



Town of Blaine Lake  
Regular Meeting of Council  
May 1st, 2023 at 3:30pm  
Council Chambers

## Meeting Minutes May 1st, 2023 at 3:30pm

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Minutes of the Regular Meeting of Council for the Town of Blaine Lake held at the Town Office located at #301 Main Street, Blaine Lake, SK S0J 0J0 on Monday, May 1st, 2023.

Council Present: Mayor Al Sorenson, Deputy Mayor Bev Breland, Councillor Melissa Johnson, Councillor Rodger Pederson, Councillor Jason Weber, Councillor Max Stevenson, Councillor Barry Glencross.

Staff Present: Chief Administrative Officer Danielle Vandale, Assistant Chief Administrative Officer Louanne Roschuk

**Mayor Sorenson called this meeting to order at 3:31 p.m.**

**143/2023**      JOHNSON: THAT the agenda be adopted as presented with amendments.  
CARRIED

**144/2023**      BRELAND: THAT Council approves the minutes as presented with date revisions.  
CARRIED

**145/2023**      PEDERSON: THAT correspondence be sent to both property owner and home occupant regarding violation of Bylaw no. 12/2022 Animal Control Bylaw; including applicable fines / penalties payable upon receipt of communication.  
CARRIED

**146/2023**      STEVENSON: THAT Council directs CAO to publicize Bylaw no. 12/2022 and applicable fines and penalties that will be immediately levied upon contravention of the Bylaw on the Town of Blaine Lake's social media platforms, newsletters and community bulletin boards in order to bring awareness to the issue of dogs at large in the community.  
CARRIED

**147/2023**      GLENCROSS: THAT the Town hereby waives photocopy fees and landfill charges effective immediately for the Blaine Lake Community Association.  
CARRIED

**148/2023**      BRELAND: THAT Council agrees to waive the utility billing fees of \$1220.86 for the Blaine Lake Doukhobor Society for 2023 as services have been discontinued.  
CARRIED

**149/2023** BRELAND: THAT Council approves the purchase of 4 grader tires from Northern Tire at quote provided at \$7,939.87, as well as additional installation charges.

CARRIED

**150/2023** STEVENSON: THAT Council tables the Bank Reconciliation & Statement of Financial Activities as presented; direction for CAO to look into multiple items.

CARRIED

(Councillor Rodger Pederson recuses himself at 5:30pm declaring a conflict of interest)

**151/2023** JOHNSON: THAT Council approves Cheque no. 2724 - 2761 totalling \$58,348.70 & EFT payments totalling \$9346.94 as presented.

CARRIED

(Councillor Rodger Pederson re-enters chambers at 5:37pm)

**152/2023** GLENCROSS: THAT Council acknowledge the Credit Card Statement as presented.

CARRIED

**153/2023** BRELAND: THAT Council acknowledge the Balancing Control Totals as presented.

CARRIED

**154/2023** JOHNSON: THAT Council approve the reimbursement of taxes and utilities charges for Lot 4 Blk 1 Plan N5260 (Estate property) totalling \$1167.46.

CARRIED

**155/2023** STEVENSON: THAT Council approves the destruction of cheques from October 2022, November 2022 and December 2022 as per the 90 day holding period.

CARRIED

**156/2023** GLENCROSS: THAT Council directs the office staff to cancel the vehicle insurance immediately on the Fargo truck as requested by the Fire Department.

CARRIED

**157/2023** GLENCROSS: THAT Council approves the purchase of two-way radios & handheld radios for the Fire Department at an estimated cost of \$6800; cost-sharing at 50% with the RM of Blaine Lake.

CARRIED

**158/2023** GLENCROSS: THAT Council try selling the shed on the old school property by June 30th, 2023 after which date it will be hauled away and disposed of.

CARRIED

**159/2023** BRELAND: THAT Council tables Flagpoles re: quote.

CARRIED

- 160/2023** SORENSON: THAT Council tables SaskPower correspondence.  
CARRIED
- 161/2023** BRELAND: THAT Council directs the Public Works to complete the water meter replacements which includes installation of meters in less accessible locations; Street Committee, Water & Sewer Committee and Public Works to produce a list of these locations / properties.  
CARRIED
- 162/2023** STEVENSON: THAT Council directs CAO to gather further information regarding the tax enforcement process / tax and A/R update on Lot 10 & 17 Blk 22; property owner has until July 1st, 2023 to clean up property. Correspondence to be sent.  
CARRIED
- 163/2023** JOHNSON: THAT Council tables the Blaine Lake School Subdivision Proposal until the May 15th, 2023 meeting; direction for CAO to gather further information and request a delegate from the school division to attend the meeting to answer further questions.  
CARRIED
- 164/2023** BRELAND: THAT Council approve the purchase of VFD Drives at \$7983.30 as is required for a portion of the Water Treatment Plant upgrade project; amount to be included in the grant budget.  
CARRIED
- 165/2023** WEBER: THAT Council tender property described as Blk M & Blk O Plan BH557.  
CARRIED
- 166/2023** WEBER: THAT Council directs Public Works to place 'No Trespassing' signage on property described at Blk M & Blk O Plan BH557.  
CARRIED
- 167/2023** JOHNSON: THAT Council hire Virtue Street Cleaning Services for 2023 street sweeping; service scheduled for Thursday, May 18th, 2023.  
CARRIED
- 168/2023** WEBER: THAT Council order a plaque for former Member of Council, Darlene Harder.  
CARRIED
- 169/2023** JOHNSON: THAT Council grants signing authority to CAO Danielle Vandale for the Town of Blaine Lake Affinity Credit Union bank account(s) effective immediately.  
CARRIED
- 170/2023** BRELAND: THAT Council approve fence development permit for lot(s) 131019038 & 131019049, Blk 13 & Blk 14 as presented.  
CARRIED
- 171/2023** GLENCROSS: THAT Council directs CAO to draft an amendment to Bylaw no. 06/2023 (Utility Bylaw) to reflect changes to the water rate schedule.

CARRIED

**172/2023** PEDERSON: THAT Council tables amendment of Bylaw no. 05/2022 (Fire Bylaw).  
CARRIED

**173/2023** SORENSON: THAT Council move to an in-camera session to discuss Human Resource items at 7:23pm.  
CARRIED

(Councillor Johnson recuses herself at 7:40pm declaring a conflict of interest)

(Councillor Johnson re-enters chambers at 7:47pm)

(Assistant CAO Roschuk leaves meeting at 7:48pm)

**174/2023** SORENSON: THAT Council come out of camera at 7:55pm.  
CARRIED

**175/2023** WEBER: THAT Council amend Policy no. HR-005 to increase banked time maximum from 2 to 5 days-in-lieu with the stipulations that the days can not be carried forward, must be used by December 31st of each year, with overtime being controlled by the CAO.

	<u>In Favor</u>	<u>Opposed</u>
Mayor Al Sorenson:	X	
Councillor Barry Glencross:	X	
Councillor Jason Weber:	X	
Councillor Melissa Johnson:	X	
Councillor Max Stevenson:	X	
Councillor Roger Pederson:	X	
Councillor Bev Breland:		X

CARRIED

**176/2023** SORENSON: THAT Council approve employment agreement for Public Works Foreman Hepburn as presented with amendments as discussed.

CARRIED

**177/2023** GLENCROSS: THAT Council amends working hours for Assistant CAO Roschuk as requested; employment agreement to be amended to reflect change.

CARRIED

**178/2023** BRELAND: THAT Council adjourn the meeting at 8:00pm.

CARRIED

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Chief Administrative Officer  
Danielle Vandale

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Mayor  
Al Sorenson