



Town of Blaine Lake  
Regular Meeting of Council  
May 20th, 2025 at 4:00 pm  
Council Chambers

## Regular Meeting Minutes May 20th, 2025 at 4:00 pm

Minutes of the Regular Meeting of Council for the Town of Blaine Lake held at the Blaine Lake Community center located at # 301 Main St, Blaine Lake, SK S0J 0J0 on Tuesday May 20th 2025.

Council Present: Mayor Tom Mayer, Councillor Jack Androsoff, Councillor Melissa Johnson, Councillor Tonya Koal, Councillor Barry Glencross.

Staff Present: Jim Puffalt CAO  
Louanne Roschuk, Assistant CAO

Regrets:  
Councillor Karleigh Warkentin  
Councillor Melvy Sanchez

**Mayor Mayer called the meeting to order at 4:03 pm.**

### **Delegation:**

**4:05 pm Kelley Caron Foreman Update on Month Outside Activities**  
**4:25 pm Pat Ciona Centennial Stook Committee**  
**4.45pm Lyanne Gauthier - Raising chickens in Blaine Lake**

That the following items be added to the agenda.

**5(f) Free Transfer Station for Spring and Fall**  
**5(g) International Truck and Fire Truck Pumper**  
**5(h) Office Closure**

084/2025 Koal: That the agenda be adopted as amended.

Carried

085/2025 Glencross: That the following Minutes be accepted as circulated:

a. April 22, 2025 Regular Meeting

Carried

086/2025 Androsoff: That Town Council approves the April Financial Statement tabled to next Council Meeting,

Carried

087/2025 Androsoff That Town Council approve the Cheque 3305 to 3421 in the amount of \$35816.81

Carried



- 088/2025      Glencross: That Town Council approve the Accounts for Ratification in the amount of \$15393.46 as presented as well as include Council payroll of \$3246.19 and Staff Payroll in the amount of \$12,889.68  
Carried
- 089/2025      Koal: That Town Council acknowledged the committee reports as presented.  
Carried
- 090/2025      Johnson: The Town Council accepts the Chief Administrative Officer Strategic Plan Update.  
Carried
- 091/2025      Glencross: That the Town Council table discussion on change order to the contract with Prairie Rising Consulting to provide an integrated web site and mass warning system at the Cost of \$9,800.00  
Carried
- 092/2025      Androsoff: That Town of Blaine Lake enter New Housing incentive Agreement with the property owners on 514 1<sup>st</sup> Ave East and 514 2<sup>nd</sup> Avenue West.  
Carried
- 093/2025      Koal: That the report from Robb Kullman Engineering regarding the Library Structural Analysis be accepted and filed. That the floor under the chapel be reinforced to become Load bearing to 100 pounds per square foot.  
Carried
- 094/2025      Mayer: That administration review bylaws from other communities with regards to Allowing chickens within the community and report back to Council at a future meeting,  
Carried
- 094/2025      Glencross: That Town Council table the discussion on the Maintenance Contract with Xylem till the next Council meeting to allow discussion with Maintenance Foreman.  
Carried
- 095/2025      Mayer: That Town Council authorize a Free Transfer Station Day June 7 and 8<sup>th</sup> 2025 as as well October 4 and 5<sup>th</sup> 2025.  
Carried
- 096/2025      Androsoff: The Town Council Authorization administration to contact Orion Industrial to complete the maintenance repairs on the International Truck. Plus, Town Council acknowledges the repairs on the Fire Truck engine and to be discussed later with the Blaine Lake Fire Board.  
Carried
- 097/2025      Koal: That Town Council acknowledges the Town Office Closure on May 23 and May 27<sup>th</sup>, 2025
- 098/2025      Johnson: The Town Council acknowledge the correspondence as presented.  
Carried



- 099/2025      **Bylaw 03-2025 – Bylaw to Establish a Levy and Mill Rate Factors– 1<sup>st</sup> Reading**
- Glencross:  
That Bylaw 03-2025 A Bylaw to Establish a Levy and Mill Rate Factor be read a first time at this meeting.
- Carried.
- 100/2025      **Bylaw 3/2025 –Bylaw to Establish a Levy and Mille Rate Factors 2<sup>nd</sup> Reading**
- Johnson:  
That Bylaw 03-2025 to Establish a Levy and Mill Rate Factor be read a 2<sup>nd</sup> time at this meeting.
- Carried.
- 101/2025      **Bylaw 3/2025 – Bylaw to Establish a Levy and Mill Rate Factor Approval**
- Androsoff:  
That Bylaw 3/2025 to Establish a Levy and Mill Rate Factor to have all  
Three reading at this meeting.
- Carried Unanimously.
- 102/2025      **Bylaw3 /2025 – Bylaw to Establish a Levy and Mill Rate Factor 3<sup>rd</sup> Reading**
- Koal:  
That Bylaw 3/2025 to Establish a Levy and Mill Rate Factor to be read a third time at this meeting and adopted.
- Carried
- 103/2025      We move into camera to discuss Human Resources at 6:00 pm
- 104/2025      That we rise at report at 6:45pm
- 105/2025      Glencross: That Tyson Hill be appointed as a summer Labourer/Equipment operator at the salary of \$18.00 per hour.
- Carried
- 106/2025      Glencross: That Kaylan Ledoux be appointed as Summer Student for the months of July and August, 20254 at the salary of \$15.00 per hour.
- Carried



107/2025      Glencross: That a Regional Certified Operator contract with Kevin Hepburn to provide Level II Water Treatment Plant oversight duties for Kelley Caron, Public Works Foreman at \$450.00 per week be authorized until such time as Kevin Balaski can obtain Level II Water Treatment Plant Certification and provide oversight duties.

Carried

108/2025      Koal: That the offer to Loanne Roschuk to become the Chief Administration Officer be updated to one year's gross salary in the event of Dismissal without Cause.

Carried

Next Meeting:      That a Regular meeting be scheduled for June 16, 2025 at 4:00 pm.

109/2025      KOAL: That Council Adjourn at 7:10 pm

Carried

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Jim Puffalt, CAO

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Tom Mayer, Mayor