



Regular Meeting Minutes June 16, 2026, at 4:00 pm

Minutes of the Regular Meeting of Council for the Town of Blaine Lake held at the Blaine Lake Town Office located at 301 Main St, Blaine Lake, SK S0J 0J0 on Tuesday, June 16, 2016.

Council Present: Mayor Tom Mayer, Councillor Jack Androsoff, Councillor Melissa Johnson, Councillor Barry Glencross, Councillor Karleigh Warkentin

Staff Present: Jim Puffalt, CAO
Louanne Roschuk, Assistant CAO

Regrets: Councillor Melvy Sanchez, Councillor Tonya Koal

1. Call to Order

Mayor Mayer called the meeting to order at 4:00 pm.

2. Delegations

- a. 4:00 PM Foreman Report was accepted.

3. Conflict of Interest Declarations: None

4. Additions to the Agenda

109/2026 Glencross: That the following items be added to the agenda:
8(d) Parkland Emergency Measures Organization
9(b) 16-43 Monthly Financial Statement
10(f) Mower Route
10(g) Sea Cans

Carried

5. Adoption of Agenda

110/2026 Glencross: That the agenda be adopted as amended.

Carried

6. Minutes

111/2026 Johnson: That the following Minutes be accepted as circulated:

- a. May 19, 2026, Regular Meeting
- b. May 26, 2026, Special Council Meeting

Carried

7. Business Arising from the Minutes/Old Business

8. Financials/Accounts for Payment

- a. May Accounts for Ratification



112/2026 Glencross: That Accounts for Ratification 2026-0042 to 2026-0053 be approved in the amount of \$24,394.82, Cheque Numbers 3702 to 3716 in the amount of \$21,381.89, Staff Payroll in the amount of \$21,704.10, Council Payroll in the amount of \$2,167.57, Utility payments in the amount of \$6,623.31 and Master Card in the amount of \$2,172.90.

Carried

b. May 2026 Financial Statement

113/2026 Mayer: That the May 2026 Financial Statement, Variance Report, Bank Reconciliation be approved.

Carried

9. Construction Corporation – Cement Quotes

114/2026 Androsoff: That XTX Corporation quote to provide sidewalk/concrete repair work dated June 3, 2026, in the amount of \$40,238.10 be accepted with town resources completing removal of concrete in areas to be replaced. In addition, that the driveway at 203 – 1st Street East be repaired by approximately 4’.

Carried

10. Parkland Emergency Measures Organization

115/2026 Glencross: That the Town of Blaine Lake accept the proposal from the Parkland Emergency Measures Organization to contract with Infinity Core Business Solutions Corporation to provide emergency management consulting services for a one-year term in the amount of \$36,000 with the Town of Blaine Lake share to be **\$2430.87**.

Carried

11. Committee Reports

a. Martens Lake Regional Park – May 11, 2026, Regular Meeting

116/2026 Koal: That the May 11, 2026, Martens Lake Regular Meeting minutes be accepted.

Carried

12. New Business

a. Chief Administrative Officer – Appointment of Chief Administrative Officer

117/2026 Johnson: That Louanne Roschuk be appointed as Acting Chief Administrative Officer effective July 1, 2026, with terms and conditions as per letter dated May 21, 2025.

Carried

b. Chief Administrative Officer – Strategic Plan – May 2026 Update

118/2026 Johnson: That the May 2026 Strategic Plan update be accepted as presented.

Carried

c. Increase Highway Corridor sign rates.

119/2026 Glencross: That the annual maintenance fee for the signing corridor be set at \$100.

Carried

d. Chief Administrative Officer – Ball Diamond Complex

120/2026 Glencross: That the Chief Administrative Officer report dated June 11, 2026, regarding the Ball Diamonds Complex be accepted with the repair work on the facility being tendered and the rehabilitation work on diamond # 2 be completed by Town resources.



Carried

e. Assistant Chief Administrative Officer - Custom Work Rates

121/2026 Androsoff: That Rates & Charges Policy GG-006 Custom Work be amended to allow customer work with the skid-steer or road patrol at a rate of \$150 per hour with a minimum one-hour charge. Further, that any person contracting with the Town must sign a waiver of liability agreement and recognize that custom work can not interfere with the regular maintenance activities.

Carried

f. Assistant Chief Administrative Officer – Jacobson Mower:

10(f) Mower Route - discussed

10(g) Sea Cans – discussed

122/2026 Mayer: That Jason Weber could salvage the Jacobson mower if it was determined that there were no salvage parts for the current operational Jacobson Mower. Compensation for custom work Weber performed over winter for the Town.

13. Correspondence:

a. Raine Dalrymple – Hotel

b. Heavy Haul Route information

123/2026 Androsoff: That all correspondence be accepted.

Carried

14. Bylaws: Bylaw 03/2026 Bylaw to Extend time for Financial Statement

a. Bylaw 03/2026 Bylaw to Extend time for Financial Statement

124/2026 Glencross: That Bylaw 03/2026- Extend time for Financial Statement be read a 1st time at this meeting.

Carried

b. Bylaw 03/2026 Bylaw to Extend time for Financial Statement

125/2026 Androsoff: That Bylaw 03/2026- Extend time for Financial Statement be read a 2nd time at this meeting.

Carried

c. Bylaw 03/2026 Bylaw to Extend time for Financial Statement

126/2026 Johnson: That Bylaw 03/2026- Extend time for Financial Statement to have all three readings at this meeting.

Carried Unanimously

d. Bylaw 03/2026 Bylaw to Extend time for Financial Statement

127/2026 Warkentin: That Bylaw 03/2026- Extend time for Financial Statement to be read a 3rd time at this meeting and adopted.

Carried

15. Bylaws: Bylaw 04/2026 A Bylaw to permit operating unregistered golf carts



a. Bylaw 04/2026 A Bylaw to permit operating unregistered golf carts

128/2026 Glencross: That Bylaw 04/2026 to permit operating unregistered golf carts be read a 1st time at this meeting.

Carried

b. Bylaw 04/2026 A Bylaw to permit operating unregistered golf carts

129/2026 Androsoff: That Bylaw 04/2026 to permit operating unregistered golf be read a 2nd time at this meeting.

Carried

c. Bylaw 04/2026 A Bylaw to permit operating unregistered golf carts

130/2026 Johnson: That That Bylaw 04/2026 to permit operating unregistered golf to have all three readings at this meeting.

Carried Unanimously

d. Bylaw 04/2026 A Bylaw to permit operating unregistered golf carts

131/2026 Warkentin: That Bylaw 04/2026 to permit operating unregistered golf be read a 3rd time at this meeting and adopted.

Carried

16. In Committee

None

17. Human Resources Update

None

18. Adjournment

132/2026 Glencross: That Council Adjourn at 6:30 pm

Carried

Next Council Meeting is July 21, 2026, at 4:00 pm


Jim Puffalt, CAO


Tom Mayer, Mayor