

**MINUTES OF THE SPECIAL MEETING
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE
HELD AT THE BLAINE LAKE CURLING RINK
Tuesday, January 19, 2021 at 5pm**

CALL TO ORDER

Deputy Mayor Bev Breland at 5:00pm

ATTENDANCE

Attending: Deputy Mayor Bev Breland, Jennifer Gutknecht, Rodger Pederson and Jason Weber and Administrator Brenda Lockhart. Councilors Darlene Harder and Melissa Johnson were absent

ADOPT AGENDA

2021-004 Weber

That we adopt the Agenda as presented

CARRIED

RESIGNATION

2021-005 Weber

That the resignation of Mayor Matthew Hutchings dated January 6, 2021 be accepted as presented

CARRIED

BY-ELECTION

2021-006 Pederson

That we agree to set the Regular Poll for the By-election for Wednesday, March 24, 2021 to be held at the Blaine Lake Seniors Centre from 9am to 8pm and that the Advance Poll be held Wednesday, March 20, 2021 at the Blaine Lake Seniors Centre from 1pm to 4pm

CARRIED

2021-007 Breland

That we agree to set Nomination Day as February 17, 2021

CARRIED

APPOINTMENTS

2021-008 Weber

That we agree to table the appointments to the Thickwood Hills watershed Authority, Joint RM & Town Committee and Water Treatment Plant Project at this time

CARRIED

SIGNING AUTHORITY

2021-009 Gutknecht

That we remove Matthew Hutchings as having signing authority with the Affinity Credit Union and the CIBC, and on any other Town of Blaine Lake documents or certificates

CARRIED

TOWN TRUCK

2021-010 Pederson

That we agree to hire Christy Niessen of CJ Signs & Designs to design decals (2) for the new town truck, incorporating the Town logo in color.

CARRIED

MEETING SUB CHAIR

2021-011 Gutknecht

That we agree to appoint Councilor Rodger Pederson for this meeting

CARRIED

Deputy Mayor Bev Breland declared Conflict of Interest with respect to the following resolution and left the chair and chambers

TOWN TRUCK

2021-012 Weber

That we agree to have the springs inspected on the 2015 GMC Sierra truck and if broken or need of replacing, that we agree to purchase a set of truck springs from Gerald Breland to be installed at a cost of \$325.00

CARRIED

Deputy Mayor Bev Breland returned to Chambers and resumed the Chair for the remainder of the meeting

2021-013 Weber

That we agree to put the 2005 Chev Silverado for sale by Public Tender

CARRIED

SAND SPREADER

2021-014 Gutknecht

That we obtain quotes on a sand spreader to be used with the Town truck

CARRIED

SNOW REMOVAL POLICY

2021-015 Weber

That we agree to adopt the Town of Blaine Lake Snow Removal Policy as amended and to come into effect immediately

CARRIED

16 to 43 WASTE MANAGEMENT

2021-016 Gutkecht

That we accept the 16 to 43 Waste Management report from Councilor Pederson as presented

CARRIED

2021-017 Breland

That we agree to Councilor Pederson attending an information workshop on Friday January 22, 2021 at 1pm hosted by GFL (Green for Life) in conjunction with 16 to 43 Waste Management regarding disposal of household hazardous waste

CARRIED

WCB

2021-018 Weber

That we agree to cover all elected officials under our WCB coverage for the 2021 year

CARRIED

BOARD OF REVISION

2021-019 Pederson

That we appoint the following from Gord Krismer & Associates as members of the Board of Revision: Clint Krismer, Gord Krismer, Cam Duncan, Feff Hutton, Kirby Bodard, Brenda Lauf, Dave Lang, Pam Malach, Christina Krismer and Aileen Swenson as Secretary. And furthermore, that we pay an annual retainer fee in the amount of \$210.00 plus tax to Gord Krismer & Associates

CARRIED

MUNICIPAL REVENUE SHARING DECLARATION

2021-020 Breland

THAT the Council of the Town of Blaine Lake confirms that the municipality meets the following eligibility requirements to receive the Municipal Revenue Sharing Grant:

- Submission of the 2019 Audited Financial Statement to the Ministry of Government Relations
- Submission of the 2019 Public Reporting on Municipal Water works to the Ministry of Government Relations:
- In good standing with respect to the reporting and remittance of Education Property Taxes:
- Adoption of a Council Procedures Bylaw
- Adoption of an Employee code of Conduct:
- All members of Council have filed and annually updated their Public Disclosure Statements, as required, and
- That we understand that if any requirements are not met, our Municipal Revenue Sharing Grant may be withheld until all requirements are met: and

THAT we authorize the CAO to sign the Declaration of Eligibility and submit to the Ministry of Government Relations.

CARRIED

FIDELITY BOND

2021-021 Gutknecht

That we accept Confirmation of Fidelity Bond in place for the 2021 year

CARRIED

STRATEGIC PLANNING RESCINDED

2021-022 Weber

That agree to rescind Resolution No 2020-351 stated below:

That we agree to hold a strategic planning meeting with Council as a whole on Wednesday, February 3, 2021 at 6:30pm at the Curling Rink

CARRIED

LAFOIP POLICY

2021-023 Breland

That we instruct the Administrator to present a draft LAFOIP Policy for the February Meeting

CARRIED

INSURANCE COVERAGE

2021-024 Gutknecht

That the Council of the Town of Blaine Lake directs Administration to provide Council copies of the 2021 Property, Liability, Excess Liability and any other municipal insurance to Council with the February regular meeting package

CARRIED

BYLAWS

2021-025 Gutknecht

That the Council of the Town of Blaine Lake directs Administration to prepare an amendment to the Administrative Bylaw 2012-005, which shall incorporate all current and/or recent authority delegated to the Administration by previous Council by resolution, as well as any updated, applicable legislation since the Bylaw was passed in 2012, to be presented to Council for consideration at the meeting following the release of the Advisory template

CARRIED

2021-026 Gutknecht

That the Council of the Town of Blaine Lake directs Administration to prepare a draft, amended Council Procedures Bylaw which incorporates Bill 194 and any other updated, applicable legislation, with the intention being to better meet the needs of Council and Ratepayers and Residents of the Town of Blaine Lake: said bylaw to be presented to Council for consideration at the Council meeting following the release of Advisory template

CARRIED

PUBLIC NOTICE

2021-027 Gutknecht

That the Council of the Town of Blaine Lake directs Administration to provide the required Public Notice regarding Council’s intent to update the Council Procedures Bylaw

CARRIED

UTILITY SERVICE DAMAGE

2021-028 Pederson

That we agree to put the owner of the property at 202-2nd Street East on formal notice that the utility service connection to that property was intentionally damaged and under authority of Section 30 of the Municipalities Act, the cost of repairs will be the owner’s expense

CARRIED

INTERNET SERVICE

2021-029 Weber

That we agree to install internet service at the Blaine Lake Curling Rink

CARRIED

ADJOURN

2021-030 Weber 7:15pm

That this meeting adjourns

CARRIED

Date Approved: _____

Deputy Mayor: _____
Bev Breland

Administrator: _____
Brenda Lockhart