

**MINUTES OF THE REGULAR MEETING
OF THE COUNCIL OF THE TOWN OF BLAINE LAKE
HELD AT THE BLAINE LAKE SENIORS CENTRE
Monday, July 19, 2021 at 4pm**

CALL TO ORDER

Mayor Al Sorenson at 4:06pm

ATTENDANCE

Attending: Mayor Al Sorenson, Councilor Bev Breland, Rodger Pederson, Darlene Harder, Melissa Johnson, Jason Weber and Administrator Brenda Lockhart

ADOPT AGENDA

2021-259 *Weber*

That the following items be added to the Agenda:

Reports:

BLCA Committee Report

And that the Agenda be approved as amended.

CARRIED

MINUTES

2021-260 *Pederson*

That the Minutes from the Regular Meeting of June 21, 2021 be accepted as amended

CARRIED

DELEGATES

Maintenance Foreman Russ Krysak – 4:15pm to 4:30pm

Russ Krysak presented his Foreman's Report

Consultant Robert Borne – 4:35pm to 4:50pm

Robert Borne presented report of WTP management

- Requested a computer with larger screen and basic hard drive at WTP. Internet or hot spot off phone to access internet
- Training went well – 2 full days. Still lots of questions, more as we do more hands-on stuff at the plant. They did one back wash with the guys, just a sample run. Will would go through it a couple more times once the plant is up and running. Very automated and should be easy to figure out what is going on.
- He is in process of preparing list of equipment that will be serviced.
- Rob reviewed EPO permit update and looks good. Rob working on getting certification once his CEU's are in place. This will bring us complainant with our Oversight requirement. OCB meets in September.
- Filling starts today – takes 24 hours – testing will take another 24 hours. We may be on tap by Friday.
- Hipperson Construction is still owner for 2 weeks after we start operation and must run for that period with no problems. If there are any problems or alarms, they take care of that and the 2 weeks resets.

Debra Schmidt-Hurd – 4:50pm to 5:05pm

- Resides at 104 Railway Avenue and had previously requested to purchase the Town lot to the West of her property, which was denied. Debra wished to provide clarification on her plans for the lot should she buy and to advise of her plans to fence her lot
- Would like to have a garden and fruit trees now. Perhaps later, she would build a garage on it at some point.
- Plans to fence her yard this year and if she could get the Town lot, she would fence both.
- Not sure when she could build garage due to costs of lumber and contractor to do it. Fall or next spring is more likely possible to build.
- Concerned that the Town lot is not 50ft by 125ft due to location of her house and would want to know lot lines prior to entering into a purchase of agreement

WTP COMPUTER

2021-261 *Harder*

That we agree to purchase a desk top computer and monitor and authorize Rob Bourne to purchase same for maximum \$1000.00

CARRIED

FINANCIAL REPORTS

2021-262 *Harder*

That the Financial Statement for June 2021 be accepted as presented

CARRIED

2021-263 Johnson

That the June 2021 Affinity & CIBC Bank Reconciliations be approved as presented

CARRIED

LIST OF ACCOUNTS FOR APPROVAL

2021-264 Pederson

That Affinity Credit Union cheques numbered 1766 to 1723 and “Other (EFT)” payments Affinity and CIBC totaling \$388,138.71 be approved for payment

CARRIED

REPORTS

2021-265 Johnson

That the reports be accepted and filed:

1. Water Treatment Plant Report – June 2021
2. Employee Time Sheets – Pay Period 13,14,
3. Administrator
4. Council Reports
 - a. Library Committee
 - b. Chamber of Commerce
 - c. Employee Relations Committee
 - d. Staff Safety Meetings
 - e. Martin’s Lake Committee
 - f. 16 to 43 Meeting Report
 - g. School Project Design Meeting Minutes
 - h. BLCA

CARRIED

BUSINESS ARISING FROM REPORTS

2021-266 Weber

That we proceed to Small Claims Court to recover the cost of the fire invoice for TJ disposal

CARRIED

2021-267 Weber

That we agree to purchase a metal detector to maximum \$1500 to be used by maintenance staff

CARRIED

2021-268 Breland

That we agree to hire a contractor to replace and install the library exterior door

CARRIED

2021-269 Sorenson

That we advise Debra Schmitz-Hurd that the Town is prepared to sell the lot to her under the terms of a Purchase Agreement and that the Town will not survey the lot to determine the lot lines. The Town further encourages her to determine the lot lines of her property prior to undertaking building a fence or other development of her lot

CARRIED

2021-270 Harder

That we agree to obtain a quote to replace all windows in the library

CARRIED

2021-271 Breland

That we agree to the Chamber of Commerce advertising the Town lots for sale in the Blaine Lake Directory at their own expense

CARRIED

2021-272 Weber

That we approve the amended Foreman Employment Contract as presented by the Employee Relations Committee and that same be presented to Foreman Krysak for review

CARRIED

2021-273 Breland

That we agree to amend Section 12 of the HR Policy to read “All permanent part-time employees of the Town of Blaine Lake shall be entitled to seven (7) sick days in a calendar year” as per the recommendations from the Employment Relations Committee

CARRIED

2021-274 Weber

That we adopt the Employee Development Policy as presented

CARRIED

2021-275 Johnson

That we request Rudi Hamburg enroll in water certification courses after his one year anniversary and that expenses be paid as per the Employee Development Policy

CARRIED

2021-276 Pederson

That we hold a Special Meeting on Thursday July 22, 2021 at 7pm at Maymont Hall in Maymont with the 16 to 43 Waste Management Board to discuss financial and operation plans

CARRIED

2021-277 Breland

That we agree close 4th Avenue East for the construction of the new school and provide appropriate public notice as required

CARRIED

COUNCIL MEETING VENUE

2021-278 Weber

That we agree to resume holding Council meetings in Council Chambers in the Town Office

CARRIED

CURLING RINK INTERNET

2021-279 Weber

That we agree to cancel the internet service in the Curling Rink

CARRIED

ROTO ROOTER INVOICE

2021-280 Breland

That we agree to reimburse Diana Vigeant the cost to have Roto Rooter attend due to the blockage was at the main and ask that, in the future, she contact the office prior to Roto Rooter

CARRIED

ASSET MANAGEMENT

2021-281 Breland

That we agree to purchase the asset management program PubWorks from Munisoft

CARRIED

2021-282 Weber

That we agree to contact Carmen Jean to assist the Administrator with asset management to be completed by August 9, 2021 and pay to maximum of \$6,000

CARRIED

Councilor Johnson declared Conflict of Interest with respect to the discussion on the Request for Cannabis Outlet item on the Agenda and left Council Chambers at 6:33pm

CANNABIS OUTLET

2021-283 Breland

That we agree to the request by Jatinder Sharma of Esso Gas Station to open a Cannabis Outlet

Councilor Breland called for a recorded vote

Councilor Bev Breland – No

Councilor Jason Weber - No

Councilor Rodger Pederson – No

Councilor Darlene Harder – No

Mayor Al Sorenson - No

DEFEATED

Councilor Johnson returned to Council Chambers at 6:40pm

STAFFING

2021-284 Breland

That we agree to Table discussion on the proposal Office Staff Position

CARRIED

CEMETERY PLOT

2021-285 Harder

That we agree to reimburse Marg Pool the cost of the cemetery plot

CARRIED

Councilor Pederson declared Conflict of Interest with respect to the discussion on the Safety Platform/Manlift item on the Agenda and left Council Chambers at 6:47pm

SAFETY PLATFORM

2021-286 Breland

That we agree to purchase Rodger Pederson's share in the safety platform in the amount of \$888.43

CARRIED

Councilor Pederson returned to Council Chambers at 6:51pm

SIGN CORRIDOR

2021-287 Weber

That we agree to advertise commercial and residential incentives and opportunities that the Town offers on the BLCA sign in the sign corridor

CARRIED

LOT PURCHASE PROPOSAL

2021-288 Weber

That we accept the offer from Waylyn Burton for the purchase of the commercial lots on main street for \$2500.00

DEFEATED

TAX ENFORCEMENT

2021-289 Harder

That we agree to proceed with tax enforcement on Lot 5 Block 33 Plan 62BO7320 through Robertson Stromberg Law

CARRIED

SPECIAL MEETING

2021-290 Johnson

That we agree to hold a Special Meeting of Council on Wednesday, July 28, 2021 at 4pm at the Town Office to review quotes for traffic signs under the SGI Grant

CARRIED

FLOWER POTS

2021-291 Weber

The we agree to the sell the remaining concrete flower pots to Pam Lavoie for \$100.00 total

CARRIED

TAX TITLE PROPERTIES

2021-292 Weber

That we agree to Tender the tax title properties as per the following conditions:

Commercial lots – 202 Main Street, 204 Main Street and 206 Main Street

Tender must include plans to commence commercial construction within 1 year of purchase

Residential Properties – 204 Railway Avenue East and 111 2nd Avenue West

Tender to include removal of houses within 6 months

Residential Lot – 107 – 2nd Avenue E

Tender with no conditions

Commercial Property (Bistro) – 101 Main Street

Tender with no conditions

CARRIED

ORDER TO REMEDY

2021-293 Weber

That we acknowledge that the Order to Remedy sent via registered mail has been returned and that we agree to remedy the bylaw contravention at Parcel F Plan 60PA04869 by leveling the lot and removing the concrete and maintain the grass and weeds with the cost to be added to property taxes.

CARRIED

FROST BOIL REPAIR

2021-294 Breland

That we agree to approach Thiessen Construction obtain a second quote for repair of frost boils

CARRIED

CONCRETE SWALE

2021-295 Weber

That we agree to approach Alan Autet of Autet Construction to obtain a second quote to install a concrete swale

CARRIED

OFFICE PHOTOCOPIER

2021-296 Weber

That we agree to place the photocopier for Tender on Kijiji and Marketplaces sites

CARRIED

WTP PERMIT TO OPERATE

2021-297 Pederson

That we approve the “draft” Permit to Operate a Waterworks presented by Water Security Agency

CARRIED

LEVEL 2 OVERSIGHT

2021-298 Pederson

That we agree to approach Dave Harms of Waldheim to provide Oversight services for the WTP while Foreman Krysak obtains Level 2 certification

CARRIED

SEWER CLEARING INVOICE

2021-299 Breland

That we agree to reimburse the Owner of 320 NS Road Allowance for the cost to have the sewer line cleared by Roto Rooter

DEFEATED

LETTER OF SUPPORT – BILL 313

2021-300 Pederson

That we agree to send a letter in support of Peter Julian MP for New Westminster-Burnaby Bill C313 *Banning Symbols of Hate Act*

CARRIED

CORRESPONDENCE

2021-301 Breland

That the following correspondence be accepted as present and filed

- Email – Canada Summer Jobs
- Campground Comments
- Roto Rooter Invoice - Resident
- Letter – Peter Julian MP
- Sask Government Road Repair Project

CARRIED

ADJOURN

2021-302 Breland 8:05pm

That this meeting adjourns

CARRIED

Date Approved: _____

Mayor: _____
Al Sorenson

Administrator: _____
Brenda Lockhart