



Town of Blaine Lake
Regular Meeting of Council
November 18th , 2025, at 4:00 pm
Blaine Lake Town Office

Regular Meeting Minutes November 18th, 2025 at 4:00 pm

Minutes of the Regular Meeting of Council for the Town of Blaine Lake held at the Blaine Lake Town Office on Tuesday November 18th, 2025.

Council Present: Mayor Tom Mayer, Councillor Jack Androsoff, Councillor Barry Glencross, Councillor Tonya Koal , Councillor Melissa Johnson, Councillor Melvy Sanchez, Councillor Karleigh Warkentin

Staff Present: Jim Puffalt CAO
Louanne Roschuk Assistant CAO

Regrets:

Mayor Mayer called the meeting to order at 4:00pm.

Delegations: 4:00- Guy Cadrain

Conflict of Interest Councillor Warkentin and Councillor Sanchez in Accounts for Ratification for Betty's Diner Cheque # 3252

Additions to Agenda:

9 (c) Gauthier Letter
11 (a) Sales and Land Development Agreement (in Committee)

219/2025 Johnson; That the Agenda be adopted with the additions to the agenda as noted.

Carried

220/2025 Glencross: That the minutes of Oct 20, 2025 Regular Meeting be adopted

Carried

221/2025 Mayer: That the sale of Blaine Lake Hotel be postponed until Spring 2026 the building is further cleaned.

Carried



Councillor Warkentin and Councillor Sanchez exited the council chamber at 4.45 pm

222/2025 Koal; That Town Council approves the Cheque #3532 to Betty's Diner for \$1228.33

Councillor Warkentin and Councillor Sanchez returned to Council chambers at 4.47 pm

223/2025 Koal: That Accounts for Ratification be approved in the amount of \$27,329.73 Cheques Numbers 3529 to 3550 in the amount of \$68,046.17, Staff Payroll in the amount of \$13905.11, Council Payroll in the amount of \$1055.00, Utility payments in the amount of \$10,068.41 and Master Card in the amount of \$3368.30

Carried

224/2025 Androsoff : That the October Financial Statement and Variance Report.

Carried

225/2025 Androsoff: That Town Council acknowledges the committee reports as presented

Carried

226/2025 Warkentin: That Town of Blaine Lake apply to the Provincial Territorial Stream to replace the water and sanitary sewer undergrounds.

Carried

Mayor Mayor called a break at 5:57 pm

Mayor Mayor reconvened the meeting at 6:10 pm

227/2025 Johnson: That the November Strategic Plan Update be accepted as presented.

Carried

228/2025 Glencross: That the Lease agreement between the Town of Blaine Lake, Blaine Lake Community Association and Blaine Lake Wapiti Library be accepted in Principal.

Carried

229/2025 Johnson: That approves the purchase of a new life Pak CR2 AED From AED Advantage for \$1795.00 plus applicable taxes and shipping.

Carried

230/2025 Sanchez: That the Christmas Bonus for full time staff \$200.00, Part time staff- \$100.00 and Contract and new employee \$50.00 be approved.

Carried

231/2025 Sanchez: That the Town Operation and facilities close December 24, 2025 and December 31, 2025 at 12:00 noon. Office will be closed December 25 and 26 2025 and January 1 2026.

Carried



232/2025 Sanchez: That a Christmas ad be placed in the Shellbrook Chronicle.
Carried

233/2025 Glencross: That the correspondence from owner of Lot 13 & 14 Blk 22 in regards to tying to two parcels together be tabled.
Carried

234/2025 Koal: That the sale of 208 Railway Ave E in the amount of \$2000.00 be approved.
Carried

Bylaw 12/2025 – Bylaw to Fix the Rates to be charged for the Use and Consumption of Utility services as well Infrastructure charges- 1st Reading

235/2025 Johnson: That Bylaw 12/2025 – Bylaw to Fix the Rates to be charged for the Use and Consumption of Utility services as well Infrastructure charges be read a 1st time at this meeting.
Carried.

Bylaw 12/2025 – Bylaw to Fix the Rates to be charged for the Use and Consumption of Utility services as well Infrastructure charges- 2nd Reading

236/2025 Mayor: That Bylaw 12/2025 – Bylaw to Fix the Rates to be charged for the Use and Consumption of Utility services as well Infrastructure charges be read a 2nd time at this meeting.
Carried

Bylaw 12/2025 – Bylaw to Fix the Rates to be charged for the Use and Consumption of Utility services as well Infrastructure charges

237/2025 Androsoff: That Bylaw 12/2025 – Bylaw to Fix the Rates to be charged for the Use and Consumption of Utility services as well Infrastructure charges to have all three readings at this meeting.
Carried Unanimously.

Bylaw 12/2025 – Bylaw to Fix the Rates to be charged for the Use and Consumption of Utility services as well Infrastructure charges- 3rd Reading



238/2025 Sanchez: That Bylaw 12/2025 – Bylaw to Fix the Rates to be charged for the Use and Consumption of Utility services as well Infrastructure charges to be read a 3rd time at this meeting and adopted.

Carried

Mayor Mayor called the meeting into committee at 7:12pm

Mayor Mayor called the meeting back to order at 7:20 pm

239/2025 Glencross: That Town Council accepts the CAO report and recommendations as per the Industrial Land Purchase Report dated November 17, 2025.

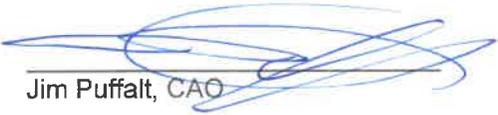
Carried

240/2025 Koal: That Council Adjourn at 7:30pm

Carried

Next Special Council Budget Meeting is December 2nd 2025 at 4:00 pm

Next Council Meeting is December 16 2025 at 4:00 pm


Jim Puffalt, CAO


Tom Mayer, Mayor