Regular Meeting Minutes August 18, 2026, at 4:00 pm

Minutes of the Regular Meeting of Council for the Town of Blaine Lake held at the Blaine Lake Town Office located at # 301 Main St, Blaine Lake, SK S0J 0J0 on Tuesday August 18, 2026

Council Present: Mayor Tom Mayer, Councillor Jack Androsoff, Councillor Melissa Johnson, Councillor Barry Glencross, Councillor Tonya Koal, Councillor Melvy Sanchez, Councillor Karleigh Warkentin

Staff Present: Louanne Roschuk Acting CAO

Regrets

1. Call to Order

Mayor Mayer called the meeting to order at 4:00 pm.

2. Delegations

Town Council formally accepts the resignation of Kelley Caron effective August 17 2026 and wishes him well in his future endeavourers.

3. Conflict of Interest Declarations

a. Karleigh Warkentin and Melvy Sanchez declared a conflict in Accounts Payable

4. Additions to the Agenda

156/2026 **Mayer:** That the following items be added to the agenda:
8 (h) 16-43 Cash Injection
10 (f) Committees
10 (g) Main Street Highway Repair
10 (h) SaskEnergy Gas Line to Cadrain Elevator

Carried

5. **Adoption of Agenda**

157/2026 **Warkentin:** That the agenda be adopted as amended.

Carried

6. Minutes

158/2026 **Glencross:** That the following Minutes be accepted as circulated:
a) July 18,2026 Regular `Meeting

Carried

7. Business Arising from the Minutes/Old Business

Carried

8. Financials/Accounts for Payment
Councilor Warkentin and Councilor Sanchez left council chambers at 4:15 pm

a) May Accounts for Ratification

160/2026 **Koal:** That council approved cheques 3747 and 3748 for $3990.06.

Carried

Councilor Warkentin and Councilor Sanchez returned to Council chambers at 4:17 pm

161/2026 **Glencross** That Accounts for Ratification 2026-0062 to 2026-0071 be approved in the amount of $21,323.34, Cheque Numbers 3743 to 3773 in the amount of $145,298.63, with the exception of Cheques 3747 and 3748 for $3990.06, Staff Payroll in the amount of $18,221.64, Council Payroll in the amount of $1540.00, Utility payments in the amount of $5902.66 and Master Card in the amount of $3230.82

Carried

b) 2026 Financial Statement

162/2026 **Johnson:** That the July 2026 Financial Statement, Variance Report, Bank Reconciliation be acknowledged as presented

Carried

163/2026 **c) Quote for Office Stairs**
Androsoff: That Council request Administration to obtain a few more quotes to review prior to deciding.

Carried

164/2026 **d) Quote for Shop Lights**
Androsoff : That Council tables shop lighting to the 2027 budget.

Carried

165/2026 **e) Quote for South Reservoir**
Johnson; That Council accepts the quote from Fedler Electric to install a Vega Level Controller for $6654.38 plus taxes.

Carried

166/2026 f) Quote from Korpan Tractor- Grader Blades
Androsoff: That Council tables this until conversation with Sands Dust Control is held.

Carried

165/2026 g) Rob Kullman – Engineering Invoices
Mayer: That Council request administration send a letter expressing we are not willing to pay the full invoices due to inadequate information was given and inspections were not completed to full evaluation of the building structures.

Carried

166/2026 h) 16-43 Cash Injection
Koal: That Council tables the 16-43 Invoice until next meeting so Administration can get further information.

Carried

167/2026 i) SaskTel payment for Damages
Johnson: That Council approves payment to Sasktel for the damages to the SaskTel pedestal that was damaged in 2026 snow removal.

Carried

9. Committee Reports

a) **Martens Lake Regional Park – July 20 2026 Regular Meeting**
b) Library Board issues and reports
c) Blaine Lake Community Association
d) 16-43 Waste Management
e) Blaine Lake Fireboard

168/2026 Sanchez: That the Committee reports be accepted as presented.

Carried

10. New Business:

a) Acting Chief Administrative Officer – Strategic Plan Update

169/2026 Warkentin: That Town Council accepts the Strategic Plan Update as presented

Carried

b) Acting Chief Administrative Officer – Orion Property

170/2026 Mayer: That Town Council requests Administration contact Rob Shimoyama owner of Orion Industrial to request permission to share his number with Nobles Concrete and Little Pine First Nation.

Carried

171/2026 **c) Acting Chief Administrative Officer- Tax Holiday Credit Incentive**
Glencross: That Council agrees to the request for Lot 4 Blk 1 Plan H3043 for the Tax Holiday Incentive for the 3-year period of discounts.

Carried

172/2026 **e) Tender for Skating Rink and Fire Hall**
Androsoff: That Council tables the tenders and requests to obtain more quotes

Carried

11. Correspondence:

a) Jesse Welsh Bike for Cancer
b) CSO Update

173/2026 Koal: That Council accepts the correspondence as presented.

Carried

11. Bylaw and Policies

a) **Bylaw 05/2026 A Bylaw to Establish Code of Ethics for Member of Council**

Bylaw 05/2026 A Bylaw to Establish Code of Ethics for Council Member
174/2026 Warkentin: That Bylaw 05/2026 a Bylaw to Establish Code of Ethics for Council Members be read a 1st time at this meeting.

Carried

b) **Bylaw 05/2026 A Bylaw to Establish Code of Ethics for Council Members**
175/2026 Sanchez: That Bylaw 05/2026 a Bylaw to Establish Code of Ethics for Council Members be read a 2nd time at this meeting.

Carried

c) **Bylaw 05/2026 A Bylaw to Establish Code of Ethics for Council Members**
176/2026 Koal: That Bylaw 05/2026 a Bylaw to Establish Code of Ethics for Council Members to have all three readings at this meeting.

Carried Unanimously

d) **Bylaw 05/2026 A Bylaw to Establish Code of Ethics for Council Members**

177/2026 Johnson: That Bylaw 05/2026 a Bylaw to Establish Code of Ethics for Council Members to be read a 3rd time at this meeting and adopoted.

Carried

b. Policy HR-013 Employee Development Policy

178/2026 Koal: That Policy HR-013 be adopted at this meeting and attached to form part of the minutes.

Carried

c. Policy HR-016 Smoke Free Workplace

179/2026 Koal: That Policy HR-016 be adopted at this meeting and attached to form part of the Minutes.

Carried

12. In Committee

Mayer Mayor moved the meeting into camera at 6:00 pm

- Discussion on Maintenance Staff
- Privacy concerns
- Council

Mayer Mayor called the meeting back in session at 6:20 pm

180/2026 Glencross: That administration advertise for a Foreman position on Sask Jobs, Website and Facebook with a closing date of September 14 2026.

Carried

181/2026 Glencross: That Council approves Kevin Baliski to attend SWAA course for recertification for water plant.

Carried

14. Human Resources Update

15. Adjournment

182/2026 Koal: That Council Adjourn at 6:30pm

Carried

Next Council Meeting is Septmeber 15, 2026 at 4:00 pm

[redacted]

Louanne Roschuk, Acting CAO

[redacted]

Tom Mayer, Mayor