



**MINUTES OF THE SPECIAL MEETING OF COUNCIL
FOR THE TOWN OF BLAINE LAKE
HELD AT THE TOWN OFFICE LOCATED AT #301 Main Street, Blaine Lake, Sask.
Monday, September 26, 2022**

Present:

Mayor, Al Sorenson

Councillors

Bev Breland – Deputy Mayor

Rodger Pederson – Sent Regrets

Melissa Johnson

Jason Weber

Max Stevenson – Sent Regrets

Interim CAO – Gina Bernier

Assistant Administrator – Louanne Roschuk

Mayor, Al Sorenson called this meeting to order at 4:00 p.m.

310/22

Adopt Agenda

BRELAND

That the Agenda be adopted as presented and forming part of these minutes.

Carried.

311/22

Bylaw #11/2022 – Nuisance Abatement Bylaw – 1st Reading

JOHNSON

That Bylaw #11/2022 being a Nuisance Abatement Bylaw read a first time at this meeting.

Carried.

312/22

Bylaw #11/2022 – 2nd Reading

BRELAND

That Bylaw #11/2022 be read a 2nd time at this meeting.

Carried.

313/22

Bylaw #11/2022 – Approval Reading

WEBER

That Bylaw #11/2022 being a Nuisance Abatement Bylaw be approved to be given three readings at this meeting.

Carried Unanimously.

314/22

Bylaw #11/2022 – 3rd Reading

SORENSEN

That Bylaw #11/2022 being a Nuisance Abatement Bylaw be read a 3rd time at this meeting and approved.

Carried.

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Town of Blaine Lake – September 26, 2022 Special Meeting Minutes

315/22 **Bylaw #12/2022 – Animal Control Bylaw – 1st Reading**

BRELAND

That Bylaw #12/2022 being a Animal Control Bylaw read a first time at this meeting.
Carried.

316/22 **Bylaw #12/2022 – 2nd Reading**

JOHNSON

That Bylaw #12/2022 be read a 2nd time at this meeting.
Carried.

317/22 **Bylaw #12/2022 – Approval Reading**

SORENSEN

That Bylaw #12/2022 being a Animal Control Bylaw be approved to be given three readings at this meeting.
Carried Unanimously.

318/22 **Bylaw #12/2022 – 3rd Reading**

WEBER

That Bylaw #12/2022 being a Animal Control Bylaw be read a 3rd time at this meeting and approved.
Carried.

319/22 **Bylaw #13/2022 – Building Bylaw – 1st Reading**

WEBER

That Bylaw #13/2022 being a Building Bylaw read a first time at this meeting.
Carried.

320/22 **Bylaw #13/2022 – 2nd Reading**

SORENSEN

That Bylaw #13/2022 be read a 2nd time at this meeting.
Carried.

321/22 **Bylaw #13/2022 – Approval Reading**

BRELAND

That Bylaw #13/2022 being a Building Bylaw be approved to be given three readings at this meeting.
Carried Unanimously.

322/22 **Bylaw #13/2022 – 3rd Reading**

JOHNSON

That Bylaw #13/2022 being a Building Bylaw be read a 3rd time at this meeting and approved.

Carried.



Town of Blaine Lake – September 26, 2022 Special Meeting Minutes

323/22 **Bylaw #14/2022 – Tax Penalty Bylaw – 1st Reading**

SORENSEN

That Bylaw #14/2022 being a Tax Penalty Bylaw read a first time at this meeting.
Carried.

324/22 **Bylaw #14/2022 – 2nd Reading**

JOHNSON

That Bylaw #13/2022 be read a 2nd time at this meeting.
Carried.

325/22 **Bylaw #14/2022 – Approval Reading**

WEBER

That Bylaw #14/2022 being a Tax Penalty Bylaw be approved to be given three readings at this meeting.

Carried Unanimously.

326/22 **Bylaw #14/2022 – 3rd Reading**

BRELAND

That Bylaw #14/2022 being a Tax Penalty Bylaw be read a 3rd time at this meeting and approved.

Carried.

327/22 **Bylaw #15/2022 – 1st Reading**

WEBER

That Bylaw #15/2022 being a Tax Exemption Bylaw be read a 1st time at this meeting.
Carried.

328/22 **Bylaw #15/2022 – 2nd Reading**

SORENSEN

That Bylaw #15/2022 be read a 2nd time at this meeting.
Carried.

329/22 **Bylaw #15/2022 – Approval Reading**

BRELAND

That Bylaw #15/2022 being a Tax Exemption Bylaw be given three readings at this meeting.

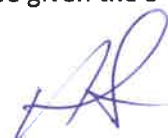
Carried Unanimously.

330/22 **Bylaw #15/2022 – 3rd Reading**

JOHNSON

That Bylaw #15/2022 being a Tax Exemption Bylaw be given the 3rd Reading at this meeting.

Carried.



331/22 **Policy GG-004 – General Procedures**

WEBER

That Policy GG-004 being a General Procedures Policy be approved and adopted to these minutes.

Carried.

332/22 **Policy GG-006 – Rates and Charges**

BRELAND

That Policy GG-006 being a Rates and Charges Policy be approved and adopted to these minutes.

Carried.

332/22 **Water/Sewer Bylaw**

JOHNSON

That the CAO bring forward a Bylaw to reflect the Water and Sewer increases to be at 3% per year.

Carried.

333/22 **Policy GG-011 – Inflation Policy**

BRELAND

That Policy GG-011 being an Inflation Policy be approved and adopted to these minutes.

Carried.

334/22 **Policy GG-015 – Accounts Payable Procedures**

SORENSEN

That Policy GG-015 being an Accounts Payable Procedures Policy be approved and adopted to these minutes.

Carried.

335/22 **Policy WS-002 Water Sewer Billing Policy**

WEBER

That Policy WS-002 being a Water and Sewer Billing be approved and adopted to these minutes.

Carried.

336/22 **Policy HR-008 – Employee Benefits Policy**

BRELAND

That Policy HR-008 being an Employee Benefits Policy be approved and adopted to these minutes.

Carried.

Town of Blaine Lake – September 26, 2022 Special Meeting Minutes

337/22

Job Descriptions

BRELAND

That the CAO bring forward job descriptions for the Office Staff as well as the Public Works Department.

Carried.

338/22

Adjournment – 5:05 p.m.

BRELAND

That this meeting be adjourned.

Carried.



CAO

Mayor



Town of Blaine Lake
Special Council Meeting Agenda
September 26, 2022 – 4:00 p.m.

1. Call to Order
2. Adopt the Agenda
3. Bylaws
 - a. Bylaw 11/2022 – Nuisance Abatement Bylaw
 - b. Bylaw 12/2022 – Animal Control Bylaw
 - c. Bylaw 13/2022 – Building Bylaw
 - d. Bylaw 14/2022 – Tax Penalty Bylaw
 - e. Need to review Bylaw 2008/10 – Tax Exemption Agreement for Economic Development
4. Policies
 - a. General Procedures GG-004
 - b. Rates and Charges – G-006
 - c. Inflation Policy – GG-011
 - d. Accounts Payable Procedure Policy – GG-015
 - e. Water Sewer Billing Policy – WS-002
 - f. Review Employee Benefits -HR-008
 - g. Discussions on Process of who to call in case of water outage
5. In-Camera
6. Adjournment



Town of Blaine Lake

<u>Policy Title</u>	<u>Policy #</u>	<u>Resolution</u>	<u>Resolution Date</u>	<u># of pages</u>	<u>Forms</u>
General Procedures	GG-004	331/22	Sept 26, 2022	2	0

Policy Objective:

To provide a guideline of General Procedures in the Municipality not specific to a single service type

Background:

1. A general guideline is needed by the Management and Council to follow in the various aspects of Government Relations

Policy:

1. Assessment and Taxation
 - a. Assessment Cancellations
 - i. While the Assessment roll is open, anyone may appeal the assessment for that year;
 1. If the assessment roll opening has been missed, then the appellant may leave a form with the prescribed fee for an appeal in the following year.
 - ii. Any appeals brought forward after the assessment appeal date has been closed for the year will not be recognized for taxation purposes for that year.
 - b. Tax Cancellations
 - i. The Town may abate the taxes if not already exempted on the following properties:
 1. Churches, School property, and other Municipal owned properties.
 - ii. Council will not abate municipal taxes on privately owned property with the exception of a policy or bylaw as adopted by the Town Council.
 - c. Tax Collections
 - i. All taxes are due on or before the last day of the year they are levied;
 - ii. Any money received either by fax, EFT, cheque or otherwise that is not in the hands or the bank account of the Municipality on or before December 31st of the year that the taxes are levied will be considered as a late payment and the penalty shall be charged in accordance with the Penalty Bylaw of the Municipality.
2. Custom Work and Fire Calls
 - a. All outstanding Accounts Receivable for Custom Work, Bylaw enforcement and fire fees/calls will be placed on the property for which the costs were incurred and this will be completed on December 31st of the year in which the invoice occurred.


GG-004

TOWN OF BLAINE LAKE

Policy Title: General Procedures

Date Issued: Res #331/22 – Sept 26/22

Replaced – Res # dated April 13, 2022


Mayor

3. Accounts Receivable Penalty

- a. That the Interest rate be set on the Accounts Receivable Accounts in accordance with the Property Tax Penalty Bylaw.



Town of Blaine Lake

<u>Policy Title</u>	<u>Policy #</u>	<u>Resolution</u>	<u>Resolution Date</u>	<u># of pages</u>	<u>Forms</u>
Rates and Charges	GG-006	332/22	Sept 26, 2022	3	

Policy Objective:

To establish the Rates and Charges for the various operations within the Town of Blaine Lake

Background:

1. The Town of Blaine Lake charges for costs relating to office supplies/projects, water/sewer rates, custom work as well as various office duties on behalf of other organizations, persons and groups.
2. Therefore, the Town of Blaine Lake Council sets rates for the various operations and needs to have these rates available for immediate viewing by either staff, Council or ratepayers.
3. This policy should be reviewed from yearly by the Rates Review Committee in order to keep up with the changing prices.

Policy:

1. General Government Services
 - a. General Office Services
 - i. Photocopies, faxes, assessment field sheets, etc. may be completed for the ratepayers at a rate as set by Council on a yearly basis and attached to this policy as Schedule A.
 - b. Commissioner for Oaths
 - i. Free to Ratepayers for the Municipality
 - ii. \$30.00 per signing for non-ratepayers
 - c. General Office Research
 - i. Cost - \$75.00 per hour plus costs (including paper and photocopy, etc.)
 - ii. Research information for customers such as titles, tax roll information (to non-owners of the property), roadway information, etc.
 1. Follow Freedom of Information Act (LAFOIP)
2. Planning and Development
 - a. Bylaw amendment fees
 - i. Map and Text – As set by the Zoning Bylaw

GG-006

TOWN OF BLAINE LAKE

Policy Title: Rates and Charges

Date Issued: Res #332/22 – Sept 26/22

Replaced – Res # Dated: April 13, 2022



Mayor

- ii. Advertising – cost of actual advertisement
 - iii. Professional Planner – as per invoice from Planner
 - iv. Town Administration cost - \$100.00/hour
 - b. Development Permits
 - i. Cost set as per Zoning bylaw
 - c. Building Permits
 - i. Cost of Building Official
 - ii. Office Administration Fee – See Building Bylaw
 - d. Professional Planner Services
 - i. As per invoice from Professional Planner
- 3. Protective Services
 - a. Fire Protection rates
- 4. Transportation Services
 - a. Council will encourage ratepayers and non-ratepayers to contact the contractors of the community to complete custom work that is needed.
- 5. Water and Sewer Rates
 - a. As set by Bylaw
- 6. Waste Management/Transfer Station Rates
 - a. As set by Bylaw
- 7. Invoicing
 - a. All interest/penalty rates for invoicing shall be set in accordance with the Penalty Bylaw of the Municipality
- 8. Building, Development and Demolition Permits
 - a. PERMIT FEES AND SERVICE CHARGES
 - i. Every person who makes an application for a permit as required by the Building Bylaw shall tender with his application a fee calculated according to the following schedule.
 - 1. Shall be in accordance with the charges through the Town of Blaine Lake agreement with MuniCode Services
 - 2. Other Construction
 - a. For all other construction requiring a building permit, including commercial, industrial, and multi-unit dwellings larger than six dwelling units, the fee shall be calculated as either:
 - i. **\$5.00 for every \$1,000 of estimated construction value, or**
 - ii. when plan review and/or building inspections by an external agency are required or contracted out, a fee of **\$1.00 for every \$1,000 of estimated construction value** plus the full invoiced amount charged by the external agency.
 - 3. For a Demolition Permit, both a non-refundable permit fee and a refundable damage deposit, which shall be:

- a. Residential zone permit fee - \$50.00
 - b. Residential zone refundable damage deposit - \$1,000.00
 - c. Commercial/Mixed Use zone permit fee - \$100.00
 - d. Commercial/Mixed Use refundable damage deposit - \$2,500.00
 - e. Industrial Zone permit fee - \$200.00
 - f. Industrial refundable damage deposit - \$5,000.00
4. For a Moving Permit, a refundable damage deposit of \$5,000.00
5. Fee for Temporary Building Permits - \$50.00/term
 - a. Non-Residential Use - \$50.00/term
 - b. Residential Use - \$35.00/term
6. Where a Temporary Occupancy Permit is required, the fee shall be
 - a. For a building, per 1,000 square feet of occupied floor area, or portion thereof - \$100.00
7. Fee to issue an Occupancy Permit Included in Building Permit Fee





Town of Blaine Lake

<u>Policy Title</u>	<u>Policy #</u>	<u>Resolution</u>	<u>Resolution Date</u>	<u># of pages</u>	<u>Forms</u>
Inflation Policy	GG-011	333/22	Sept 26/22	1	

Policy Objective:

To establish process to combat inflation

Background:

1. Each year the Municipality feels the increase of costs due to the inflation rates in the Province and Canada.

Policy:

1. The Council for the Municipality will:
 - a. Budget for a 3% Cost of Living Increase each year
 - b. Increase the following by 3% each year:
 - i. Mill Rate
 - ii. Utility Deposits/billing
 - c. Waste Collection shall be increased by 3% yearly;
2. This policy shall follow unless the Council puts a resolution to “stay” or “hold” on the increase to a certain year and upon completion of that year, the Cost-of-Living increases shall continue for the future years.

GG-011

TOWN OF BLAINE LAKE

Policy Title: Inflation Policy

Date Issued: Res #333/22 – Sept 26/22

Replaced – Res #

Mayor



Town of Blaine Lake

<u>Policy Title</u>	<u>Policy #</u>	<u>Resolution</u>	<u>Resolution Date</u>	<u># of pages</u>	<u>Forms</u>
Accounts Payable Procedures	GG-015	334/22	Sept 26, 2022		

Policy Objective:

To give direction on accounts payable procedures

Background:

1. Direction is needed by CAO for day-to-day procedures for paying of accounts
2. Setting a policy on the procedures may help to give direction to the CAO and reduce wait time for paying of expenses and avoiding the potential of interest being applied to unpaid invoices.

Policy:

1. Accounts Payable Procedures
 - a. Authorization is given to the Council signing authorities and CAO to complete the signing of the accounts payable on a bi-weekly basis as the accounts have been authorized under the Budget, Bylaw, or Resolution.
 - i. Hold backs should be brought to Council prior to releasing payment
 - ii. Any costs over \$5000.00 shall be brought to council for review.
 - b. Electronic Transfer for Payroll shall be on a bi-weekly basis.
 - c. Electronic transfer of payments may be completed for Visa Card, Utilities, Revenue Canada, Pension, and other organizations that allow for Electronic Fund Transfers on a weekly basis or as needed.
 - d. All accounts paid listing including the Council Indemnity and Payroll will be brought to the Regular Monthly council meetings for information only as the Monthly financial statement shall reflect such spending on a monthly basis.
2. Year end Accounts Payable
 - a. Authorization is given to the CAO to pay out the School Division Taxes in full as at December 31st of each year and transfer all outstanding School Division taxes to the Municipal tax roll.


GG-015

TOWN OF BLAINE LAKE

Policy Title: Accounts Payable Procedures

Date Issued: Res #334/22 – Sept 26/22

Replaced – Res #



Mayor



Town of Blaine Lake

<u>Policy Title</u>	<u>Policy #</u>	<u>Resolution</u>	<u>Resolution Date</u>	<u># of pages</u>	<u>Forms</u>
Accounts Payable Procedures	GG-015	334/22	Sept 26, 2022	1	

Policy Objective:

To give direction on accounts payable procedures

Background:

1. Direction is needed by CAO for day-to-day procedures for paying of accounts
2. Setting a policy on the procedures may help to give direction to the CAO and reduce wait time for paying of expenses and avoiding the potential of interest being applied to unpaid invoices.

Policy:

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GG-015

TOWN OF BLAINE LAKE

Policy Title: Accounts Payable Procedures

Date Issued: Res #334/22 – Sept 26/22

Replaced – Res #


Mayor



Town of Blaine Lake

Policy Title	Policy #	Resolution	Resolution Date	# of pages	Forms
Employee Benefits	HR-008	336/22	March 29/2022	1	

Policy Objective:

To give direction and set up Benefits for employees

Policy:**1. Employee Benefits**

- a. The Town of Blaine Lake shares in the Employee benefits as follows:
 - i. Canada Pension Plan - as legislated
 - ii. Employment Insurance - as legislated
 - iii. Municipal Superannuation - matching contributions as set out in MEPP agreement
 - iv. Workers Compensation - Town pays full premium
 - v. SUMA Group Benefits - Town pays full premium
 - 1. Life Insurance
 - 2. Accidental Death and Dismemberment
 - 3. Extended Health Benefits - family
 - 4. Vision
 - 5. Dental – family
 - vi. Short Term Disability - Employer pays full premium
 - vii. Long Term Disability - Employee pays full premium

2. Boot Allowance

- a. That the Public works personnel be given a boot allowance of \$200.00 every second year.

HR-008

TOWN OF BLAINE LAKE

Policy Title: Employee Benefits

Date Issued: Res #336/22 – Sept 26/22

Replaced – Res #March 29, 2022

Mayor



Town of Blaine Lake

<u>Policy Title</u>	<u>Policy #</u>	<u>Resolution</u>	<u>Resolution Date</u>	<u># of pages</u>	<u>Forms</u>
Water & Sewer Billings Policy	WS-002	335/22	Sept 26/22	1	

Policy Objective:

To clearly outline to the Office Staff on the responsibilities of landowners vs tenants

Background:

1. Numerous houses, buildings and business' are being rented out.
2. Landowners are relinquishing the responsibilities of the Water/Sewer Billings to the tenants
3. It is cumbersome for the Town office staff to send letters and/or emails on a regular basis to tenants for lack of payment for the Utilities

Policy:**1. Billing Notices**

- a. All invoices for Water and Sewer and Garbage pickup shall be sent to the owner of the property;
- b. The owner of the property shall be responsible for the payment of all Utility bills

2. Process of unpaid invoice

- a. Upon 30 calendar days of receipt of a Utility bill, the landowner is responsible to have the invoice paid.
- b. Should a Utility bill remain outstanding at day 31:
 - i. The water shall be disconnected at a minimum cost of for disconnecting in accordance with the Rates and Charges Policy.
 - ii. The Waste and Recycle Bins shall be collected.
 - iii. The Utility arrears shall be placed on the tax roll of the affected lands.

3. Reconnection may occur after:

- a. All tax arrears and utility arrears must be paid in full.
- b. The reconnection fee must be paid in full



Town of Blaine Lake
Bylaw #11/2022

Nuisance Abatement Bylaw

A Bylaw of the Town of Blaine Lake in the Province of Saskatchewan being a Bylaw to Nuisance Abatement Bylaws.

The Council of the Town of Blaine Lake in the Province of Saskatchewan in open meeting hereby enacts as follows:

1. Purpose
 - a. The purpose of this Bylaw is to establish standards for the maintenance and occupancy of property, to ensure that such standards be maintained, and to provide for the abatement of nuisances, including property, activities, or things that adversely affect:
 - i. The safety, health or welfare of people in the neighborhood;
 - ii. People's use and enjoyment of their property; or
 - iii. The amenity of a neighborhood.
2. Definitions in this Bylaw
 - a. "Designated Officer" means an employee or agent of the Municipality appointed by Council to act as a municipal inspector for the purposes of the Bylaw;
 - b. "Building" means a building within the meaning of *The Municipalities Act*;
 - c. "Municipality" means The Town of Blaine Lake;
 - d. "Council" means the Council of the Town of Blaine Lake;
 - e. "Junked vehicle" means any automobile, tractor, truck, trailer or other power vehicle that:
 - i. Either:
 1. Has no valid license plate attached to it; or
 2. Is in a rusted, wrecked, partly wrecked, dismantled, partly dismantled, inoperative or abandoned condition; and
 - ii. Is located on private land, but that:
 1. Is not within a structure erected in accordance with any Bylaw respecting the erection of buildings and structures in force within the Municipality; and
 2. Does not form a part of a business enterprise lawfully being operated on that land;
 - f. "nuisance" means a condition of property, or a thing, or an activity, that adversely affects or may adversely affect:
 - i. The safety, health or welfare of people in the neighborhood;
 - ii. People's use and enjoyment of their property; or
 - iii. The amenity of a neighborhood and includes:
 1. A building in a ruinous or dilapidated state of repair;
 2. An unoccupied building that is damaged and is an imminent danger to public safety;
 3. Land that is overgrown with grass and weeds;
 4. Untidy and unsightly property;
 5. Junked vehicles; and
 6. Open excavations on property.
 - g. "occupant" means an occupant as defined in *The Municipalities Act*
 - h. "owner" means an owner as defined in *The Municipalities Act*
 - i. "property" means land or buildings or both;

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Nuisance Abatement Bylaw #11/22 – Town of Blaine Lake

- j. “structure” means anything erected or constructed, the use of which requires temporary or permanent location on, or support of the soil, or attached to something having permanent location on the ground or soil; but not including pavements, curbs, walks or open air surfaced areas.
- 3. Responsibility
 - a. Unless otherwise specified, the owner of a property, including land, buildings and structures, shall be responsible for carrying out the provisions of this Bylaw.
- 4. Nuisances [Prohibited Generally
 - a. No person shall cause or permit a nuisance to occur on any property owned by that person.
- 5. Dilapidated Buildings
 - a. Notwithstanding the generality of Section 4, no person shall cause or permit a building or structure to deteriorate into a ruinous or dilapidated state such that the building or structure:
 - i. Is dangerous to the public health or safety;
 - ii. Substantially depreciates the value of other land or improvements in the neighborhood; or
 - iii. Is substantially detrimental to the amenities of the neighborhood.
- 6. Unoccupied Buildings
 - a. Notwithstanding the generality of Section 4, no person shall cause or permit an unoccupied building to become damaged or to deteriorate into a state of disrepair such that the building is an imminent danger to public safety, or substantially depreciates the value of other land or buildings in the neighborhood.
- 7. Overgrown Grass and Weeds
 - a. Notwithstanding the generality of Section 4, no owner or occupant of land shall cause or permit the land to be overgrown with grass or weeds.
 - b. For the purpose of this section, “overgrown” means in excess of 20 centimeters in height.
 - c. This section shall not apply to any growth which forms part of a natural garden that has been deliberately planted to produce ground cover, including one or more species of wildflowers, shrubs, perennials, grasses or combinations of them, whether native or non-native, consistent with a managed and natural landscape other than regularly mown grass.
 - d. No owner or occupant of land shall cause or permit any adjoining boulevards or lands to be overgrown with grass or weeds.
 - e. After having been served with an order respecting property overgrown with grass and weeds under this section, no person shall permit or allow lands described in that order to become overgrown with grass and weeds again.
- 8. Untidy and Unsightly Property
 - a. Notwithstanding the generality of Section 4, no person shall cause or permit any land or buildings to become untidy and unsightly due to the accumulation of new or used lumber, cardboard, paper, newspapers, appliances, tires, cans, barrels, scrap metal or other waste materials or junk.
 - b. After having been served with an order respecting untidy or unsightly property under this section, no person shall permit or allow lands described in that order to become untidy or unsightly again.
 - c. No owner of land shall cause or permit any adjoining boulevards or lanes to become untidy and unsightly due to the accumulation of new or used lumber, cardboard, paper, newspapers, appliances, tires, cans, barrels, scrap metal or other waste materials or junk.
- 9. Junked Vehicles
 - a. Notwithstanding the generality of Section 4, no person shall cause or permit more than one junked vehicle to be kept on any land owned by that person.



Nuisance Abatement Bylaw #11/22 – Town of Blaine Lake

- b. After having been served with an order respecting junked vehicles under this section, no person shall permit or allow lands described in that order to store junked vehicles again, unless they comply with Section 9.1 of this Bylaw
 - c. Notwithstanding Section 9.1, a junked vehicle must be inside an approved structure or securely covered with a canvas vehicle tarp, approved by the Town of Blaine Lake, at all times unless the vehicle is actively being worked on.
- 10. Open Excavations
 - a. Notwithstanding the generality of Section 4, no person shall cause or permit any basement, excavation, drain, ditch, watercourse, pond, surface water, swimming pool or other structure to exist in or on any private land or in or about any building or structure which is dangerous to the public safety or health.
- 11. Pet Wastes
 - a. Pet wastes shall be promptly removed from properties, and disposed of in an acceptable manner.
 - b. Pet wastes shall not be allowed to accumulate in an unreasonable manner.
- 12. Maintenance of Yards
 - a. Notwithstanding the generality of Section 4, no person shall cause or permit on any property owned by that person:
 - i. An infestation of rodents, vermin or insects;
 - ii. Any dead or hazardous trees;
 - iii. Any sharp or dangerous objects.
 - b. A yard shall be graded in such a manner so as to prevent:
 - i. Excessive ponding of water; and
 - ii. Excessive dampness accumulating near buildings.
- 13. Outdoor storage of Materials
 - a. Any building materials, lumber, scrap metal, boxes or similar items stored in a yard shall be neatly stacked in piles and elevated off the ground so as not to constitute a nuisance or harborage for rodents, vermin or insects.
 - b. Materials referred to in section 12.b shall be elevated at least 0.15 meters off the ground and shall be stacked at least 3.0 meters from the exterior walls of any building and at least 1.0 meter from the property line.
- 14. Refrigerators and Freezers
 - a. Any refrigerator or freezer left in a yard shall either have its hinges, latches, lid, door or doors removed, or be securely locked at all times.
- 15. Fences
 - a. Fences shall be maintained in a safe and reasonable state of repair.
- 16. Graffiti
 - a. Notwithstanding the generality of Section 4, no person shall permit graffiti to remain on any buildings, accessory building, fence or on any other structure on property owned by that person
- 17. Enforcement of Bylaw
 - a. The administration and enforcement of this Bylaw is hereby delegated to the CAO for the Town of Blaine Lake or their designate.
- 18. Inspections
 - a. The inspection of property by the Municipality to determine if this Bylaw is complied with is hereby authorized.
 - b. Inspections under this Bylaw shall be carried out in accordance with Section 362 of *The Municipalities Act*.
 - c. No person shall obstruct a Designated Officer who is authorized to conduct an inspection under this section, or a person who is assisting a Designated Officer.
- 19. Order to Remedy Contraventions



Nuisance Abatement Bylaw #11/22 – Town of Blaine Lake

- a. If a Designated Officer finds that a person is contravening this Bylaw, the Designated Officer may, by written order, require the owner or occupant of the property to which the contravention relates to remedy the contravention;
 - b. Orders given under this Bylaw shall comply with Section 364 of *The Municipalities Act*.
 - c. Orders given under Bylaw shall be served in accordance with Section 390(1(a), (b) or (c) of *The Municipalities Act*
20. Registration of Notice of Order
 - a. If an order is issued pursuant to Section 19.a. the Municipality may, in accordance with Section 364 of *The Municipalities Act* give notice of the existence of the order by registering an interest against the title to the land that is the subject of the order.
21. Appeal of Order to Remedy
 - a. A person may appeal an order made pursuant to Section 19.a. in accordance with Section 365 of *The Municipalities Act*
22. Municipality Remedying Contraventions
 - a. The Municipality, may in accordance with Section 366 of *The Municipalities Act*, take whatever actions or measures are necessary to remedy a contravention of this Bylaw.
 - b. In an emergency, the Municipality may take whatever actions or measures are necessary to eliminate the emergency in accordance with the provisions of Section 367 of *The Municipalities Act*.
23. Recovery of Unpaid Expenses and Costs
 - a. Any unpaid expenses and costs incurred by the Municipality in remedying a contravention of this Bylaw may be recovered either:
 - i. By civil action for debt in a court of competent jurisdiction in accordance with Section 368 of *The Municipalities Act*; or\
 - ii. By adding the amount to the taxes on the property on which the work is done in accordance with Section 369 of *The Municipalities Act*.
24. Offences and Penalties
 - a. No person shall:
 - i. Fail to comply with an order made pursuant to this Bylaw;
 - ii. Obstruct or interfere with any Designated Officer or any other person acting under the authority of this Bylaw; or
 - iii. Fail to comply with any other provision of this Bylaw.
 - b. Every person who contravenes any provision of Section 24.a is guilty of an offence and liable on summary conviction:
 - i. In the case of an individual, to a fine of not more than \$10,000.00
 - ii. In the case of a corporation, to a fine of not more than \$25,000.00; and
 - iii. In the case of a continuing offence, to a maximum daily fine of not more than \$2,500 per day
25. Coming Into force
 - a. This Bylaw shall come into force on the day of its final passing.



Nuisance Abatement Bylaw #11/22 – Town of Blaine Lake

26. Bylaw #2/2006, Bylaw 8/2007 and Bylaw 7/2008 are hereby Repealed.

SEAL




MAYOR


CAO

Read a first time on September 26, 2022

Read a second time on September 26, 2022

Read a third time and adopted on September 26, 2022



Town of Blaine Lake
Bylaw #12/2022

Animal Control Bylaw

A Bylaw of the Town of Blaine Lake in the Province of Saskatchewan being a Bylaw to Animal Control Bylaws.

The Council of the Town of Blaine Lake in the Province of Saskatchewan in open meeting hereby enacts as follows:

1. Definitions

- a. **"Bylaw Enforcement Officer"** means the person or persons appointed or contracted by the Council of the Town of Blaine Lake for the purpose of enforcing the provisions of this bylaw.
- b. **"CAO"** means the Chief Administrative Officer for the Town of Blaine Lake
- c. **"Cat"** means a male or female cat or a male or female kitten over eight (8) weeks of age.
- d. **"Council"** means the Council of the Town of Blaine Lake
- e. **"Dog"** means a male or female dog or a male or female puppy over eight (8) weeks of age
- f. **"Dangerous Dog"** means
 - i. any dog that, without provocation, in a vicious or menacing manner, chases or approaches a person or domestic animal in an apparent attitude of attack;
 - ii. any dog with a known propensity, tendency or disposition to attack without provocation, to cause injury or to otherwise threaten the safety of persons or domestic animals;
 - iii. any dog that, without provocation, has bitten, inflicted injury, assaulted or otherwise attacked a person or domestic animal;
 - iv. any dog which is owned primarily or in part for the purpose of dog fighting or is trained for fighting.
- g. **"Municipality or Town"** means the Town of Blaine Lake
- h. **"Owner"** includes:
 - i. a person, persons, partnership, association or corporation who keeps, possesses, harbors or has care of or control of a dog or cat.
 - ii. The person responsible for the custody of a minor where the minor is the owner of a dog or cat.
- i. **"Pound"** means such premises and facilities as may be designated by the Council of the Town of Blaine Lake for the purpose of safely lodging and securing animals seized pursuant to this bylaw.
- j. **"Pound Keeper"** means a person designated by the Town of Blaine Lake from time to time to maintain and administer the pound.
- k. **"Person"** means and includes an individual(s), partnership, association or corporation
- l. **"Restricted Dog"** means
 - i. Pit bull terrier, America pit bull terrier, pit bull, Staffordshire bull terrier, bull terrier, American Staffordshire terrier, Doberman pinscher, rottweiler, Rhodesian ridgeback, wolf hound, wolf cross, coyote cross, bulldog, bull mastiff or any dog of mixed breeding which includes any of the aforementioned breeds (which can be identified through its physical characteristics) or, a dog declared dangerous under the *Municipalities Act*.

A handwritten signature in blue ink is located at the bottom right of the page, below the definitions list.

- m. **“Running at large”** means when the dog or cat is beyond the boundaries of the land occupied by the owner, possessor, harbored or keeper of the said dog or cat, or beyond the boundaries of any lands where it may be with the permission of the owner or occupant of the said land and is not under control by being:
 - i. On a leash or harness and in direct and continuous charge of a person competent to control it; or
 - ii. Securely confined within an enclosure; or
 - iii. Securely fastened so that it cannot roam at will
- 2. **Registering**
 - a. Every owners of a dog or cat within the town shall cause each such Dog/Cat to be registered with the Town office
 - i. At the time of registering, the application shall provide the Town office:
 - 1. With a physical description of the dog/cat;
 - 2. The breed of the dog/cat
 - 3. Proof of spay or neuter;
 - 4. Name, address and telephone number of the owner of the dog/cat.
 - b. The registration year for dogs/cats shall be from the first day of January to the thirty-first day of December of the same year.
 - c. Every owner of a dog/cat shall, no later than February first in each year, register the said dog/cat at the Town Office, and failure to do so shall constitute an offence under this bylaw.
 - d. In addition to the registration requirements laid down in Section 3 (a),(b),(c), the owner of a dog/cat shall pay an annual registration fee as set out in Schedule “A” attached hereto
 - e. The sum payable for a registration fee required after the thirty-first day of July in the calendar year shall be calculated at fifty percent of the annual fee and shall expire on the thirty-first day of December in the same calendar year.
 - f. Any dog/cat registration certificate or applicable fee issued pursuant to the provisions of this bylaw by the town shall not be transferable to any other dog/cat.
 - g. Notwithstanding Section 3(d), a restricted dog which has been professionally trained to assist the physically challenged or those suffering from chronic, life-threatening diseases including, but not limited to, epilepsy, diabetes, blindness and wheelchair confinement, shall not be subject to a registration fee.
 - h. The provisions of this section shall no apply to the dogs kept, in the ordinary course of business, by the proprietors of the following premises:
 - i. A veterinary hospital, clinic, boarding kennel or grooming parlor;
 - ii. A public pound
 - i. A person residing in the town who owns, possesses, keeps or harbors a dog/cat and neglects or refuses to register or pay any applicable registration fee shall be subject to the penalties as outline in Schedule “C” of this bylaw.
 - j. A \$50.00 penalty will be added to any unpaid dog/cat licenses as of March 1st of the year in which they are due.
- 3. **Running at Large**
 - a. No dog/cat shall run at large in the Town at any time whether it is licensed or not, and for the purpose of this bylaw, a dog/cat shall be deemed to be running at large when it is beyond the boundaries of the land occupied by the owner, possessor or harbor of the said dog/cat, or beyond the boundaries of any lands when it is not under control by being:
 - i. In direct and continuous charge of a person competent to control the animal; or
 - ii. Securely confined within an enclosure; or
 - iii. Securely fastened so that it cannot roam at will;



Animal Control Bylaw #12/22 – Town of Blaine Lake

- iv. A person who owns, possesses or harbors an animal found running at large shall be deemed guilty of an infraction of this bylaw and will be charged a penalty as set out in the attached Schedule “C”
 - b. Any dog/cat running at large four or more times shall be disposed of by the police, pound keeper, dog/cat catcher or other person appointed by the Council
- 4. Limits – Dogs and Cats
 - a. No person or persons within the Town shall harbor or keep more than two (2) dogs on any one property. If an owner fails or refuses to comply with the provisions of this section, he/she shall be subject to the penalties as set out in Schedule “C” attached hereto.
 - b. No person or persons within the Town shall harbor or keep more than two (2) cats on any one property. If an owner fails or refuses to comply with the provisions of this section, he or she shall be subject to the penalties as set out in Schedule “C” attached hereto.
- 5. Seizure and Impounding
 - a. A bylaw enforcement officer or peace officer may seize and impound any dog/cat observed to be at large.
 - b. A bylaw enforcement officer or peace officer may enter onto land surrounding any building in pursuit of any dog/cat, which has been observed to be at large.
 - c. The bylaw enforcement officer is hereby authorized to seize and capture, by any other authorized by resolution of Council and impound any dog/cat running at large contrary to the provision of this bylaw
 - d. Any person may take any dog/cat found running at large contrary to the provisions of this bylaw to the Town pound.
 - e. Any person may be issued a cat trap upon execution of an agreement as set out in designed Form “B”, and such person shall abide by the terms of the cat trap permit agreement. When a cat has been trapped, the Town Office shall immediately post notice in the Town Office, Post Office and on the Chamber of Commerce bulletin board containing a description of the cat along with the terms for release.
 - f. No person, whether or not he is the owner of a dog or cat which is being or has been pursued or seized, shall:
 - i. Interfere with or attempt to obstruct a bylaw enforcement officer who is attempting to seize or has seized any dog/cat in accordance with the provisions of this bylaw;
 - ii. Unlock or unlatch or otherwise open the vehicle in which dogs or cats seized under this bylaw have been placed so as to allow or attempt to allow any dog or cat to escape therefrom.
 - iii. Remove or attempt to remove any dog or cat from the possession of the bylaw enforcement officer
- 6. Pound
 - a. The council shall endeavor to appoint a pound keeper
 - b. All dogs/cats impounded in the pound shall be so confined therein for a period of 72 hours from the time of capture during which time the owner thereof shall have the right to repossess the said dog/cat upon paying to the Town the amount set forth in Schedule “B” to this bylaw
 - c. No dog or cat which is impounded shall be released to its owner or to any other person until the appropriate pound fee is paid, and until it has been registered.
 - d. When the dog/cat has been impounded, the Town Office shall immediately attempt to contract the owner as shown in the records made when the dog/cat was registered at the address shown therein, that unless the said dog/cat is claimed and the fees provided for in this bylaw are paid within 72 hours from the date of impounding, the said dog/cat shall be dealt with pursuant to the provisions of the bylaw.
 - e. All impounded dogs or cats which are not claimed with 72 hours as aforesaid, may be sold by the Town Office to any person paying for such dog or cat, a sum to cover the

Animal Control Bylaw #12/22 – Town of Blaine Lake

costs for the Town pound and registration as provided for by this bylaw. In the event any dog or cat is not sold after expiration of the said 72 hours, it shall be disposed of in the most humane way possible.

- f. It shall be the duty of the pound keeper to provide each dog or cat impounded under the authority of this bylaw, an adequate supply of food and fresh water and property shelter during its confinement in the pound on a daily basis.
- g. Any dog/cat found in any public street, lane, park, boulevard or other public place or otherwise running at large contrary to the provisions of this bylaw, the bylaw enforcement officer or peace officer may seize and impound by any method authorized by Council.

7. Sterilization of Cats

- a. It shall be unlawful for any person to be or become an owner of a cat that is actually or apparently over nine months of age unless the cat has been sterilized.
- b. If a cat, with or without identification, has not been sterilized, the person claiming ownership may be cited by the bylaw enforcement officer for a violation of Section 8(a). The penalty for violating Section 8(a) shall be waived upon proof that the cat has been sterilized being furnished to the bylaw enforcement officer within 30 days after the date the citation was issued.

8. Litter – Dogs and Cats

- a. If a dog or cat defecates on any public or private property other than the property of the owner, possessor or harbinger of the said dog or cat, the owner, possessor, or harbinger of the dog or cat shall cause such defecation to be removed immediately and disposed of in a sanitary fashion. Failure to cause such removal shall be an infraction of this bylaw, and subject to the penalties as set out in Schedule “C” attached hereto.
- b. Defecations deposited on the private property of the owner, possessor or harbourer of a dog or cat shall be removed and disposed of in a sanitary manner on a daily basis. Failure to cause such removal shall be an infraction of this bylaw, and subject to the penalties as set out in Schedule “C” attached hereto.

9. Nuisance

- a. All dogs/cats are banned from the school yard for safety and health reasons except for seeing eye dogs.
- b. The owner, possessor or harbourer of a dog shall not allow the animal to create a nuisance by barking, howling, attempting to bite or biting anyone or any domestic animal, chasing vehicles or bicycles and any owner, possessor or harbourer who contravenes this section commits an offence under this bylaw.
- c. The owner, possessor or harbourer of a cat shall not allow the animal to create a nuisance by howling, hissing or otherwise making disruptive noises or by urinating, defecating or spraying on or otherwise damaging or interfering with any property other than the property of the owner, possessor, or harbourer. An owner, possessor or harbourer who contravenes this section commits an offence under this bylaw.
- d. Where a dog or cat is found to be creating a nuisance, the owner or occupant of that property on which the dog or cat is creating a nuisance may make a written complaint to the bylaw enforcement officer.

10. Rabies and Other Diseases

- a. Any dog or cat suspected of having rabies shall not be killed but shall be secured and isolated for ten (10) days and the matter immediately reported to a veterinary clinic whose instructions shall be complied with.
- b. Any owner, possessor or harbourer of a dog or cat who neglects or refuses to comply with any order of the veterinary clinic shall be guilty of an infraction of this bylaw.

11. Dangerous Dogs

- a. Persons who harbour, possess or keep a dangerous dog after it has been declared dangerous shall:



- i. Keep the dog in an enclosure which shall be constructed of wood or any other material of sufficient strength and in a manner adequate to:
 1. Confine the dog; and
 2. Prevent the entry of children of tender years.
 - ii. If the dog is removed from the enclosure, it shall be muzzled and leashed as follows:
 1. Fitted with a collar or harness for the body that is properly placed and fitted on the dog.
 2. The movement of the dog shall be controlled by a person by means of a least attached to the collar or harness on the dog;
 3. The leash shall not exceed 1.2 meters in length and be constructed of material having a tensile strength of at least 140 kilograms;
 4. The muzzle shall be properly fitted on the dog to prevent it from biting any animal or person;
 - iii. Within 10 days of a dog being declared dangerous, provide proof to the administration of the municipality that liability insurance of not less than \$500,000.00 has been obtained for any bodily injury to or death of any person or domestic animal, or for damage to property caused by the dog.
 - iv. Display a sign in the prescribed form and manner at each entrance to the premises where the dog is kept and on the enclosure in which the dog is confined. The sign shall be clearly visible and capable of being read from any adjacent public road and shall read **“WARNING DANGEROUS DOG ON PREMISES”**
- b. Any complaint that a dog is dangerous shall be made to and heard by a judge.
 - c. Where a complaint is received by the Town Office that a dog within the Town is dangerous. *The Municipalities Act* shall apply
 - d. The following Municipal Officials are hereby designated for the purpose of the *Municipalities Act* the Bylaw Enforcement Officer
 - e. The following municipality official is hereby designated for the purpose of *The Municipalities Act* as the person to be notified if an owner sells or otherwise disposes of a dangerous dog: CAO.

12. Restricted Dogs

- a. Requirements for obtaining and maintaining a registration for a restricted dog are as follows:
 - i. An owner of a restricted dog shall maintain in force a policy of liability insurance providing third-class liability coverage in a minimum amount of \$500,000.00. The owner shall provide a photocopy of the said liability insurance policy to the Town Office when apply for a restricted dog registration.
 - ii. Within one month after the passage of this bylaw, the owner of a restricted dog shall provide the Town Office with a photocopy of such liability policy before he or she may register a restricted dog.
 - iii. At all times while a restricted dog is on the premises of its owner, the owner shall either keep such dog confined indoors under the effective control of a person over the age of sixteen (16) years, or confined in a securely enclosed and locked pen or other structure built to prevent the escape of the restricted dog, and capable of preventing the entry of young children.
 - iv. Such pen or enclosure shall have secure sides and top, and if the bottom is not secured to the sides, the sides must be embedded in the ground to a minimum dept of one (1) foot. If the dog shows a propensity for trying to escape from the pen or enclosure by digging, the enclosure or pen shall be constructed so as to prevent this.



- v. When any restricted dog is off the premises of the owner, the owner shall securely muzzle such dog and either harness it or leash it securely to effectively prevent it from attacking and injuring any person or domestic animal and ensure that it is under the complete control of a competent person.
- vi. The owner shall display a sign on their property warning of the presence of the dog. Example – “**BEWARE OF DOG**”.

13. Livestock and Poultry

- a. For the purposes of this section, the following definitions shall apply:
 - i. **Livestock** – means any domestic animal usually raised for sale and profit, including but not necessarily limited to:
 - 1. An animal as defined in Section 2(b) of *The Stray Animals Act*; or
 - 2. An animal as defined in Sections 2 and 3 of *The Stray Animals Regulations*.
 - ii. **Poultry** – means
 - 1. Domestic fowl usually propagated and fattened for the table and for their eggs, feathers, etc. including, but not limited to chickens, geese, ducks, turkeys, guinea fowl; or
 - 2. Pigeons of the species *Columba Livia*, commonly known as the domestic pigeon and includes pigeons raised for the purpose of racing, show, table and pets and includes feral pigeons.
- b. No person shall possess, harbour, confine, herd, graze or allow to graze any livestock or poultry within the limits of the Town.
- c. Section 14(b) shall not apply to livestock and poultry brought into Town for the duration of a special event at which the said livestock and poultry will be used for purposes of exhibition or performing at a special event.

14. General Penalty

- a. A person who contravenes any provision of this bylaw or neglects or refuses to comply therewith shall be guilty of an offence and liable upon summary conviction to a fine in accordance with the General Penalty Bylaw of this Municipality.

15. Penalty

- a. Where any person has committed or alleged to have committed a breach of any of the provisions of this bylaw, a ticket in the form designated Form “C” attached to and forming a part of this bylaw, may be served on such person by the bylaw enforcement officer.
- b. Any person to whom a ticket is being issued pursuant to this section shall furnish the bylaw enforcement officer with their name and address upon request.
- c. Notwithstanding Section 14©, a person who contravenes any provision of this bylaw, upon being serviced with a ticket, may voluntarily pay the prescribed penalty as set forth in Schedule “C” to this bylaw.
- d. If the Town receives voluntary payment of the prescribed penalty within thirty (3) days from the date the ticket was issued, the person receiving the ticket shall not be liable for prosecution for the offence.
- e. If the person who has committed or is alleged to have committed a breach of any section of this bylaw, fails to pay the specified fine within the time allowed following service of the ticket, the provisions of this section no longer apply and the person shall be liable to prosecution for the offence.

16. Severability

- a. A decision of the court that one or more of the provisions of this bylaw are invalid in whole or in part does not affect the validity, effectiveness or enforceability of the other provisions or parts thereof with respect to this bylaw.

17. Repeal



Animal Control Bylaw #12/22 – Town of Blaine Lake

- a. That Bylaws #9/2004, Bylaw 2/2008, Bylaw #13/2008, Bylaw #02/2010, Bylaw and Bylaw 05/2011 are hereby repealed

SEAL




MAYOR


CAO

Read a first time on September 26, 2022

Read a second time on September 26, 2022

Read a third time and adopted on September 26, 2022

SCHEDULE “A” TO BYLAW 12/2022

Annual Registration Fee:

1. Restricted dogs	\$55.00
2. Non-restricted dogs	\$25.00
3. Spayed or neutered non-restricted dogs	\$10.00
4. Cats	\$25.00
5. Spayed or neutered cats	\$10.00

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SCHEDULE “B” TO BYLAW 12/2022

Dog/Cat Pound Fees

Impoundment:

Dogs

- | | |
|-----------------------------------------|-----------------------------------------------|
| 1. First Offence | \$100.00 plus \$25.00 per day or part thereof |
| 2. Subsequent offences within 12 months | \$300.00 plus \$25.00 per day or part thereof |

Cats

- | | |
|-----------------------------------------|-----------------------------------------------|
| 1. First Offence | \$50.00 plus \$10.00 per day or part thereof |
| 2. Subsequent offences within 12 months | \$100.00 plus \$10.00 per day or part thereof |



SCHEDULE “C” TO BYLAW 12/2022

Section	Offence	First	Subsequent
*For the first offence, a warning shall be issued			
**If paid within 30 days of date of issue of the notice of violation:			

3(i)	Failure to register	\$20.00	\$40.00
4	Running at large	\$25.00	\$50.00
5	Exceeding limits on any one property (for each animal exceeding limits)	\$25.00	\$50.00
8	Failure to sterilize a cat	\$25.00	\$50.00
9	Failure to remove defecation	\$25.00	\$50.00
10(b)	Nuisance dogs	\$25.00	\$50.00
10(c)	Nuisance cats	\$25.00	\$50.00
3(a)	Falsifying breed of dog when registering	\$50.00	\$100.00

If paid after 30 days of the date of issue of the notice of violation:

	All offences as listed above	\$150.00	\$300.00
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PENALTIES – RESTRICTED DOGS

3(d)	Failure to obtain and keep in force registration fee	\$250.00	\$500.00
12	Failure to maintain a policy of liability insurance	\$250.00	\$500.00
12	Failure to confine in proper enclosure when an owner's, possessor's or harbourer's premises	\$250.00	\$500.00
12	Failure to muzzle and harness or leash when off premises of owner, possessor, or harbourer	\$250.00	\$500.00
12	Failure to prevent from running at large	\$250.00	\$500.00
12 & 13	Failure to prevent a dangerous or restricted dog from attacking or injuring a person	*any amount as determined by Council, not to exceed \$50,000.00	



**FORM “A” – BYLAW 12/2022
SECTION 3(a)**

DOG/CAT REGISTRATION FORM

Name of Owner: _____

Address (mailing): _____

(civic) _____

Phone Number: _____

FOR OFFICE USE:

Pet Tag # _____

Breed of Dog/Cat: _____

Physical Description: _____

Registration fee paid: _____
(Receipt #) (Value Paid \$)

For restricted dogs only:

Liability insurance policy of \$500,000.00 in place Yes/No (Attached copy)

Registration fee paid: _____
(Receipt #) (Value Paid \$)



FORM "B" – BYLAW 12/2022
(SECTION 6(E))

CAT TRAP PERMIT

Date: _____

Trap # _____

The undersigned agrees to the following terms and conditions:

1. To place the cat trap only on their property which is within the Town of Blaine Lake;
2. To personally check the cat trap each hour while the trap is set;
3. In the event a cat is trapped, to immediately phone the animal control officer or the Town Office. Where a cat is held, the undersigned is responsible for the humane treatment and shelter of the cat, including feeding and watering. A captured cat should be left in the trap and placed in a shed, garage, basement or other place that it is warm, dry and secure with a blanket placed over the trap to pacify the animal. Do not attempt to remove an unfamiliar cat from the trap as this will be done by the animal control officer. If the undersigned cannot comply with this condition, the trapped cat must be freed unharmed;
4. To ensure that no harm comes to any trapped cat while in their possession, including exposure to inclement weather;
5. Cat traps are not to be used when the temperature falls below – 10 C or rises above +30 C;
6. Any animal control officer may enter the property of the undersigned to ensure the trap is being used properly;
7. To advise the animal control officer of the ownership of any cat trapped, if known;
8. To be responsible for the trap, including the cost or repair or replacement if damaged, lost or stolen;
9. The trap is to be returned to the animal control officer three days after issuance.

****IT IS A SERIOUS OFFENCE TO HARM ANY DOMESTIC ANIMAL****

Address of intended location of trap: _____

I understand and accept all liability which may arise in connection with the use of this cat trap while it is in my possession, and will save and indemnify the Town of Blaine Lake for all such liability.

Signature: _____

Name of Complainant: _____ (please print)

TRAP RETURNED:

Date: _____

Received by: _____
Print Signature

Remarks: _____

Signature of Complainant or Agent: _____
Signature Printed Name



FORM "C" – BYLAW 12/2022

NOTICE OF VIOLATION

This official notice is issued for a breach of Bylaw #12/2022

You may avoid prosecution for this offence by paying to the Town of Blaine Lake, during regular office hours, the penalty stated hereinafter within 30 calendar days of the date serviced on this notice. Failure to do so will result in prosecution in Provincial Court.

Penalty may be remitted to:
Town of Blaine Lake
Box 10
Blaine Lake, Sask. S0J 0J0
Or call for information on an etransfer

Name of Violator: _____

Address: _____

Description of Dog/Cat: _____

Nature of Violation:

1. Failure to comply with Section _____, Bylaw 12/2022
() First offence, warning
() Second offence, \$ _____
() Third or subsequent offence, \$ _____
2. Failure to comply with Section 12 and 13, Dangerous Dogs and Restricted Dogs (Bylaw 12/2022)
() \$ _____, not to exceed \$50,000.00

Location of Violation: _____

Date and Time of Violation: _____

Date Served: _____

Served By: _____
Printed Name Signature

Witness to Server's Signature: _____



FORM "D" – BYLAW 12/2022

Complaint Form

Name of Dog/Cat Owner: _____

Description of Dog/Cat: _____

Nature of Complaint:

Location of Violation: _____

Date and Approximate Time of Violation: _____

Complainant – Print

Signature

Date

CAO or Designate

Date Received





Town of Blaine Lake
Building Bylaw #13/2022

TOWN OF BLAINE LAKE
A BYLAW RESPECTING BUILDINGS

BYLAW NO 13/2022

The Council of the Town of Blaine Lake in the Province of Saskatchewan enacts as follows:

1. SHORT TITLE

This bylaw may be cited as the Building Bylaw.

2. PURPOSE OF THE BUILDING BYLAW

The purpose of this bylaw is to provide for the administration and enforcement of the Act, the regulations, the National Building Code of Canada, the National Energy Code of Canada for Buildings, ministerial interpretations and Saskatchewan Construction Standards Appeal Board orders and building official orders within the local authority.

3. INTERPRETATION/LEGISLATION

Definitions contained in *The Construction Codes Act*, *The Building Code Regulations* and *The Energy Code Regulations* shall apply in this building bylaw.

"Act" means The Construction Codes Act.

"Building official" means a person who holds a building official license.

"Competent person" means a person who is recognized by the local authority as having:

- (a) a degree, certificate or professional designation; or
- (b) the knowledge, experience and training necessary to design or review the design of a building.

"Local authority" means the municipality to which this Building Bylaw applies.

"NBC" means the edition and provisions of the National Building Code of Canada, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and the regulations.

"NECB" means the edition and provisions of the National Energy Code of Canada for Buildings, including revisions, errata and amendments to it, declared to be in force pursuant to the Act and the regulations.

"Occupancy certificate" means a certificate issued with respect to the approved use or occupancy of a building.

"Owner" means:

- (a) any person who has any right, title, estate or interest in land, improvements or premises other than that of a mere occupant, tenant or mortgagee;
- (b) any person, firm or corporation that controls the property under consideration; or
- (c) if the building is owned separately from the land on which the building is located, the owner of the building.



Town of Blaine Lake
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"owner's representative" means any person, company, employee or contractor who has authority to act on behalf of an owner.

"permit" means written authorization issued by the local authority or its building official in the form of a building permit.

"plan review" means the examination of building drawings and related documents by a building official to ascertain whether those drawings and documents meet the requirements of the Act and the regulations.

"regulations" means *The Building Code Regulations* and *The Energy Code Regulations*.

"SAMA fee" means a fee charged to the local authority by the Saskatchewan Assessment Management Agency with respect to the work.

"value of construction" means the total costs to the owner for the building construction in its completed form and includes the cost of all building work, materials of construction, building systems, labour and overhead, and profit of the contractor and subcontractors.

"work" means any construction, addition, erection, placement, alteration, repair, renovation, demolition, relocation, removal, use, occupancy or change of occupancy of a building.

4. SCOPE OF THE BYLAW

This building bylaw applies to all work undertaken or to be undertaken within the geographical jurisdiction of the local authority.

5. GENERAL

- (1) It is the duty of every owner or the owner's representative of a building in Saskatchewan to ensure that the building and work is in accordance with the Act, the regulations, any associated codes, interpretations and orders and any bylaws adopted by the local authority with which the building is associated.
- (2) It shall be the responsibility of the owner or the owner's representative to arrange for all permits, inspections and certificates required by any other applicable bylaws, Acts and regulations.
- (3) A building or part of a building for which a permit has been granted shall not be occupied before the issuance of an occupancy certificate by the local authority or the building official pursuant to clause 16(11)(h) of the Act.
- (4) The provisions of this building bylaw apply to buildings greater than 10m² (107.6 ft²) in building area except as otherwise exempted by the Act or the regulations.

6. PERMIT – ISSUANCE

- (1) Every application for a permit for work shall be on the form provided by the local authority, and shall be accompanied by a minimum of two sets of plans and specifications of the proposed building and work.
- (2) Every permit application shall be reviewed and approved by the building official including plan review and approval.
- (3) If the work described in an application for a permit, to the best of the knowledge of the local authority or the building official, complies with the requirements of this building bylaw, the Act, or the regulations, the local authority or the building official shall, on receipt of the required fee, issue a permit on the form provided by the local authority. In addition, one set of the approved plans and specifications will be returned to the owner



Town of Blaine Lake
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or the owner's representative with the permit.

- (4) A permit issued pursuant to this building bylaw must include:
- (a) the name of the person, or company to whom the permit is issued;
 - (b) the period for which the permit is valid;
 - (c) a statement of all fees, deposits or bonds charged for the permit;
 - (d) the scope of work authorized by the permit;
 - (e) the municipal address or legal description of the property on which the work described in the permit is located;
 - (f) the buildings or portion of buildings to which the permit applies;
 - (g) the date of completion of the stages of construction for which a permit holder must inform the local authority;
 - (h) any conditions that the permit holder is required to comply with; and
 - (i) any information required by this building bylaw.
- (5) No person, or company to whom a permit is issued pursuant to the Act shall fail to comply with the terms and conditions of the permit.
- (6) Work must not commence before a permit is issued.
- (7) The permit fee shall be calculated according to the sum of the following:
- (a) a permit administration fee listed in a fee bylaw for the processing, handling and issuance of a permit;
 - (b) the fees for plan review, field inspection of construction and enforcement in accordance with a fee bylaw or the agreement between the provider of building official services and the local authority;
 - (c) the fees charged by the Saskatchewan Assessment Management Agency; and
 - (d) a deposit, if required, in an amount determined by the local authority.
- (8) If a deposit is collected it shall, on request by the owner or owner's representative, be refundable on satisfactory completion of the work or on approval of use or occupancy of the building by the local authority or the building official.
- (9) All permit fees and deposits will be collected before the permit is issued and subject to any applicable taxes.
- (10) The local authority or the building official may establish the value of construction for the work described in an application for a permit, for the purpose of calculating a permit fee, based on established current construction costs, the owner's or the owner's representative statement of costs or constructor's contract values, or similar methods selected by the local authority or the building official.
- (11) It is the responsibility of the owner or the owner's representative to ensure that all notifications required by section 7 of the Act and this building bylaw are given to the local authority and that all inspections are scheduled and completed. Failure to do so may result in additional fees for follow up inspections.
- (12) The owner or the owner's representative will be invoiced by the local authority for additional inspection fees and payment of the inspection fees will be due on receipt of an invoice. Unpaid inspection fees will be considered a debt due to the local authority and may be recovered from the owner of the land or premises in or on which the work was carried out as per the Act.



Town of Blaine Lake
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- (13) The local authority may, at its discretion, rebate a portion of a permit fee or deposit where work is reduced in scope or discontinued, or where other exceptional circumstances occur.

7. PERMITS - REFUSAL TO ISSUE

- (1) The local authority may refuse to issue a permit if:
- (a) the proposed work described on the permit application would contravene:
 - (i) the Act;
 - (ii) the regulations;
 - (iii) an order of the appeal board;
 - (iv) a written interpretation of the minister pursuant to section 8 of the Act; or
 - (v) the local authority's building bylaw;
 - i. the person who designed or reviewed the design of a proposed building that is within the scope of Part 9 of the NBC is not a competent person;
 - ii. the person who designed or completed a design review of a proposed building that is within the scope of the NECB is not an architect or engineer;
 - iii. the application for a permit is incomplete;
 - iv. any fees, deposits or bonds required pursuant to the local authority's building bylaw for the issuance of a permit have not been paid; or
 - v. the proposed work described on the permit application would contravene any other Act, regulations or bylaw that applies to the proposed work.
 - (b) Where the local authority refuses to issue a permit pursuant to subsection (1), the local authority shall:
 - (i) provide written notice to the applicant as to the reasons for the local authority's refusal to issue a permit; and
 - (ii) refund any fee or deposit paid as part of the permit application for work pursuant to the Act, less any fees paid for:
 - i. plan review; and
 - ii. permit application or administration.

8. PERMITS – REVOCATION

- (1) The local authority may revoke a permit issued pursuant to the Act:
- (a) if the holder of the permit requests in writing that it be revoked;
 - (b) if the permit was issued on mistaken, false or incorrect information;
 - (c) if the permit was issued in error;
 - (d) subject to subsection (2), if, after 6 months after the permit's issuance, the work for which the permit was issued has not, in the opinion of the local authority's building official, been seriously commenced and no written agreement for the delay has been



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given by the local authority; or

- (e) subject to subsection (2), if the work for which the permit was issued is, in the opinion of the local authority's building official, substantially suspended or discontinued for a period of more than 6 months after the permit's issuance and no written agreement for the delay has been given by the local authority.

(2) If the local authority revokes a permit pursuant to subsection (1) it shall provide written notice to the permit holder as to the reasons for the revocation.

9. PERMITS – EXPIRY

- (1) The expiry of a permit does not relieve the owner or the owner's representative from the obligation to complete the work approved in the permit.
- (2) All permits issued pursuant to this building bylaw shall expire on the date stated in the permit, or if no date is stated:
 - (a) twenty-four months from date of issue;
 - (b) six months from date of issue if work is not commenced within that period;
 - (c) on the date specified by the local authority if work has not seriously commenced and is suspended for a period of six months; or
 - (d) on the date specified by the local authority if work has been suspended with written permission by the local authority or building official and the agreed upon period has been exceeded.
- (3) An owner or the owner's representative that does not complete all the work listed on a permit before the permit expires shall apply to the local authority that issued the permit to do one of the following:
 - (a) revoke the permit;
 - (b) extend the term of the permit;
 - (c) vary the condition of the permit.
- (4) The local authority may revoke, extend or vary the conditions of a permit on written application of the permit holder and subject to any condition or fees listed in the bylaw.

10. ENFORCEMENT

The local authority or the building official may take any measures as permitted by section 24, 25 or 26 of the Act and sections 13 and 14 of *The Building Code Regulations* for the purpose of ensuring compliance with this building bylaw.

11. NOTIFICATION

- (1) The owner or the owner's representative of a building to be constructed shall ensure that the local authority is notified of:
 - (a) when excavation is to be commenced;
 - (b) when the foundation is to be placed;
 - (c) when a superstructure is to be placed on the foundation;
 - (d) any other event at the time required by the permit under which work has been undertaken; and
 - (e) any other specified event at the specified time.
- 2. Before commencing work at a building site, the owner or the owner's representative shall



Town of Blaine Lake
Building Bylaw #13/2022

give notice to the local authority of:

- (a) the date on which the owner or the owner's representative intends to commence the work; and
- (b) subject to subsection (8), the name, address and telephone number of:
 - i. the constructor or other person in charge of the work;
 - ii. the designer of the work;
 - iii. the person or firm that is to review the work to determine whether or not the construction conforms to the design; and
 - iv. any inspection or testing agency that is engaged to monitor the work.
- (c) During the course of construction, the owner or the owner's representative shall give notice to the local authority of:
 - i. subject to subsection (8), any change in, or termination of, the employment of a person or firm mentioned in clause (2)(b);
 - ii. the owner's or owner's representative intent to do any work that has been ordered by a building official or local authority to be inspected during construction;
 - iii. the owner's or owner's representative intent to enclose work that has been ordered by a building official or local authority to be inspected before enclosure;
 - iv. subject to subsection (8), any proposed deviation from the plans approved and permitted by the local authority;
 - v. subject to subsection (8), any construction undertaken that deviates from the plans approved and permitted by the local authority; and
 - vi. the completion of work.
- (d) Subject to subsection (8), the owner or the owner's representative of a building under construction shall give notice to the local authority of:
 - i. any change in ownership or change in address of the owner or the owner's representative that occurs before the issuance of an occupancy certificate as soon as the change occurs; and
 - ii. the owner's or owner's representative intention to occupy a portion of the building if the building is to be occupied in stages.
- (e) The owner of a building or the owner's agents, contractors, employees, successors or assigns or the registered owner of the land on which the building is situated shall submit a written report to the local authority of the occurrence of the following that causes or has the potential to cause serious injury or loss of life:
 - i. structural failure of the building or part of the building;
 - ii. failure of any equipment, device or appliance that is regulated by the Act or the regulations.
- (f) A report submitted pursuant to subsection (5) must:
 - i. contain:



Town of Blaine Lake
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- (i) the name and address of the owner;
 - (ii) the address or location of the building involved in the failure;
 - (iii) the name and address of the constructor of the building; and
 - (iv) the nature of the failure; and
- ii. be submitted to the local authority within 15 days after the occurrence of the failure mentioned in clause (5)(a) or (b).
- (g) On receipt of the report pursuant to subsection (5), the local authority may require an owner to do the following:
- i. provide any other information that the building official or local authority may consider necessary;
 - ii. complete any additional work that is necessary to ensure compliance.
- (h) Notice given pursuant to clause (2)(b), (3)(a), (3)(d), (3)(e) or subsection (4) is to be in writing.

12. SPECIAL CONDITIONS

- (1) An owner or the owner's representative that undertakes to construct or have constructed a building that is within the scope of Parts 3, 5, 6 and 7 of the NBC shall have an architect or engineer complete the design or design review of:
 - (a) the building; and
 - (b) all building systems.
 - (2) An owner or the owner's representative that undertakes to construct or have constructed a building with a structure that is within the scope of Part 4 of the NBC shall have an architect or engineer complete:
 - (3) the design or design review of the structure;
 - (4) an inspection of construction of the structure to ensure compliance with the design; and
 - (5) the reviews required by the NBC.
13. An owner or the owner's representative that undertakes to construct or have constructed a building with a structure within the scope of the NECB shall have an architect or engineer complete:
- (1) the design or design review of the structure;
 - (2) the inspection of construction of the structure to ensure compliance with the design; and
 - (3) the reviews required by the NECB.
14. In addition to the requirements of subsection (1), (2) or (3), the local authority or building official shall require that an engineer or architect provide:
- (1) a Commitment for Field Review letter as part of the permit application for work; and
 - (2) an Assurance of Field Review and Compliance letter, on completion of the work, providing assurance that the work conforms to the engineer's or architect's design.
15. An owner or the owner's representative that undertakes to construct or have constructed a



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Building Bylaw #13/2022

building that is within the scope of Part 9 of the NBC shall ensure that a competent person has designed or reviewed the design of the building.

16. An owner or the owner's representative shall ensure that copies of any inspection or review reports made pursuant to this section are made available to a building official or the local authority on the request of the building official or local authority, as the case may be.
17. No owner of a building or an owner's representative shall cause or allow the ground elevations of a building to be changed so as to place in contravention of the NBC:
 - (1) the building or part of the building; or
 - (2) an adjacent building.
18. If the property boundaries of a building lot are changed so as to place a building or part of a building in contravention of the NBC, the owner or the owner's representative shall immediately alter the building or part of the building to bring it into compliance with the NBC.

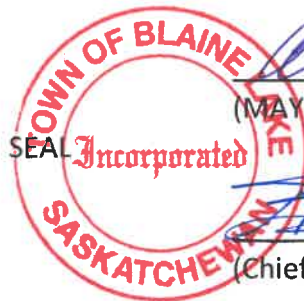
13. PENALTY

- (1) Any person who contravenes any of the provisions of this building bylaw may be subject to the penalties provided in Part 8 of the Act.
- (2) Conviction of a person or corporation for breach of any provision of this building bylaw shall not relieve the person or corporation from compliance with the Act and regulations.

14. REPEAL OF BYLAW(S)

On enactment of this building bylaw, all previous building bylaws, including building bylaw amendments, are repealed. (Bylaw 8/98, and 07/2009)

Enactment pursuant to Section 17 of *The Construction Codes Act*.



(MAYOR)

(Chief Administrative Officer)

Read a First time on September 26, 2022
Read a Second time on September 26, 2022
Read a Third time on September 26, 2022

TOWN OF BLAINE LAKE
FORM A to Bylaw No. 13/2022

_____ of _____, Saskatchewan

APPLICATION FOR BUILDING PERMIT

I hereby make application for a permit to _____ construct
_____ alter a building according to
_____ reconstruct
the information below and to the plans and documents attached to this application.

Civic address or location of work _____

Legal description - Lot _____ Block _____ Plan _____

Owner _____ Address _____ Telephone _____

Designer _____ Address _____ Telephone _____

Contractor _____ Address _____ Telephone _____

Nature of work _____

Intended use of building _____

Size of building _____ Length _____ Width _____ Height _____

Number of storeys _____ Fire escapes _____

Number of stairways _____ Width of stairways _____

Number of exits _____ Width of exits _____

Foundation Soil Classification and Type _____

Footings _____ Material _____ Size _____

Foundations _____ Material _____ Size _____

Exterior Walls _____ Material _____ Size _____

Roof _____ Material _____ Size _____

Studs _____ Material _____ Spacing _____

Floor Joists _____ Material _____ Spacing _____

Girders _____ Material _____ Spacing _____

Rafters _____ Material _____ Spacing _____

Chimneys _____ Number _____ Size _____

Heating _____ Material _____ Thickness _____

Lighting _____ Plumbing _____

Estimated value of construction {excluding site} \$ _____

Building area {area of largest storey} _____ square metres

Fee for building permit \$ _____

I hereby agree to comply with the Building Bylaw of the local authority and acknowledge that it is my responsibility to ensure compliance with the Building Bylaw of the local authority and with any other applicable bylaws, acts and regulations regardless of any plan review or inspections that may or may not be carried out by the local authority or its authorized representative.

Date _____

Signature of Owner or Owner's Agent _____



Form Bylaw _____

TOWN OF BLAINE LAKE
BUILDING PERMIT NO. _____

Permission is hereby granted to:

Name: _____ Phone #: (306) _____

Mailing Address: Box , SK S0K _____

to construct (☒), alter (), renovate (), reconstruct (), relocate (), move () or
demolish () a building to be used as a
Single Family Dwelling _____, on;

Civic address or location of work: _____

Legal description: Lot: Block: Plan: _____

in accordance with the application dated _____

This permit expires six months from the date of issue if work is not commenced within that period or if work is suspended for a period of six months.

This permit is issued under the following conditions:

The permit is issued with compliance to the provisions listed in the attached "Plan Examination Report".

It is the owner's responsibility to ensure all relevant items mentioned in the Plan Examination Report are provided for the sub-trades.

Estimated construction cost (excluding site) \$ _____

Building Permit Fee \$ _____ Receipt No. GEN _____

Paid: _____ (date)

=====

APPROVED

Date: _____

Administrator: _____





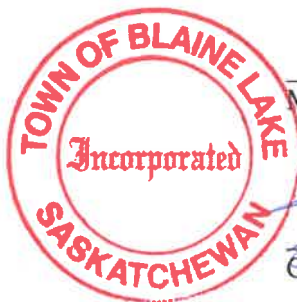
Town of Blaine Lake
Bylaw #14/2022

Property Tax Penalty Bylaw

The Council of the Town of Blaine Lake in the Province of Saskatchewan enacts as follows:

1. Due Date
 - a. Property and other taxes imposed by the Town of Blaine Lake are deemed to be imposed on the first day of January in each year and shall be due on the last working day of the year they are levied.
2. Penalty on Arrears of taxes
 - a. Taxes which remain unpaid after the 31st day of December of the year in which they are levied shall be subject to a penalty.
 - b. The method of calculating the penalty shall be:
 - i. A non-compounding rate of 0.90% per month, added on the first day of each month.
 1. Applied to the total taxes and penalties remaining unpaid at the end of the month preceding the month in which the penalty is being applied.
3. Bylaw #4/89 is hereby repealed.
4. This bylaw shall come into force immediately.

SEAL




MAYOR


CAO

Read a first time on September 26, 2022
Read a second time on September 26, 2022
Read a third time and adopted on September 26, 2022



Town of Blaine Lake
Bylaw #15/2022

**A Bylaw to Provide for Entering into a Tax Exemption Agreement for the
Purposes of Economic Development**

The Council of the Town of Blaine Lake in the Province of Saskatchewan enacts as follows:

1. That in accordance with Section 295 of *The Municipalities Act* in which a Council may exempt any property from taxation in whole or in part with respect to a financial year, and for the purpose of encouraging construction of new buildings, including residential, commercial and industrial, and thereby creating economic activity; and
2. That in accordance with Section 298 (2) of *The Municipalities Act*, the Town shall raise each year, on behalf of any other taxing authority on whose behalf it levies taxes unless the taxing authority agrees otherwise as per Section 298(3) of *The Municipalities Act*, and
3. All Buildings shall be completed within 1 year of the Application of a building Permit
 - a. If the Occupancy permit is not issued within the year, this tax exemption may not be enacted on the property.
4. The rates of exemption shall be set as:
 - a. 25% exemption for the first year of completion of building and obtaining Occupancy Permit;
 - b. 50% exemption for the second year of completion of building and obtaining Occupancy Permit;
 - c. 75% exemption for the third year of completion of building and obtaining Occupancy Permit;
 - d. Property taxes will be fully taxable in the fourth year of completion of building and obtaining Occupancy Permit.
5. Residential
 - a. New Construction
 - i. In all cases the land on which the residence is situated will be assessed for taxation
 - ii. Taxes will be levied on residence commencing on January 1 of the fourth year following issuance of an Occupancy Permit;
 - b. Additions
 - i. Additions qualify if the increase in assessment is equal to at least 50% of the original assessment;
 - ii. Taxes will be levied on the addition commencing January 1st of the fourth year following the issuance of an Occupancy Permit.
6. Business
 - a. New Construction
 - i. In all cases the land on which the business is situated will be assess for taxation;
 - ii. Taxes will be levied on the business building commencing January 1st of the fourth year following the issuance of an Occupancy Permit;
 - b. Additions
 - i. Additions qualify if the increase in assessment is equal to at least 50% of the original assessment;
 - ii. Taxes will be levied on the addition commencing January 1st of the fourth year following the issuance of an Occupancy Permit.
 - c. Infilling of Existing Businesses

A handwritten signature in blue ink, likely of a council member, located at the bottom right of the page.

Tax Holiday/Exemption Bylaw 15/22 – Town of Blaine Lake

- i. Businesses that occupy existing building that have been vacant for a minimum period of 12 months, will qualify for the reduction in taxes in accordance with Section 4 of this bylaw.
7. The Town of Blaine Lake is hereby authorized to enter into an agreement, attached hereto and forming a part of this Bylaw, and identified as “Schedule A” to exempt assessed owners of certain properties from taxation for the purpose of Economic Development.
8. This Bylaw shall come into force and take effect on the date of its final approval.
9. Bylaws #2008/10 and Bylaw #2017/01 and Bylaw #2019/03 are hereby repealed.

 
MAYOR


Chief Administrative Officer

Read a first time on September 26, 2022

Read a second time on September 26, 2022

Read a third time and adopted on September 26, 2022