



**MINUTES OF THE REGULAR MEETING OF COUNCIL
FOR THE TOWN OF BLAINE LAKE
HELD AT THE TOWN OFFICE LOCATED AT #301 Main Street, Blaine Lake, Sask.
MONDAY, December 19, 2022**

Present:

Mayor, Al Sorenson

Councillors

Bev Breland – Deputy Mayor

Rodger Pederson

Melissa Johnson

Jason Weber

Max Stevenson

Barry Glencross

CAO – Roseanne Roy

Assistant Admin. – Louanne Roschuk

Contract Admin – Gina Bernier

Mayor, Al Sorenson called this meeting to order at 3:30 p.m.

Interviews:

- Ryan Shepard, CCA – 4:00 p.m. – 4:15 p.m.
- Kevin Baliski, Town of Blaine Lake – 4:35 p.m. – 4:48

Declaration of Newly Elected Councillor – Barry Glencross

450/22

Adopt Agenda

JOHNSON

That the Agenda be adopted as presented and forming part of these minutes with the addition of:

1. 316 Railway East Clean up – 6a.
Carried.

451/22

Minutes

PEDERSON

That the Minutes of the November 21, 2022 Regular Council meeting be adopted as circulated.

Carried.

BRELAND

That the Minutes of the Budget/Special Meeting held on November 22, 2022 be adopted as circulated.

Carried.

JOHNSON

That the Minutes of the Special Meeting held on December 5, 2022 be adopted as circulated.

Carried.

Town of Blaine Lake – December 19, 2022 Regular Meeting Minutes

PEDERSON

That the Minutes of the Fire Board meeting held on November 29, 2022 be adopted as circulated.

Carried.

BRELAND

That the Minutes of the Martins Lake Regional Park as held on October 11, 2022 be adopted as circulated.

Carried.

452/22

Truck Disposal

BRELAND

WHEREAS the Town of Blaine Lakes 2010 Ford Truck was stolen in October 2022; and
WHEREAS the Truck has been located and requires fixing;
THEREFORE, BE IT RESOLVED that the Town of Blaine Lake Council table further decisions on the trucks for the Town of Blaine Lake until such time as the stolen Ford Truck has been fixed and returned back to the Town.

Carried.

453/22

Sewer Line Review

WEBER

That the following streets have the sewer lines reviewed for future repair needs:

- 1st Avenue East – 100 and 200 blocks.

Carried.

454/22

316 Railway Avenue East

STEVENSON

WHEREAS the cleanup from the Fire at 316 Railway Avenue East remains unfinished;
and

WHEREAS the Council has retained legal assistance in requiring the cleanup be completed;

THEREFORE, BE IT RESOLVED that the Council make a February 1, 2023 the deadline for cleanup.

Carried.

455/22

Engine Retarder Brake Signage

BRELAND

WHEREAS the highway 12 and 40 require Engine Retarder Prohibited signage; and

WHEREAS it is at the requirement of Sask. Highways to place the signage;

THEREFORE, BE IT RESOLVED that the CAO be instructed to contact Sask. Highways to have larger signage placed around the Town of Blaine Lake.

Carried.

456/22 **ATS Traffic Sign Quote**

WEBER

That the Council for the Town of Blaine Lake approved the purchase of the signs from
ATS Traffic in an approximate amount of \$2,316.22

Carried.

Jason Weber left the meeting room at 3:50 p.m.

Jason Weber returned to the meeting at 3:52 p.m.

457/22 **Advertising Merchandise**

GLENCROSS

WHEREAS the Town Council would like to have advertising merchandise to pass forward
to the residents of the Town of Blaine Lake;

THEREFORE, BE IT RESOLVED that the Town of Blaine Lake set a \$1000.00 budget for the
CAO to purchase Merchandise.

Carried.

458/22 **2023 Budget Meeting Date**

BRELAND

That Mayor, Deputy Mayor and Councillor Glencross meet with CAO and Gina Bernier to
review the 2023 budget on January 5, 2022 to start at 8:30 a.m.

Carried.

459/22 **2023 Budget Meeting Date**

STEVENSON

That the Council for the Town of Blaine Lake set January 9, 2023 at 8:00 a.m. as the
Budget Meeting date for Council as a whole to take place at the Town office Council
Chambers in Blaine Lake, Sask.

Al Sorenson - No

Bev Breland - No

Rodger Pederson - Yes

Jason Weber - Yes

Barry Glencross - No

Melissa Johnson - No

Max Stevenson – Yes

LOST

460/22 **2023 Budget Meeting Date**

BRELAND

That the Council for the Town of Blaine Lake set January 9, 2023 at 3:30 p.m. as the Budget Meeting date for Council as a whole to take place at the Town office Council Chambers in Blaine Lake, Sask.

Al Sorenson - Yes
Bev Breland - Yes
Rodger Pederson - Yes
Jason Weber - No
Barry Glencross - Yes
Melissa Johnson - Yes
Max Stevenson – No

CARRIED.

461/22 **List of Accounts Paid**

JOHNSON

That the List of Accounts Paid be accepted as follows:

- Cheque 2566 to 2594
- Council Pay – November 2022
- Payroll Pay – November 2022
- Electronic Payments #2022 0065 to 0099

Carried.

462/22 **November Financial Statement**

PEDERSON

That the November 2022 Monthly Financial Statement be accepted as presented.

Carried.

463/22 **Investments**

PEDERSON

That the Town of Blaine Lake authorize the CAO to work with the Mayor and Deputy Mayor in the investment of the funds in the bank account for the Town of Blaine Lake; and

That the Council authorizes for only safe, short period of fund investments to allow for availability of funds when needed.

Al Sorenson - Yes
Bev Breland - Yes
Rodger Pederson - Yes
Jason Weber - No
Barry Glencross - Yes
Melissa Johnson - Yes
Max Stevenson – No

CARRIED

464/22 **Credit Card Premiums**

BRELAND

WHEREAS the Town of Blaine Lake accepts Visa and Mastercard's for payments for taxes, utilities and Accounts Receivable; and

WHEREAS the Town of Blaine Lake is charged a premium for each transaction for the payments which are paid with Visa or Mastercard;

THEREFORE, BE IT RESOLVED that the Town of Blaine Lake charge 2.5% on all Visa and Mastercard payments effective January 1, 2023.

Carried.

465/22 **Emergency Response Plan – Water Treatment Plant**

PEDERSON

WHEREAS the Town of Blaine Lake are required to have an Emergency Response Plan for the Water Treatment Plant;

THEREFORE, BE IT RESOLVED that the CAO work with the Utility Contract Professionals and create the Emergency Response Plan for the Town.

Carried.

466/22 **In-Camera Session**

JOHNSON

That the Council go to an in-camera session at 5:13 p.m.

Carried.

Mayor Sorenson called the meeting back to order at 5:46 p.m.

467/22 **Time Off - Employee**

GLENCROSS

That the Office Staff be allowed to have December 23, 2022 off with pay.

Carried.

468/22 **Transfer Station Days**

BRELAND

That the transfer station be closed for December 24, 2022; and

That the employee be given the day off with pay.

Carried.

469/22 **Laptop Purchase**

STEVENSON

That the Council authorize the purchase of a new laptop for the CAO at an approximate maximum cost of \$1,300.00.

Carried.

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470/22 **Vacation – CAO**

BRELAND

That the Council authorize the vacation for the CAO from December 27-30, 2022.

Carried.

471/22 **SUMAssurance**

PEDERSON

That the Town Council set their deductible at \$5,000.00 under the SUMAssurance Insurance policy.

Carried.

472/22 **Adjournment – 5:48 p.m.**

BRELAND

That this meeting be adjourned.

Carried.


CAO


Mayor



Town of Blaine Lake
Regular Council Meeting Agenda
December 19, 2022 – 3:30 p.m.

1. Call to Order
2. Declaration of new Elected Official
3. Adopt the Agenda
4. Interviews:
 - a. Ryan Shepard, CCA – 4:00 p.m.
 - b. Kevin Baliski – 4:30 p.m.
5. Minutes
 - a. November 21, 2022 – Regular Meeting Minutes
 - b. November 22, 2022 – Budget/Special Meeting Minutes
 - c. December 5, 2022 – Special Meeting Minutes
 - d. Fire Board Meeting November 29, 2022
 - e. Martins Lake Minutes – October 11, 2022
6. Resolutions arising from Minutes/Old Business
 - a. 2021 Lottery Grant
 - b. Town Truck disposal discussions
 - c. Water/Sewer Committee – Sewer Line report
 - d. Snow Blower Purchase report
 - e. Transfer Station Building Report
7. ATS Traffic Sign Quote
8. Advertising Merchandise
9. Budget meeting date
10. List of Accounts for Approval
11. Monthly Financial Statement
12. Interest Rates – Credit Union
13. Credit Card Premiums
14. Council Reports/Meetings
 - a. North Central Transportation Planning Committee
 - b. Water Plant Upgrade report
 - c. Water Sewer Emergency Action Plan
15. In Camera
 - a. Labour
16. Adjournment

NOTE:

- Last day to pay taxes will be December 30th as per policy. Any payments received after that date will be charged a penalty.

Appendix C

FORM E

[Subsection 50(1) or (2) of the Act]

Oath, Affirmation or Declaration of Election Official

I, Barry Glenross, an election official at the election to be held for the: (complete as applicable)

Town of Blaine Lake
(Municipality)

School Division No. _____

Separate School Division No. _____

on the 19 day of Dec, 20 22, swear (or affirm or declare) that:

- 1 I will not attempt unlawfully to ascertain the candidate or candidates for whom any person has voted or the manner of a person's vote on a bylaw, resolution or question, and I will not in any way aid in the unlawful discovery of that information;
2 I will strictly observe secrecy with respect to any and all knowledge that may come into my possession regarding the information and identification provided pursuant to section 110 of the Act;
3 I will strictly observe secrecy with respect to any and all knowledge that may come into my possession regarding the candidate or candidates for whom any person has voted or the manner in which a voter has marked the voter's ballot on a bylaw, resolution or question; and
4 I will faithfully and impartially, to the best of my knowledge and ability, execute the office of Councillor, and I have not received and will not receive any payment or reward or promise of payment or reward for the exercise of any partiality or corrupt practice.

Sworn (or affirmed or declared) before me

at Blaine Lake, Saskatchewan, this 19th day of December, 20 22.

[Signature]
(Election official)

[Signature]
(Returning Officer, Commissioner for Oaths for Saskatchewan or other person authorized by law to administer an oath)