



Town of Blaine Lake
Regular Meeting of Council
January 15, 2024 at 3:30pm
Council Chambers

Regular Meeting Minutes January 15th, 2024 at 3:30pm

Minutes of the Regular Meeting of Council for the Town of Blaine Lake held at the Town Office located at #301 Main Street, Blaine Lake, SK S0J 0J0 on Monday, January 15 2024.

Council Present: Deputy Mayor Bev Breland, Councillor Rodger Pederson, Councillor Jason Weber
Councillor Melissa Johnson, Councillor Barry Glencross.

Regrets: Mayor Al Sorenson
Councillor Max Stevenson

Staff Present: Assistant Chief Administrative Officer Louanne Roschuk

Deputy Mayor Breland called this meeting to order at 3:32pm

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| 001/2024: | PEDERSON: THAT Council adopts the agenda as presented. | |
| | | CARRIED |
| 002/2024 | JONHSON: That we accepted the December 18, 2023, regular meeting minutes with the amended. | |
| | | CARRIED |
| 003/2024 | BRELAND: That we set January 23 2024, and January 31 2024 for budget meeting reviews. | |
| | | CARRIED |
| 004/2024 | PEDERSON: That we table the appointing 2023 Auditor until next meeting. | |
| | | CARRIED |
| 005/2024 | WEBER: That council acknowledges the December 2023 Financial Reports as presented. | |
| | | CARRIED |
| 006/2024 | JOHNSON: That council approves the Accounts Payable in the amount of \$16,871.90 as presented. | |
| | | CARRIED |
| 007//2024 | GLENCROSS: That Council approve the Cheque 2999 to 3046 in the amount of \$72,891.21 as presented. | |
| | | CARRIED |
| 008//2024 | PEDERSON
That council approves Council remuneration as presented. | |
| | | CARRIED |



- 009/2024 GLENCROSS: That council approve staff payroll in the amount of \$11,472.41 as presented.
CARRIED
- 010/2024 JOHNSON: That council approves the destruction of cheques for September 2023.
CARRIED
- 011/2024 WEBER: That we table committee appointment till the next meeting.
- 012/2024 BRELAND: That budget meetings be set as follows January 23 2024 at 6:00 pm, January 31,2024 at 6:00 pm, February 6,2024 at 6:00 pm, and February 13,2024 at 6:00 pm
CARRIED
- Deputy Mayor Breland declared an interest and left council chamber at 4:20 pm. Councillor Pederson stepped in to chair the meeting
- 013/2024 PEDERSON: That the Town of Blaine Lake agrees with the Blaine Lake School to have a storage box at the Blaine Lake Skating Rink as long The Blaine Community Association is in agreement.
CARRIED
- Deputy Mayor Breland resumed the chair at 4:22 pm
- 014/2024 GLENCROSS: That effective February 5, 2024Town of Blaine Lake Office Hours Will be Monday to Friday from 8:30 am to 4:30 pm
CARRIED
- 015/2024 WEBER: That council agrees to reimburse Sandy Kuzyk Secretary for the Blaine Lake Fire Board for ½ of the wages incurred for 2023.
CARRIED
- 016/2024 JOHNSON: That the Policy HR-014 Cell Phone Policy be adopted as presented at this meeting and form part of these minutes.
CARRIED
- 017/2024 GLENCROSS: That the Policy HR-15 Smoke Free Workplace Policy be adopted as presented at the meeting and form part of these minutes.
CARRIED
- 018/2024 WEBER: That council remove signing authority issued to Danielle Vandale effective immediately. The Acting Assistant Administrator to investigate who all has signing authority to verify if in other changes required.
CARRIED
- 019/2024 PEDERSON: That Council of the Town of Blaine Lake confirms the municipality meets The following eligibility requirements to receive the Municipal Revenue Sharing Grant:
- Submission of the 2022 Audited Financial Statement to the Ministry of Government Relations
 - Submission of the 2022 Public Reporting on Municipal Waterworks to the Ministry of Government Relations
 - In good standing with respect to the reporting and remittances of Education Property Taxes
 - Adoption of Council Procedure Bylaw



- Adoption of Employee Code of Conduct and.
- All members of Council have filed and annually update their Public Disclosure of Eligibility Statements annually.

CARRIED

020/2024 PEDERSON: That the office staff contact the CSO Services to come to the next Council meeting to provide a presentation of the services offered.

CARRIED

021/2024 WEBER: That council table the TSO EMO Plan until the Committee can attend a meeting for a presentation.

CARRIED

022/2024 GLENCROSS: That council approves the list presented of all the outstanding water bills. Notices to be sent out giving them till Jan 23, 2024, to pay the outstanding amounts owed on the water bills or maintenance staff will be authorized to disconnect the water services. And all applicable fees be applied.

CARRIED

023/2024 BRELAND: That going forward Office Staff is to send letter to the residents with outstanding utilities of 60 days to have accounts paid in full or water will be disconnected, and applicable fees charged.

Johnson that we move into camera at 6:20 pm to discuss HR resources.

Deputy Mayor Breland called the meeting back to order at 6:28 pm

024/2024 GLENCROSS That we adjourn at 6:30pm.

CARRIED

Assistant Chief Administrative Officer
Louanne Roschuk

Deputy Mayor
Bev Breland