

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE
HELD AT THE BLAINE LAKE CURLING RINK
Monday, February 22, 2021 at 4pm**

CALL TO ORDER

Deputy Mayor Bev Breland at 4:02pm

ATTENDANCE

Attending: Deputy Mayor Bev Breland, Rodger Pederson, Darlene Harder, Melissa Johnson, Jennifer Gutknecht and Jason Weber and Administrator Brenda Lockhart.

ADOPT AGENDA

2021-055 *Weber*

That the following items be added to the Agenda:

 New Business:

 Preliminary Budget Meeting

 Office Lap Top

 Code of Ethics Bylaw

 Purchasing Policy

 Old Business

 Procedure Bylaw

 Correspondence

 Chamber of Commerce Letter

And that the Agenda be approved as amended.

CARRIED

DELEGATES

Russell Krysak, Maintenance Foreman attended - 4:04pm to 4:23pm

- Snow bucket has come and is installed – easier to use, especially now that they have started clearing the back alleys
- Curb stop repairs done at Luciw property and at Mychan property where the trailer froze and lines broke. Water meter froze and broke as well and will need to be replaced once the trailer lines are done.
- Talked to body shop in Saskatoon about body rust repairs on the 2011 Chev. They indicated that it would be approximately \$3500 and almost always body rust that will come back. That year and make seemed to have problems with rust etc
- Discussed water plant problems – main breaker box went. Has now been repaired and the surge protector part is being replaced. We are able to make water over the weekend with no further issues.
- Russ will get grader repair quote from Orion, just had verbal
- Concerns with Snow Removal Policy start time of 5am and get through clearing Town as he will need to stop to do water tests. Council confirmed with Russ that main street was the focus and continue on till rest of town done.

MINUTES

2021-056 *Harder*

That the Minutes from the Regular Meeting of January 25, 2021 be accepted as amended

CARRIED

FINANCIAL REPORTS

2021-057 *Johnson*

That the Financial Statement for January 2021 and the January 2021 Affinity & CIBC Bank Reconciliations be approved as presented

CARRIED

2021-058 *Pederson*

That the December 2020 Affinity & CIBC Bank Reconciliation be approved as presented.

CARRIED

Councilor Jason Weber declared Conflict of Interest with respect to the following resolution and left Council Chambers

APPROVE ACCOUNTS

2021-059 *Pederson*

That we agree to pay Weber's Excavating and Hauling in the amount of \$1,342.65 Cheque #1545

CARRIED

2021-060 Gutknecht

That we agree to advertise for an Expression of Interest from contractors in regards to providing snow hauling, excavating, gravel hauling work for the Town of Blaine Lake

CARRIED

Councilor Jason Weber returned to Council Chambers

2021-061 Pederson

That Affinity Credit Union cheques numbered 1510 to 1564 and “Other (EFT)” payments Affinity and CIBC totaling \$236,272.66 be approved for payment and Cheque #1528 for \$45,590.48 be held for review.

CARRIED

REPORTS

2021-062 Weber

That the reports be accepted and filed:

1. Water Treatment Plant Reports – January 2021
2. Administrator’s Report
3. Employee Time Sheets – Pay Period 3 & 4
4. Council Reports
 - a. 16 to 43 Waste Management Meeting – Meeting Minutes
 - b. School Partnership Committee Meeting Minutes
 - c. Library Meeting
 - d. Machinery Committee
 - e. BLCA Meeting Reprot
 - f. FD Joint Committee Meeting Minutes
 - g. EMO Committee Meeting Minutes

CARRIED

BUSINESS ARISING FROM REPORTS

Councilor Jennifer Gutknecht declared Conflict of Interest with respect to the following resolution and left Council Chambers

2021-063 Pederson

That we agree to pay the Fire Department invoice #1105 in the amount \$660.00 and that a letter be sent to the rate payer advising amount must be paid within 30 days or it will be added to taxes

CARRIED

2021-064 Weber

That we agree to write-off the Fire Department invoice #1091 in the amount \$448.01 as uncollectible

CARRIED

Councilor Jennifer Gutknecht returned to Council Chambers

2021-065 Weber

That we agree to adopt as Policy that we pay the Supervisor of the Transfer Station in the event the facility is closed due to temperatures below – 30 at 8am.

CARRIED

TRAINING

2021-066 Weber

That we agree to register the following members in the Municipal Leaders’ Roles and Responsibilities On-line Workshop on Tuesday, March 2, 2021

Deputy Mayor Bev Breland, Councilors Darlene Harder, Melissa Johnson and
Administrator Brenda Lockhart

CARRIED

EMPLOYEE RELATIONS

2021-067 Gutknecht

That Deputy Mayor Bev Breland and Councilor Jason Weber, members of the Employee Relations Committee, meet with Maintenance Assistant Rudi Hamburg on March 8, 2021 at 1pm for probationary period performance review

CARRIED

WCB

2021-068 Breland

That we obtain WCB clearance letters prior to payment of all contractors

CARRIED

TAX ENFORCEMENT

2021-069 Gutknecht

That we agree to exclude from tax enforcement list those properties where arrears are less than ½ of the previous year's levy.

Councilor Gutknecht called for a recorded vote

Deputy Mayor Bev Breland – Yes Councilor Melissa Johnson – Yes

Councilor Rodger Pederson – Yes Councilor Jason Weber – Yes

Councilor Jennifer Gutknecht – Yes Councilor Darlene Harder - Yes

CARRIED UNANIMOUSLY

2021-070 Harder

That we accept the 2020 List of Lands in Arrears as presented to Council

CARRIED

BUDGET MEETING

2021-071 Johnson

That we hold a preliminary Budget Meeting on March 10, 2021 at 4pm at the Blaine Lake Curling Rink

CARRIED

LAPTOP

2021-072 Pederson

That we agree to purchase a laptop for Administrator use inclusive of office software program to a maximum cost of \$1,000.00

CARRIED

PURCHASING POLICY

2021-073 Breland

That we review our Purchasing Policy at our next meeting of Council on March 15, 2021

CARRIED

TOWN TRUCK TENDER

2021-074 Breland

That we accept the bid for \$2,000.00 for the 2005 Chev Truck

CARRIED

Councilor Melissa Johnson declared Conflict of Interest with respect to discussion on the following Agenda item and left Council Chambers

Old Business – Slip and Fall injuries on Main Street Sidewalk

Councilor Melissa Johnson returned to Council Chambers

PRIVACY POLICY

2021-075 Pederson

That we adopt the Town of Blaine Lake Privacy Policy as presented

CARRIED

CORRESPONDENCE

2021-076 Gutknecht

That we agree to abate interest charges only, applied to Marion McGurgin's tax account, in the amount of \$1,000.00 with the condition that all outstanding amounts be paid in full by April 1, 2021

LOST

2021-077 Weber

That we advise Kyle Onishenko that, following a review of past water usage, the December 31, 2020 Utility bill based on an actual reading, appears to be accurate and that Council will allow 90 days with no interest applied to pay the \$838.91 bill

CARRIED

Councilor Melissa Johnson and Councilor Jason Weber declared Conflict of Interest with respect to the following resolution and left Council Chambers

2021-078 Pederson

That we advise the Chamber of Commerce that Council agrees to supporting their "Salute to Health Care Workers, RCMP, First Responders and Town Truck Drivers" event on March 17th, 2021 by providing use of the Blaine Lake Curling Rink at no charge, donation of paper products for the burger lunch and advertising in newsletter and Town website

CARRIED

Councilor Melissa Johnson and Councilor Jason Weber returned to Council Chambers

GRANTS

2021-079 Gutknecht

That we make application to the SGI Grant Program

CARRIED

ADJOURN

2021-080 Weber 8:35pm

That this meeting adjourns

CARRIED

Date Approved: _____

Deputy Mayor: _____

Bev Breland

Administrator: _____

Brenda Lockhart