

**MINUTES OF THE REGULAR MEETING  
OF THE COUNCIL FOR THE TOWN OF BLAINE LAKE  
HELD AT THE TOWN OFFICE LOCATED AT #301 Main Street, Blaine Lake, Sask.  
Tuesday, March 21, 2022**

Present:

Mayor – Al Sorenson – Absent

Councillors

Deputy Mayor - Bev Breland

Darlene Harder

Rodger Pederson

Jason Weber

Melissa Johnson

Maxamus Stevenson

Acting CAO – Krissy Friesen

Mentor – Gina Bernier

Deputy Mayor Breland - called the meeting to order at 3:59PM

046/22

**Adopt Agenda**

WEBER

That the Agenda be adopted as amended with the addition of: Blaine Lake Library Report and Delegate Aaron Cooper. That the Agenda also be amended as to Remove March 16<sup>th</sup> Meeting Minutes.

Carried.

047/22

**Minutes – February 22/22**

PEDERSON

That the Minutes of the February 22, 2022 Special Meeting be approved as circulated.

Carried.

048/22

**Minutes – March 9/22**

JOHNSON

That the Minutes of the March 9, 2022 Waste & Sewage System Meeting be approved as circulated.

Carried.

049/22

**HR Policies**

PEDERSON

That the HR and other Policies as presented at this meeting be tabled until a Special Meeting to be held on March 29, 2022 at the Town of Blaine Lake Council Chambers and to begin at 4:00PM

Carried.

050/22 **Sask Water Agency Report**

WEBER

That the report be as submitted by Sask. Water Agency be accepted as presented at this meeting and CAO to release the Holdback Cheque for Solie Drilling for the decommissioning of the old water treatment plant wells in the amount of \$15,013.75.

051/22 **Sask Water Agency Report**

STEVENSON

That the CAO be instructed to contact Hafford, Sask. Town Administrator to inquire about the status of the Media Tank Removal Agreement, and to make arrangements with Hafford on a date that the tanks be removed.

Carried.

Councillor WEBER declare pecuniary interest @ 4:35PM

Councillor PEDERSON declare pecuniary interest @ 4:36PM

052/22 **List of Accounts for Approval**

HARDER

That the List of Accounts be acknowledged at this meeting:

Carried.

Councillors WEBER returned at 4:40PM

Councillor PEDERSON returned at 4:40PM

053/22 **Monthly Financial Statement**

JOHNSON

That the Monthly Financials Statement dated February 28, 2022 be approved as presented.

Carried.

054/22 **Monthly Financial Statement**

PEDERSON

WHEREAS the Town of Blaine Lake currently holds an account in the CIBC banking institution; and

WHEREAS the Town of Blaine Lake no longer uses the CIBC;

THEREFORE BE IT RESOLVED that, upon the maturity date of the savings account at the CIBC, that the CAO be instructed to move all funds from the CIBC into the Affinity Credit Union Banking Account

Carried.

055/22      **Monthly Financial Statement**

STEVENSON

WHEREAS the Town of Blaine Lake presently has a reserve account for the Fire Department and also the Library; and

WHEREAS the Council would like to have these monies placed into a savings account under each respective names;

THEREFORE BE IT RESOLVED that the Council authorize the CAO to move all Fire Department & Library Reserve monies into their own respective savings accounts at the Affinity Credit Union.

Carried.

056/22      **Bylaw #1/2022 – 1<sup>st</sup> Reading**

WEBER

That Bylaw #1/2022 being a Bylaw to Repeal Bylaws be read a first time at this meeting.

Carried.

057/22      **Bylaw #1/2022 – 2<sup>nd</sup> Reading**

HARDER

That Bylaw #1/2022 be given a second reading at this meeting.

Carried.

058/22

PEDERSON

That Bylaw #1/2022 Being a Bylaw to Repeal Bylaws be authorized to be given three readings at this meeting.

Carried Unanimously.

059/22      **Bylaw #1/2022 – 3<sup>rd</sup> Reading**

JOHNSON

That Bylaw #1/2022 being a Bylaw to Repeal Bylaws be given a third and final reading at this meeting and adopted.

Carried.

Councillor WEBER stepped out at 6:16PM

Councillor WEBER return at 6:18PM

Councillor PEDERSON stepped out at 6:27PM

060/22

**Tax Abatement**

HARDER

That the Council for the Town of Blaine Lake authorize the CAO to transfer all Tax arrears for Property Roll #3 in the amount of \$18,961.86 to Tax Title Property.

Municipal - \$15,194.99

Tax Enforcement Costs - \$3,256.54

School - \$510.33

Carried.

Councillor PEDERSON return at 6:33pm

061/22

**Jeffrey Bennett**

WEBER

That we the Council for the Town of Blaine Lake Agree to Abate the Incurred Interest charges applied to Jeffrey Bennett's tax account.

Defeated.

062/22

**Debra Schmidt-Hurd**

STEVENSON

That the Council for the Town of Blaine Lake Approve this Request for the Building Permit to Construct a Garage on newly purchased property of 106 Railway Ave East WHEREAS the construction of the Garage is to be in completion prior to the build of the Fence.

Carried.

063/22

**Munisoft Training**

WEBER

That the Council of the Town of Blaine Lake approve costs totalling \$1225.00 for the complete Munisoft Training Required for Acting CAO and Office Clerk Positions.

Carried.

064/22

**SAMA Annual Meeting**

STEVENSON

That the Council for the Town of Blaine Lake Approve CAO to go to Training Session on April 20<sup>th</sup> 2022.

Carried.

065/22

**Donation of Burial Plot**

STEVENSON

That the Council for the Town of Blaine Lake Approve the Request to donate a burial Plot for Mike Raymer.

Carried

067/22 **Free Landfill Dates 2022**

That the Town of Blaine Lake agree to hold Free Landfill Dates on:

TABLED. *Until April 18<sup>th</sup> 2022 Regular Meeting*

068/22 **Propose Purchase of New Gates for Transfer Station**

PEDERSON

WHEREAS the Town of Blaine Lake would like to upgrade the gate at the Transfer Station;

THEREFORE BE IT RESOLVED that the Town of Blaine Lake agree to purchase Solid Tires, not inflatable, as well as proper anchor pins, and

That the Town Foreman is to install these onto the Transfer Station Gates.

Carried.

069/22 **Council Reports – Meeting Minutes**

HARDER

That the Civic Committee Meeting Minutes be acknowledged at this meeting.

Carried.

070/22 **Council Reports – Library Report**

JOHNSON

That the Library Report be reviewed at this meeting and Council has approved Library Board to inquire and bring Quotes for Maintenance Repairs to Council at Regular council meetings to be approved.

Carried.

071/22 **Council Reports**

STEVENSON

That the Council for the Town of Blaine Lake to request CAO to write a letter to the Blaine Lake School requesting them to remove the Fence on grounds permanently due to Fire Regulations.

Carried.

072/22 **In Camera Session – 6:20 p.m.**

STEVENSON

Called for In-Camera Session for the purpose of discussion on Legal issues.

Carried.

Deputy Mayor, Bev Breland called the meeting back to order at 6:35

073/22

**Adjournment**

HARDER

That this meeting be adjourned at 6:36PM.

Carried.

  
\_\_\_\_\_  
CAO

  
\_\_\_\_\_  
Mayor / Deputy Mayor

Town of Blaine Lake  
Agenda  
March 21, 2022 – 4:00 p.m.

1. Call to Order
  - a. Pecuniary interest
2. Adopt the Agenda
3. Delegation
  - a. Aaron – 4:00 p.m.
4. Minutes for Approval
  - a. Regular Council Meeting - February 22, 2022
  - b. Water Sewer Committee Meeting - March 9, 2022
  - ~~c. HR / Employee Relations Committee Meeting - March 16, 2022~~
  - d. Library Report
5. HR Policy Meeting Recommendations
  - a. HR Policies
    - i. HR-000 to HR-013
6. Sask. Water Agency Report – Water Treatment Plant Inspection
7. List of Accounts for Approval
  - a. EFT Council Pay Month of February - in the amount of \$2369.57
  - b. EFT Payroll Feb13-Feb26 – in the amount of \$4788.85
  - c. EFT Payment for MEPP, CRA, SETS – in the amount of \$5345.61
  - d. EFT Bill Payments February – in the amount of \$6047.81
  - e. Check # 2240 – 2256 - in the amount of \$38,330.59
  - f. EFT Payroll Feb27-Mar12 - in the amount of \$6126.91
  - g. EFT Payments for MEPP & CRA - in the amount of \$3635.37
  - h. EFT Supervisory Payroll Jan-Mar – in the amount of \$4157.54
  - i. Check #2267 – 2276 – in the amount of \$6053.70
  - j. EFT Bill Payments March – in the amount of \$5335.40
  - k. Check # \_\_\_\_ - \_\_\_\_ in the amount of \$ \_\_\_\_\_ Mon March 21 check run
8. Monthly Financial Statement
  - a. Move Fire money to savings account
  - b. Move Library money to savings account
9. Bylaw Repeals
  - a. Bylaw #01/2022 – Repeal Bylaws
10. Tax Arrears / Enforcement
  - a. 112 Main Street - Removal of Arrears and Tax Lien
11. Jeffrey Bennett
  - a. 2<sup>nd</sup> Tax Interest Removal Request
12. Debra Schmidt-Hurd Building & Fence Permit Applications
13. Munisoft Training Requirements
14. SAMA Annual Meeting
15. Request to donate a Burial Plot in memory of Mike Raymer.
16. Free Landfill Dates
17. Purchase of New Gates for Landfill
18. Council Reports

- a. Minutes from Committee Meetings
19. Adjournment



Town of Blaine Lake  
Bylaw #01/2022

**Repeal Bylaw**

A Bylaw of the Town of Blaine Lake in the Province of Saskatchewan being a Bylaw to Repeal Bylaws.

The Council of the Town of Blaine Lake in the Province of Saskatchewan in open meeting hereby enacts as follows:

1. 02/2020 A Bylaw to Provide for Exemption form Tax (2020)
2. 01/2019 A Bylaw to Provide for Exemption from Taxes (2019)
3. 01/2018 A Bylaw to Provide for exemption of taxes (2018)
4. 02/2017 A Bylaw to Provide for Exemption from Taxation (2017)
5. 01/2016 A Bylaw to Provide for exemption from taxes (2016)
6. 01/2015 A Bylaw to Provide for Exemption of taxes (2015)
7. 01/2014 A Bylaw to Provide for Exempt of taxes (2014)
8. 02/2013 A Bylaw to Appoint an Enforcement Officer
9. 01/2013 A Bylaw to Provide for Exempt of taxes (2013)
10. 01/2011 A Bylaw to Provide for Exemption of taxes (2011)
11. 10/2016 A Bylaw to Establish Waste and Recycling fees
12. 05/2010 A Bylaw to Appoint Bylaw Enforcement Officer
13. 03/2010 A Bylaw to Extend time to complete financial statement
14. 01/2010 A Bylaw to Provide for exemption of taxes (2010)
15. 05/2009 A Bylaw to Enter in Agreement for Development Appeals BD
16. 01/2009 A Bylaw to Provide for Exempt of taxes (2009)
17. 10/2008 A Bylaw to Enter into a Tax Exemption Agreement
18. 11/2007 A Bylaw to Repeal Bylaw
19. 01/2007 A Bylaw to Provide for Exemption of taxes (2007)
20. 01/2006 A Bylaw to Provide for exemption of taxes (2006)
21. 14/2005 A Bylaw to enter into Agreement with SARCAN
22. 12/2005 A Bylaw for Administration of the Municipal Corp.
23. 10/2005 A Bylaw to enter into Agreement Loraas Disposal
24. 02/2005 A Bylaw to Repeal Bylaw
25. 16/2004 A Bylaw to enter into Agreement with PA Dispatch for 911 Ser.
26. 02/1999 A Bylaw to Repeal Bylaw
27. 05/1992 A Bylaw to Repeal Bylaw
28. 05/1986 A Bylaw to Repeal Bylaws
29. 03/1986 A Bylaw to Repeal Bylaw
30. 09/1983 A Bylaw to Repeal Bylaw
31. 11/1982 A Bylaw to Repeal Bylaw
32. 05/1982 A Bylaw to control the Pasteurization of Milk
33. 03/1982 A Bylaw to Repeal Bylaw
34. 06/1981 A Bylaw to Repeal Bylaw
35. 152/1978 A Bylaw to enter into Agreement to Provide Road Ambulance Service



SEAL

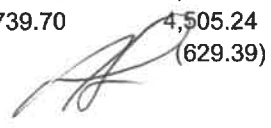
*[Handwritten signature]*  
MAYOR

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CAO

Read a first time on March 21, 2022  
Read a second time on March 21, 2022  
Read a third time and adopted on March 21, 2022

**Town of Blaine Lake**  
**Statement of Financial Activities - Summary**  
For the Period Ending February 28, 2022

|  | Current             | Year To Date        | Budget              | Variance            | %           |
|--|---------------------|---------------------|---------------------|---------------------|-------------|
| <b>Revenues</b>                                    |                     |                     |                     |                     |             |
| Taxation   | (163.38)            | 13,268.13           |                     | 13,268.13           |             |
| Fees and Charges                                   | 5,811.42            | 14,797.17           |                     | 14,797.17           |             |
| Utilities  | 54,231.50           | 113,499.85          |                     | 113,499.85          |             |
| Grants   |                     | 5,000.00            |                     | 5,000.00            |             |
| Grants in Lieu of Taxes                            |                     | 1,759.94            |                     | 1,759.94            |             |
| Land Sales - Gain                                  | 10,000.00           | 10,000.00           |                     | 10,000.00           |             |
| Other Revenues                                     |                     | 1,000.00            |                     | 1,000.00            |             |
| <b>Total Revenues:</b>                             | <b>69,879.54</b>    | <b>159,325.09</b>   | <b>0.00</b>         | <b>159,325.09</b>   | <b>0.00</b> |
| <b>Expenditures</b>                                |                     |                     |                     |                     |             |
| General Government Services                        | 97,294.95           | 111,582.84          |                     | (111,582.84)        |             |
| Protective Services                                | 8,194.96            | 9,742.79            |                     | (9,742.79)          |             |
| Transportation Services                            | 7,568.84            | 15,665.02           |                     | (15,665.02)         |             |
| Environmental Health Services                      | 10,795.39           | 19,756.47           |                     | (19,756.47)         |             |
| Planning and Development Services                  | 685.00              | 858.90              |                     | (858.90)            |             |
| Recreation and Cultural Services                   | 9,456.07            | 10,268.81           |                     | (10,268.81)         |             |
| Utilities  | 48,259.46           | 52,161.83           |                     | (52,161.83)         |             |
| <b>Total Expenditures:</b>                         | <b>182,254.67</b>   | <b>220,036.66</b>   | <b>0.00</b>         | <b>(220,036.66)</b> | <b>0.00</b> |
| <b>Change in Net Financial Assets</b>              | <b>(112,375.13)</b> | <b>(60,711.57)</b>  | <b>0.00</b>         | <b>(60,711.57)</b>  | <b>0.00</b> |
| <b>Operating Surplus/Deficit (Chg in Net Asst)</b> | <b>(112,375.13)</b> | <b>(60,711.57)</b>  | <b>0.00</b>         | <b>(60,711.57)</b>  | <b>0.00</b> |
| <b>Change in General Surplus</b>                   | <b>(112,375.13)</b> | <b>(60,711.57)</b>  | <b>0.00</b>         | <b>(60,711.57)</b>  | <b>0.00</b> |
| <b>Account Balances</b>                            |                     |                     |                     |                     |             |
|  | <b>Current</b>      | <b>Year to Date</b> | <b>Balance</b>      |                     |             |
| <b>Cash</b>  |                     |                     |                     |                     |             |
| Cash - On Hand - Petty Cash                        |                     |                     | 423.80              |                     |             |
| Cash - Bank - CIBC                                 |                     |                     | 51,685.57           |                     |             |
| Cash- Affinity Credit Union                        | (101,733.54)        | (71,679.21)         | 906,847.50          |                     |             |
| Cash Affinity - WTP                                |                     |                     | 25.23               |                     |             |
| Cash - Affinity Savings Account                    |                     |                     | 1,135.08            |                     |             |
| GIC #1   |                     |                     | 3,067.32            |                     |             |
| GIC #2   |                     |                     | 200,000.00          |                     |             |
| GIC #3   |                     |                     | 200,000.00          |                     |             |
| GIC # 23 WTP                                       |                     |                     | 462.33              |                     |             |
| <b>Total Cash:</b>                                 | <b>(101,733.54)</b> | <b>(71,679.21)</b>  | <b>1,363,646.83</b> |                     |             |
| <b>Municipal Taxes Receivable</b>                  |                     |                     |                     |                     |             |
| Municipal - Tax Receivable - Current               | (3,267.68)          | (5,565.44)          | 156,864.40          |                     |             |
| Municipal - Tax Receivable - Arrears               | (5,801.44)          | (3,411.81)          | (34,109.28)         |                     |             |
| Municipal - Allow. for Uncollected                 |                     |                     | 8,536.51            |                     |             |
| <b>Total Municipal Taxes Receivable:</b>           | <b>(9,069.12)</b>   | <b>(8,977.25)</b>   | <b>131,291.63</b>   |                     |             |
| <b>Other Receivables</b>                           |                     |                     |                     |                     |             |
| Due from Province - SPC                            |                     |                     | 1,496.22            |                     |             |
| Accrued Interest Receivable                        |                     |                     | 7,963.78            |                     |             |
| Accounts Receivable                                | (2,098.23)          | (1,067.99)          | 17,022.01           |                     |             |
| Utility Accounts Receivable                        | 4,149.62            | 19,436.51           | 78,579.50           |                     |             |
| Waste Removal Accounts Receivable                  | 739.70              | 4,505.24            | 18,981.97           |                     |             |
| Allowance for Uncollectible Receivables            |                     | (629.39)            | (629.39)            |                     |             |



Report Date  
2022-04-26 1:46 PM

**Town of Blaine Lake**  
**Statement of Financial Activities - Summary**  
For the Period Ending February 28, 2022


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|                                 | <u>Current</u>  | <u>Year To Date</u> | <u>Budget</u>     | <u>Variance</u> | <u>%</u> |
|---------------------------------|-----------------|---------------------|-------------------|-----------------|----------|
| Tax Title Costs Receivable      |                 | 629.39              | (7,909.91)        |                 |          |
| GST Receivable - 100% Rebate    | 3,071.10        | (54,536.42)         | 4,296.30          |                 |          |
| <b>Total Other Receivables:</b> | <b>5,862.19</b> | <b>(31,662.66)</b>  | <b>119,800.48</b> |                 |          |

Certified correct and in accordance with the records Presented to council on

March 21, 2022

\_\_\_\_\_  
Chief Administrative Officer

  
\_\_\_\_\_  
Mayor/Deputy Mayor