

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE
HELD AT THE BLAINE LAKE CURLING RINK
Monday, January 25, 2021 at 4pm**

CALL TO ORDER

Deputy Mayor Bev Breland at 4:02pm

ATTENDANCE

Attending: Deputy Mayor Bev Breland, Rodger Pederson, Melissa Johnson and Jason Weber and Administrator Brenda Lockhart. Councilor Jennifer Gutknecht were absent

ADOPT AGENDA

2021-031 Harder

That the following items be added to the Agenda:

New Business:

16 to 43 Waste Management

Operating Account LOC

Utility Account

Old Business

Snow Removal Policy

Correspondence

Email – Lyndon Johnson

And that the Agenda be approved as amended.

CARRIED

MINUTES

2021-032 Weber

That the Minutes from the Regular Meeting of December 21, 2020 be accepted as presented

CARRIED

2021-033 Johnson

That the Minutes from the Special Meeting of January 15, 2021 be accepted as presented

CARRIED

2021-034 Pederson

That the Minutes from the Special Meeting of January 19, 2021 be accepted as presented

CARRIED

FINANCIAL REPORTS

2021-035 Harder

That the Financial Statement for December 2020 be accepted as presented

CARRIED

2021-036 Pederson

That the December 2020 Affinity & CIBC Bank Reconciliation be approved as presented.

CARRIED

APPROVE ACCOUNTS

2021-037 Pederson

That Affinity Credit Union cheques numbered 1445 to 1509 and “Other (EFT)” payments totaling \$142,607.21 be approved for payment

CARRIED

REPORTS

2021-038 Johnson

That the reports be accepted and filed:

1. Water Treatment Plant Reports – December 2020
2. Administrator’s Report
3. Employee Time Sheets – Pay Period 1 & 2
4. Council Reports
 - a. 16 to 43 Waste Management Meeting – Meeting Minutes
 - b. Library Meeting
 - c. Employee Relations Meeting Minutes

CARRIED

WAGE REVIEW 2021

2021-039 Weber

That we accept the recommendations of the Employee Relations Committee and set the wages for 2021 as follows effective January 3, 2021:

Administrator Brenda Lockhart - \$76,135 Annual Salary

Maintenance Foreman Russ Krysak - \$28.00 per hour with \$1.00 per hour increase upon obtaining Level II Water Treatment Certification

Rudi Hamburg - \$20.00 per hour with review upon completion of 6-month probation

Darcie Glencross - \$25.00 per hour

Deedra Coutu - \$23.00 per hour

CARRIED

HUMAN RESOURCES POLICY

2021-040 Weber

That we agree to the Employee Relations Committee proposed revision of Section 9 of the HR Policy as presented and to amend the HR Policy accordingly to take effect immediately:

CARRIED

BORROWING

2021-041 Weber

That the Town of Blaine Lake, P.O. Box 10, 301 Main Street, Blaine Lake, Saskatchewan (hereinafter called the company), be it resolved that the company borrow from Affinity Credit Union, (hereinafter called the Credit Union), the sum of \$250,307.00 dollars, with interest at the rate of Prime (2.45% per annum) +.5% per annum term of 3 months due April 8, 2021

CARRIED

2021-042 Breland

That we agree to immediately repay the loan to the Affinity Credit Union in the amount of \$250,307.00 plus any applicable interest to date of repayment.

CARRIED

2021-043 Harder

That GIC #21 in the amount of 105,898.88 inclusive of interest which matured on December 2, 2020 be place in the Town operating account

CARRIED

EQUIPMENT OPERATORS

2021-044 Weber

That only town employees operate Town equipment and machinery unless prior approval is provided by Council for another or alternate operator

CARRIED

CUSTOM WORK

2021-045 Breland

That we agree to add outstanding Custom Work from 2020 to the tax roll

CARRIED

VEHICLE ALLOWANCE

2021-046 Breland

That we authorize Rudi Hamburg to gas up his personal vehicle at the Esso one time only to a maximum of \$100.00

CARRIED

TOWN TRUCK

2021-047 Breland

That we agree to order two (2) decals for the new Town truck as per the design provided by CJ Signs and the quote presented

CARRIED

SAND SPREADER

2021-048 Pederson

That we agree purchase a sand spreader to be mounted in the Town truck

LOST

Councilor Melissa Johnson declared Conflict of Interest with respect to the following resolution and left Chambers

ABATE UTILITIES

2021-049 Breland

That we abate sewer charges for 601 Main Street at the Owner's request as the premises has been vacant since October 2020

LOST

Councilor Melissa Johnson returned to Chambers

2021-050 Pederson

That we send a Stop Work Order to the owner of the property located at 105-2nd Avenue West with respect to development that has been commenced without a Development Permit as required under the Zoning Bylaw of the Town of Blaine lake

CARRIED

PROPERTY MAINTENANCE

2021-051 Breland

That we send a letter to the owner of the property located at 215-1st Avenue W advising that the firewood stacked on his property is encroaching on the sidewalk and must be removed immediately

CARRIED

Councilor Melissa Johnson declared Conflict of Interest with respect to the following resolution and left Chambers

SIDEWALK

2021-052 Breland

That we send a letter to the owner of the property located at 104 Main Street advising that on January 21, 2021 due to a complaint of icy conditions of their sidewalk that the Town attended to clear ice and that an invoice for time spent be included

CARRIED

Councilor Melissa Johnson returned to Chambers

CORRESPONDENCE

2021-053 Weber

That we send a letter to Kitty Larson thanking her for her Letter of Concern and that her thoughts and recommendations have been taken under advisement

CARRIED

ADJOURN

2021-054 Harder 7:07pm

That this meeting adjourns

CARRIED

Date Approved: _____

Deputy Mayor: _____
Bev Breland

Administrator: _____
Brenda Lockhart