



Town of Blaine Lake
Regular Meeting of Council
June 17, 2024 at 3:30pm
Council Chambers

Regular Meeting Minutes June 17th, 2024 at 3:30pm

Minutes of the Regular Meeting of Council for the Town of Blaine Lake held at the Town Office located at #301 Main Street, Blaine Lake, SK S0J 0J0 on Monday June 13th 2024.

Council Present: Deputy Mayor Bev Breland, Councillor Rodger Pederson, Councillor Jason Weber, Councillor Stevenson Councillor Johnson

Mayor: Vacant Councillor Barry Glencross sends regrets

Staff Present: Assistant CAO Louanne Roschuk
Jim Puffalt CAO

Deputy Mayor Breland called this meeting to order at 3:31 pm

WEBER declared a Conflict of Interest on 5(a) of the agenda.

JOHNSON declared a Conflict of Interest on 8(i) of the agenda

164/2024: STEVENSON: THAT Council adopts the agenda as with additions to agenda.

- Grass at Roman Catholic Church
- Transfer Station
- Time Clock
- Open Sign
- Quotes for extension of water line

CARRIED

Delegation: 3:30 pm Town Foreman Report
4:15 pm Kyle Onishenko

165/2024 WEBER: That the Town of Blaine Lake advertise a Request for Proposals for Water Distribution and Control Upgrade to include the following:

- Installation of 8 fire hydrants – Town Owned
- Installation of 8 isolation valves - Town Owned
- Installation of 250 feet of 6-inch water mains, replace hydrant and Connections to the Blaine Lake Campground- from the intersection Of 2nd street West to James Street

CARRIED

166/2024 WEBER: That May 13, 2024, Regular Meeting minutes be accepted as Circulated.

CARRIED

COUNCILLOR WEBER declared and left council chambers at 4:45 pm

4(a)



- 167/2024 BRELAND : That Council accepts the Tender from Jennifer Rettger to purchase parcel BLK/PAR O Plan BH557 from the Town of Blaine Lake for \$500.00
CARRIED
COUNCILLOR WEBER returned to Council Chambers at 4:55 pm
- 168/2024 PEDERSON: That Council table D & E Solutions until next Council meeting.
CARRIED
- 169/2024 PEDERSON: That Council table the Tree Enhancements at the Transfer Station and Tree Lighting area.
CARRIED
- 170/2024 WEBER: That Council accepts the May 2024 accounts payables as presented.
CARRIED
- 171/2024 JOHNSON: That Council accepts the Committee Reports as presented.
CARRIED
COUNCILLOR STEVENSON left Council Chambers at 5:15 pm
COUNCILLOR STEVENSON returned to Council Chambers at 5:18 pm
- 172/2024 PEDERSON: That Council accepts the Summer Operation report as presented.
CARRIED
- 173/2024 WEBER: That Council accepts the Casual Employee report as presented.
CARRIED
- 174//2024 WEBER: That Council approves Arbour Crest Tree Pruning for two days of service to prune Trees in high priority areas.
CARRIED
- 175//2024 PEDERSON: That Council authorizes Office Administration to bill owner of 220 Railway Ave East in the amount of \$3000.00 to reflect utility charges April 1, 2023 to June 30 2024.
CARRIED
- 176/2024 BRELAND: That Council declared December 7, 2024 to be the 2nd Annual Hometown Christmas Event.
CARRIED
- 177/2024 PEDERSON : That Council request Office Administration to write a letter to Ron Matkowski thanking him for the offer to maintain the grass on 3rd Street East. Informing him that the Maintenance staff will take care of keeping the grass maintained.



CARRIED

178/2024 STEVENSON: That Council approves to purchase Blaine Lake Stickers in the amount of \$200.00 for the Chamber of Commerce Table for the Outdoor Market in August.

CARRIED

179/2024 WEBER: That Town Council requests Office Administration to contact owner of Lots 10/11 Block 22 Plan 5917 thanking them for the response on the property. However, Council request tis property be remedy the property within 30 days or the Town will complete will proceed to fill in the excavation and charged to the property taxes.

CARRIED

180/2024 STEVENSON: That Town Council requests Office Administration to contact owner of 102 2nd Ave E requesting that the property is violation of the Nuisance bylaw and property needs to be cleaned up.

CARRIED

COUNCILLOR JOHNSON declared an interest and left council chambers at 6:04 pm

181/2024 BRELAND: That Chief Administrative Officer investigate as to the reason why the Transfer Station was not opened at the scheduled times.

CARRIED

COUNCILLOR JOHNSON returned to Council chambers at 6:09 pm

182/2024 PEDERSON: That Council would like Office Administration to look into a Time Clock for the outside maintenance workers at the shop. Discussion to be held with Town Foreman and brought back to next Council meeting.

CARRIED

183/2024 STEVENSON: That Council authorizes Office Administration to investigate an Open Sign for Town Office with a limit of \$200.00.

CARRIED

184/2024 STEVENDSON: That Council accepts the Bylaw Office reports as presented.

CARRIED

185/2024 BRELAND: That Council authorizes Office Administration to advertise congratulations to the graduating class of 2024 in the Shellbrook Chronicle.

CARRIED

186/2024 **Bylaw #6/2024 – General Penalty Bylaw– 1st Reading**



WEBER

That Bylaw #6/2024 General Penalty Bylaw be read a first time at this meeting.
Carried.

187/2024 **Bylaw #6/2024– 2nd Reading**

PEDERSON

That Bylaw #5/2024 be read a 2nd time at this meeting.
Carried.

188/2024 **Bylaw #6/2024 - Approval**

JOHNSON

That Bylaw #6/2024 General Penalty Bylaw to be approved to be read a third time at this meeting.

Carried Unanimously.

189/2024 **Bylaw #6/2024 – 3rd Reading**

BRELAND

That Bylaw #6/2024 General Penalty Bylaw to be read a third time at this meeting and adopted.

Carried.

190/2024 **Bylaw #7/2024 – Extended Time Required – Financial Statement – 1st Reading**

STEVENSON

That Bylaw #7/2024 Extended Time Required – Financial Statement Bylaw be read a first time at this meeting.

Carried.

191/2024 **Bylaw #7/2024– 2nd Reading**

WEBER

That Bylaw #7/2024 be read a 2nd time at this meeting.
Carried.

192/2024 **Bylaw #7/2024 - Approval**



PEDERSON

That Bylaw #7/2024 Extended Time Required – Financial Bylaw to be approved to be read a third time at this meeting.

Carried Unanimously.

193/2024

Bylaw #7/2024 – 3rd Reading

BRELAND

That Bylaw #/2024 Extended Time Required – Financial Bylaw to be read a third time at

CARRIED

WEBER That we move into camera at 6:22 pm to discuss Human Resources.

Deputy Mayor called the meeting back to order at 6:30 pm

194/2024

BRELAND: That Council authorizes Administration to send a letter to Jenna Englot and the BLCA regarding the building inspection report on 107 Railway Avenue West. If they wish to pursue with an inspection on the foundation and share the information with Town council prior to the sale of the building,

CARRIED

195/2024

JOHNSON: That Council Adjourn at 6:35 pm

Jim Puffalt, CAO

Bev Breland, Deputy Mayor