



# Town of Blaine Lake

<u>Policy Title</u>	<u>Policy #</u>	<u>Resolution</u>	<u>Resolution Date</u>	<u># of pages</u>	<u>Forms</u>
Rates and Charges	GG-006	107/22	April 13, 2022	2	

**Policy Objective:**  
To establish the Rates and Charges for the various operations within the Town of Blaine Lake

**Background:**

1. The Town of Blaine Lake charges for costs relating to office supplies/projects, water/sewer rates, custom work as well as various office duties on behalf of other organizations, persons and groups.
2. Therefore, the Town of Blaine Lake Council sets rates for the various operations and needs to have these rates available for immediate viewing by either staff, Council or ratepayers.
3. This policy should be reviewed from yearly by the Rates Review Committee in order to keep up with the changing prices.

**Policy:**

1. General Government Services
  - a. General Office Services
    - i. Photocopies, faxes, assessment field sheets, etc. may be completed for the ratepayers at a rate as set by Council on a yearly basis and attached to this policy as Schedule A.
  - b. Commissioner for Oaths
    - i. Free to Ratepayers for the Municipality
    - ii. \$30.00 per signing for non-ratepayers
  - c. General Office Research
    - i. Cost - \$75.00 per hour plus costs (including paper and photocopy, etc.)
    - ii. Research information for customers such as titles, tax roll information (to non-owners of the property), roadway information, etc.
      1. Follow Freedom of Information Act (LAFOIP)

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2. Planning and Development
  - a. Bylaw amendment fees
    - i. Map and Text – As set by the Zoning Bylaw
    - ii. Advertising – cost of actual advertisement
    - iii. Professional Planner – as per invoice from Planner
    - iv. Town Administration cost - \$100.00/hour
  - b. Development Permits
    - i. Cost set as per Zoning bylaw
  - c. Building Permits
    - i. Cost of Building Official
    - ii. Office Administration Fee – See Building Bylaw
  - d. Professional Planner Services
    - i. As per invoice from Professional Planner
3. Protective Services
  - a. Fire Protection rates
4. Transportation Services
  - a. Council will encourage ratepayers and non-ratepayers to contact the contractors of the community to complete custom work that is needed.
5. Water and Sewer Rates
  - a. As set by Bylaw
6. Waste Management/Transfer Station Rates
  - a. As set by Bylaw
7. Invoicing
  - a. All interest/penalty rates for invoicing shall be set in accordance with the Penalty Bylaw of the Municipality

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