER BYLAW

2021-150 Pederson

That Bylaw No: 2021-002, a Bylaw of the Town of Blaine Lake in the Province of Saskatchewan to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charges for the use of sewer, be given second reading at this meeting

CARRIED

2021-151 Gutknecht

That Bylaw No: 2021-002, a Bylaw of the Town of Blaine Lake in the Province of Saskatchewan to fix the rates to be charged for the use and consumption of water and to fix the rates to be charged by way of rent or service charges for the use of sewer, be given a third and final reading at this meeting and adopted subject to approval of the Local Government Committee for the Saskatchewan Municipal Board

CARRIED

WASTE & COLLECTION FEES BYLAW

2021-152 *Johnson*

That Bylaw No: 2021-003, a Bylaw of the Town of Blaine Lake in the Province of Saskatchewan to establish waste and recycling collection fees, be given a second reading at this meeting

CARRIED

2021-153 *Harder*

That Bylaw No: 2021-003, a Bylaw of the Town of Blaine Lake in the Province of Saskatchewan to establish waste and recycling collection fees, be given a third reading and adopted at this meeting to come into effect on September 1, 2021

CARRIED

EXPRESSION OF INTEREST

2021-154 *Breland*

That acknowledge the expression of Interest from Johnson Enterprises

CARRIED

REZONING REQUEST

2021-155 *Breland*

That we advise Jack Hill that Council would consider rezoning the property at 302 2nd Street West to residential property only

CARRIED

FIRE DEPARTMENT INVOICE

2021-156 *Breland*

That we agree to send an amended fire services bill to TJ Disposal in the amount of \$1,347.50

CARRIED

TAX ENFORCEMENT

2021-157 *Pederson*

That TAXervice be authorized under s22(1) of The Tax Enforcement Act on or after May 2, 2021 to commence proceedings to request title with respect to the following described lands:

Roll 9	Lot 8 Blk/Par 1 Plan H3043 Ext 0	Title No.	118988555
	Lot 9 Blk/Par 1 Plan H3043 Ext 0	Title No.	118988577
Roll 179	Lot 13 Blk/Par 8 Plan M4996 Ext 0	Title No.	118991201
Roll 452	Blk/Par M Plan AV3863 Ext 0	Title No.	118992112
Roll 453	Blk/Par O Plan AV3863 Ext 0	Title No.	118992112

CARRIED

CONSENT

2021-158 *Breland*

That we sign the consent regarding the appointment of an Administrator of an estate with respect to taxes and utilities for 207 3rd Avenue West

CARRIED

SIGN REQUEST - TABLED

2021-159 Gutknecht

That we agree to table the request from Stan Crowder to purchase the old Centennial Sign from the Town until further review of same

CARRIED

GARBAGE CAN

2021-160 Pederson

That we agree to place a garbage can at the pull out on Highway 12 North and have maintenance staff check and empty as needed

CARRIED

EMO COORDINATOR

2021-161 Sorenson

That we advise Mike Linsley that we terminate his position as EMO Coordinator effective immediately and that the cell phone and any other equipment be returned and no further billing be accepted since November 2020

CARRIED

BLCA EMPLOYEE - TABLED

2021-162 Sorenson

That the decision to fill the BLCA Recreation Director position be tabled until such time as the BLCA has had opportunity to review the matter at their next meeting

CARRIED

CORRESPONDENCE

2021-163 Johnson

That the following correspondence be accepted as present and filed

- Letter – Stan Crowder
- Letter – W Law Group
- Email – Cheryl Lavoie
- Email – EMO Coordinator

CARRIED

ADJOURN

2021-164 Breland 8:35pm

That this meeting adjourns

CARRIED

Date Approved: _____

Mayor: _____
Al Sorenson

Administrator: _____
Brenda Lockhart